



# PORTLAND MAINE

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Jeff Levine, AICP, Director  
Director of Planning and Urban Development

Tammy Munson  
Director, Inspections Division

## **Electronic Signature and Fee Payment Confirmation**

*Notice: Your electronic signature is considered a legal signature per state law.*

By digitally signing the attached document(s), you are signifying your understanding this is a legal document and your electronic signature is considered a **legal signature** per Maine state law. You are also signifying your intent on paying your fees by the opportunities below.

I, the undersigned, intend and acknowledge that no permit application can be reviewed until payment of appropriate permit fees are **paid in full** to the Inspections Office, City of Portland Maine by method noted below:

- Within 24-48 hours, once my complete permit application and corresponding paperwork has been electronically delivered, I intend to **call the Inspections Office** at 207-874-8703 and speak to an administrative representative and provide a credit/debit card over the phone.
- Within 24-48 hours, once my permit application and corresponding paperwork has been electronically delivered, I intend to **hand deliver** a payment method to the Inspections Office, Room 315, Portland City Hall.
- I intend to deliver a payment method through the U.S. Postal Service mail once my permit paperwork has been electronically delivered.

Applicant Signature: **Matt Provencal, Architectural Designer**  
**Mark Mueller Architects**

Date: **October 02, 2014**

I have provided digital copies and sent them on:

Date: **October 02, 2014**

NOTE: All electronic paperwork must be delivered to [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov) or by physical means ie; a thumb drive or CD to the office.



# General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

<b>Address/Location of Construction:</b> 66 Pearl Street - 2nd Floor - Suite 212		
<b>Total Square Footage of Proposed Structure:</b>		N/A
<b>Tax Assessor's Chart, Block &amp; Lot</b> Chart#      Block#      Lot# 028          K002          001	<b>Applicant Name:</b> Mark Mueller Architects Address 100 Commercial Street - Suite 205 City, State & Zip Portland, Maine 04101	Telephone: 207.774.9057 Email: rfi@muellerarchitects.com
<b>Lessee/Owner Name :</b> Leader Properties LLC (if different than applicant) Address: 100 Commercial Street City, State & Zip: Portland, Maine 04101 Telephone & E-mail: 207.775.2252 tdominski@eastbrowncow.com	<b>Contractor Name:</b> MONAGHAN WOODWORKS (if different from Applicant) Address: 100 Commercial St City, State & Zip: Portland, Maine 04101 Telephone & E-mail: 207.775.2683 andy@mwoodworks.com	Cost Of Work: \$ 5,000 C of O Fee: \$ - Historic Rev \$ - <b>Total Fees : \$ 70.00</b>
<b>Current use</b> (i.e. single family) <u>Business</u>		
<b>If vacant, what was the previous use?</b> <u>N/A</u>		
<b>Proposed Specific use:</b> <u>Business</u>		
Is property part of a subdivision? <input type="checkbox"/> If yes, please name <u>N/A</u>		
<b>Project description:</b> <u>Interior demolition of non-load bearing walls &amp; partitions, flooring &amp; ceiling tiles.</u>		
<b>Who should we contact when the permit is ready:</b> <u>Monaghan Woodworks</u>		
<b>Address:</b> <u>100 Commercial Street</u>		
<b>City, State &amp; Zip:</b> <u>Portland, Maine 04101</u>		
<b>E-mail Address:</b> <u>andy@mwoodworks.com</u>		
<b>Telephone:</b> <u>207.775.2683</u>		

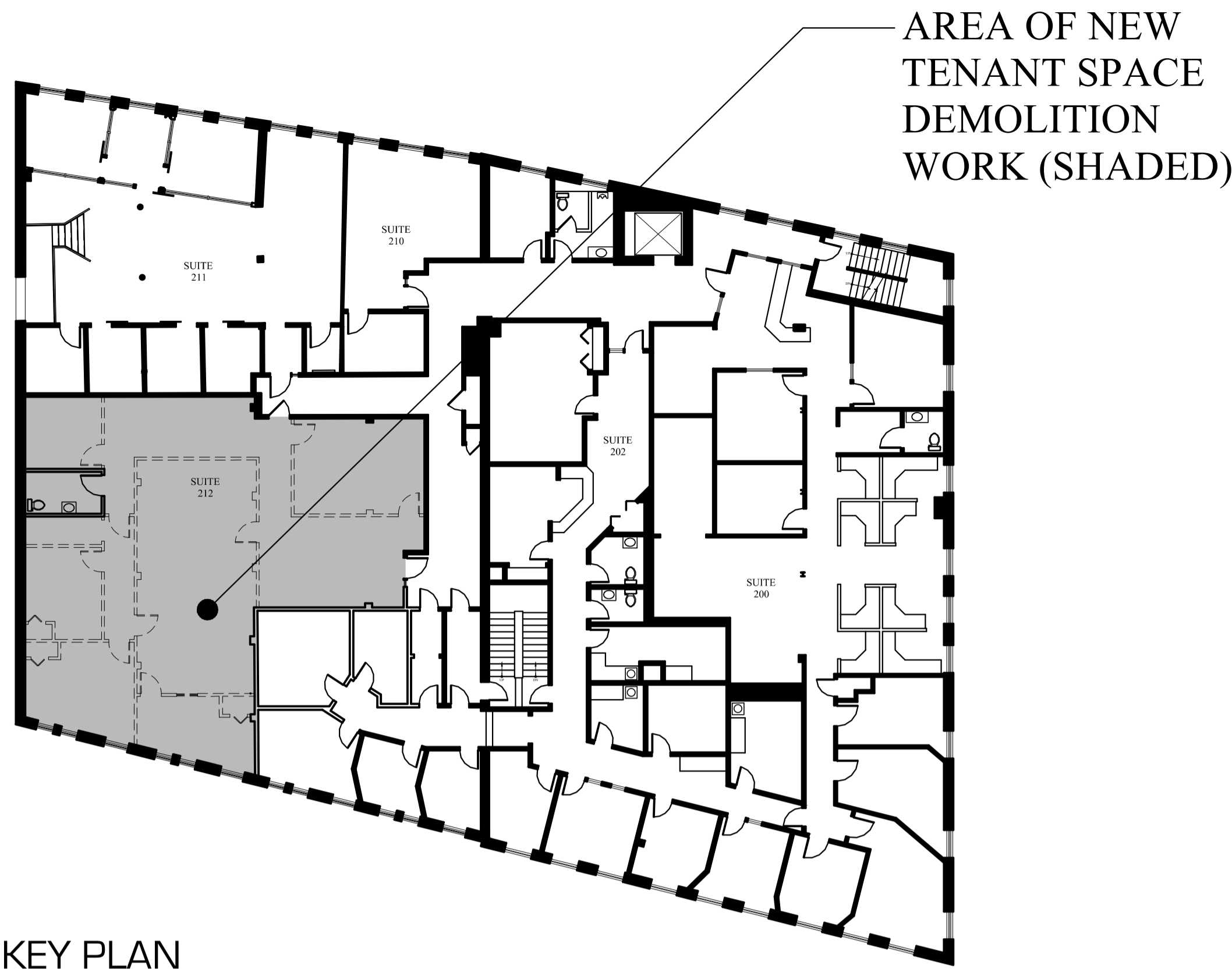
Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at [www.portlandmaine.gov](http://www.portlandmaine.gov), or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

**Signature:** Matthew Provencal, Architectural Designer      **Date:** October 02, 2014

This is not a permit; you may not commence ANY work until the permit is issued.



**KEY PLAN**

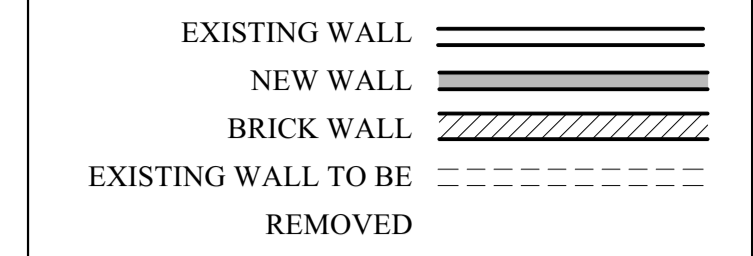
1/16"=1'-0"

**AREA OF NEW TENANT SPACE DEMOLITION WORK (SHADED)**

**DEMOLITION NOTES:**

1. ALL WALLS AS SHOWN TO BE REMOVED. G.C. TO FIELD VERIFY & REPORT ANY DISCREPANCIES OR LOAD BEARING WALLS TO THE ARCHITECT.
2. ELECTRIC POWER TO THE TENANT SPACE ONLY SHALL BE DISCONNECTED PRIOR TO DEMOLITION. VERIFY WATER SHUT-OFF W/ BUILDING OWNER. EXISTING DUCT WORK TO REMAIN SHALL BE SEALED. SPRINKLER SYSTEMS, WHERE APPLICABLE, SHALL REMAIN OPERATIONAL UNLESS PERMITTED BY THE CITY BUILDING INSPECTOR. FIRE ALARM SYSTEMS TO REMAIN FULLY OPERATIONAL DURING DEMOLITION.
3. DUST BARRIER PARTITIONING SHALL BE INSTALLED @ TENANT SEPARATIONS.
4. ALL DEMOLITION SHALL BE REMOVED FROM THE REAR OF THE BUILDING ONLY.
5. REMOVE EXISTING CEILING IN THEIR ENTIRETY.
6. ALL FIRE PROTECTION, GYPSUM DRYWALL &/ OR FIRESPRAY ON STRUCTURAL MEMBERS, INCLUDING BEARING WALLS, FIRE SEPARATION WALLS, BEAMS, COLUMNS & FIRE RATED FLOOR/ CEILING ASSEMBLIES SHALL NOT BE REMOVED.
7. PROTECT ALL FINISHES, MATERIALS AND EQUIPMENT NOTED AS EXISTING TO REMAIN.
8. DIMENSIONS INDICATED +/- ARE EXISTING CONDITION DIMENSIONS TO BE VERIFIED IN FIELD.
9. REMOVE EXISTING PLUMBING FIXTURES IF ANY AS NOTED, VENTING AND ASSOCIATED EXHAUST FANS. CAP PLUMBING FLUSH WITH FLOOR.
10. G.C. TO VERIFY WITH 'DIG SAFE' PRIOR TO ANY SITE WORK IF SHOWN.
11. FIELD VERIFY ALL STRUCTURAL COMPONENTS PRIOR TO DEMOLITION. REPORT ANY DISCREPANCIES IMMEDIATELY TO ARCHITECT.
12. EXISTING LIFE SAFETY SYSTEM SHALL REMAIN.

**WALL LEGEND**



**MARK MUELLER ARCHITECTS A.I.A.**
  
 100 Commercial Street
   
 Suite 205
   
 Portland, Maine 04101
   
 Phone/Fax 207.774.9057
   
 Email:
   
 rfi@muellerarchitects.com

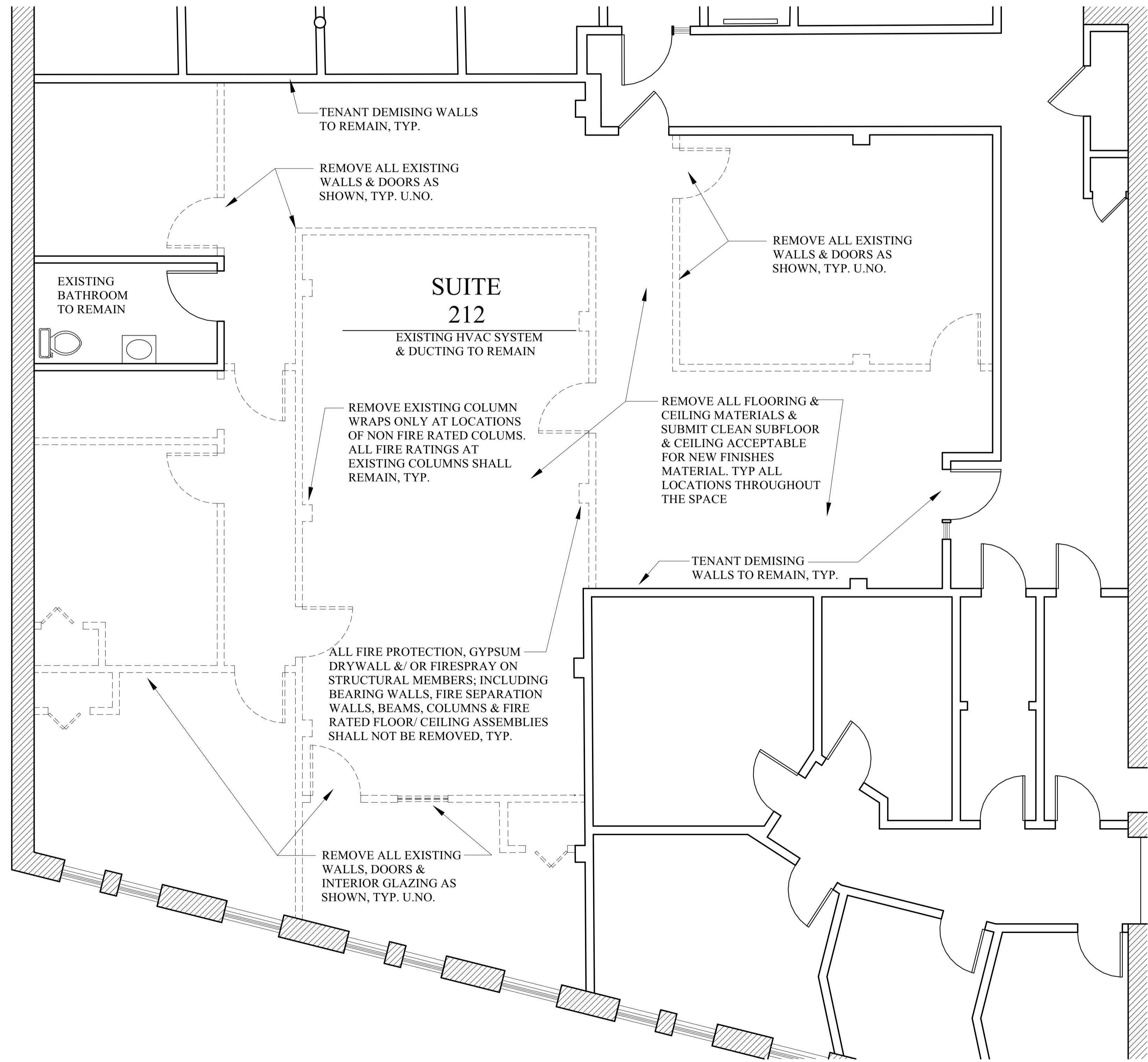
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 MARK MUELLER ARCHITECTS

EMERY WATERHOUSE BLOCK
   
 66 PEARL STREET
   
 PORTLAND, MAINE

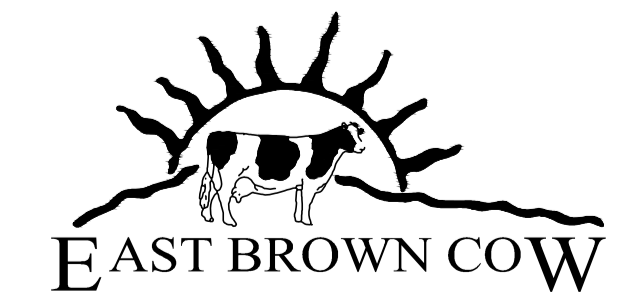
IBC 2009: CODE DATA	
OCCUPANT LOAD	--
USE GROUP CLASSIFICATION	BUSINESS (EXISTING)
TYPE OF CONSTRUCTION	TYPE 3B
TOTAL AREA OF WORK	2,320 SF
ACTUAL BUILDING AREA	+/- 64,835 SF (12,967 SF/ FLOOR)
BUILDING HEIGHT	--
BUILDING AREA LIMITATION - SQ. FT. (TABLE 503)	N/A
BUILDING HEIGHT LIMITATION - STORIES (TABLE 503)	--
STREET FRONTAGE INCREASE (150%) - SQ. FT.	--
AUTOMATIC SPRINKLER SYSTEM AREA INCREASE (200%) - SQ. FT.	N/A
AUTOMATIC SPRINKLER SYSTEM HEIGHT INCREASE (1 STORY)	--
EXIT ACCESS TRAVEL DISTANCE (ALLOWABLE/ACTUAL)	ETR
COMMON PATH OF TRAVEL (ALLOWABLE/ACTUAL)	ETR
FIRE SUPPRESSION:	YES
EXIT ACCESS FIRE RATINGS:	
FIRE WALLS:	
PARTY WALLS	ETR
STAIR ENCLOSURES	ETR
SHAFTS	ETR
EXIT ACCESS CORRIDORS	ETR
FIRE PROTECTION OF STRUCTURE:	
PRIMARY STRUCTURAL FRAME	ETR
LOAD BEARING WALLS - EXTERIOR	ETR
LOAD BEARING WALLS - INTERIOR	ETR
NON-LOAD BEARING WALLS - EXTERIOR	ETR
NON-LOAD BEARING WALLS - INTERIOR	ETR
FLOOR CONSTRUCTION & SECONDARY MEMBERS	ETR
ROOF CONSTRUCTION & SECONDARY MEMBERS	ETR
GENERAL NOTES	

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OCCUPANT LOAD	--
USE GROUP CLASSIFICATION	BUSINESS (EXISTING)
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FIRE SUPPRESSION:	YES
EXIT ACCESS FIRE RATINGS:	
FIRE WALLS:	
PARTY WALLS	ETR
STAIR ENCLOSURES	ETR
SHAFTS	ETR
EXIT ACCESS CORRIDORS	ETR
FIRE PROTECTION OF STRUCTURE:	
PRIMARY STRUCTURAL FRAME	ETR
LOAD BEARING WALLS - EXTERIOR	ETR
LOAD BEARING WALLS - INTERIOR	ETR
NON-LOAD BEARING WALLS - EXTERIOR	ETR
NON-LOAD BEARING WALLS - INTERIOR	ETR
FLOOR CONSTRUCTION & SECONDARY MEMBERS	ETR
ROOF CONSTRUCTION & SECONDARY MEMBERS	ETR
GENERAL NOTES	



**SUITE 212 DEMO PLAN - 2ND FLOOR**  
1/4"=1'-0"



**DEMO PERMIT: OCTOBER 02, 2014**

DATE	REVISIONS
SEPT. 2014	PROJECT
	212 DEMO
	DRAWN BY
	MSP
	CHECK BY
	MLM

**D-1.1**



# Acknowledgment of Code Compliance Responsibility- Fast Track Project



I, Mark Mueller Architects am the owner or duly **authorized owner's agent** of the property listed below  
Print Legal Name

66 Pearl Street - 2nd Floor - Suite 212  
Physical Address

I am seeking a permit for the construction or installation of:

Interior demolition of non-load bearing walls & partitions, flooring & ceiling tiles.

Proposed Project Description

I understand that the permits obtained pursuant to this acknowledgement of code compliance responsibility will be in my name and that I am acting as the **general contractor** for this project. I accept full responsibility for the work performed.

I am submitting for a permit authorized by the **State of Maine Uniform Building and Energy Code (MUBEC), Fuel Board Laws and Rules and all locally adopted codes and standards applying to Plumbing, Electrical, Fire Prevention and Protection in anticipation of having it approved or approved with conditions.** I have read the following statement and understand that **failure to comply with all conditions once construction is begun may necessitate an immediate work stoppage until such time as compliance with the stipulated conditions is attained.** I certify that I have made a diligent inquiry regarding the need for concurrent state or federal permits to engage in the work requested under this building permit, and no such permits are required or I will have obtained the required permits prior to issuance of this permit. I understand that the granting of this permit shall not be construed as satisfying the requirements of other applicable Federal, State or Local laws or regulations, including City of Portland historic preservation requirements, if applicable. I understand and agree that this permit does not authorize the violation of regulations.

In addition, I understand and agree that this building permit does not authorize the violation of the **12 M.R.S. § 12801 et seq. - Endangered Species.**

I certify under penalty of perjury and under the laws of the State of Maine the foregoing is true and correct. I further certify that all easements, deed restrictions, or other encumbrances restricting the use of the property are shown on the site plans submitted with this application.

I hereby apply for a permit as a Owner's Agent of the below listed property and by so doing will assume responsibility for compliance with all applicable codes, bylaws, rules and regulations.  
Owner or Owner's Agent

*I further understand that it is my responsibility to schedule inspections of the work as required and that the City's inspections will, at that time, check the work for code compliance. The City's inspectors may require modifications to the work completed if it does not meet applicable codes.* MMA INITIAL HERE

Sign Here: Mark Mueller Architects  
Owner or Owner's Authorized Agent

Date: October 02, 2014

PLEASE ALSO FILL OUT AND SIGN SECOND PAGE



# Acknowledgment of Code Compliance Responsibility- Fast Track Project

**OFFICE USE ONLY**

PERMIT # \_\_\_\_\_

CBL # \_\_\_\_\_



THIS PROJECT IS ELIGIBLE FOR FAST TRACK PERMITTING BECAUSE IT IS IN THE FOLLOWING CATEGORY / CATEGORIES (CHECK ALL THAT APPLY):

- One/Two Family Swimming Pools, Spas or Hot Tubs
- One/Two Family Decks, Stairs and Porches (attached or detached) First Floor Only
- One/Two Family Detached One Story Accessory Structures (garages, sheds, etc.) not to exceed 600sq ft with no habitable space
- Home Occupations (excluding day cares )
- One/Two Family Renovation/Rehabilitation (within the existing shell)
- Attached One /Two Family Garages /Additions/Dormers bearing the seal of a licensed design professional
- New *Sprinklered* One and Two Family Homes (bearing the seal of a licensed design professional stating code compliance) – **MUST STILL RECEIVE LEVEL 1 SITE PLAN APPROVAL FROM PLANNING**
- One/Two Family HVAC (including boilers, furnaces, heating appliances, pellet and wood stoves)
- Interior office renovations with no change of use (no expansions; no site work; no load bearing structural changes are eligible) bearing the seal of a licensed design professional stating code compliance
- 4 Interior Demolition with no load bearing demolition
- Amendments to existing permits
- Commercial HVAC systems (with structural and mechanical plans bearing the seal of a licensed design professional stating code compliance)
- Commercial HVAC for Boilers/Furnaces/Heating Appliances
- Commercial Signs or Awnings
- Exterior Propane Tanks
- Residential or Commercial Subsurface Waste Water Systems (No Rule Variance Only)
- Renewal of Outdoor Dining Areas
- Temporary Outdoor Tents and stages under 750 sq ft per tent or stage
- Fire Suppression Systems (Both non-water and water based installations)
- Fences over 6'-0" in height
- Site work only
- Retaining walls over 4ft in height with stamped plans (or approval from inspection staff)

I understand that if the property is located in a historic district this application will also be reviewed by Historic Preservation. I further understand that the Building Inspections Division reserves the right to deny a fast track eligible project.

Sign Here: Mark Mueller Architects  
Owner or Owner's Authorized Agent

Date: October 02, 2014