

DEVELOPMENT REVIEW COORDINATOR  
POST APPROVAL PROJECT CHECKLIST

Date: 7/28/16

Project Name: Luminato

Project Address: 167-169 Newbury Str.

Site Plan ID Number: 2016-021

Planning Board/Authority Approval Date: Subdivision 3/22/16  
Site plan 3/31/16

Site Plan Approval Date: See above 3/31/16

Performance Guarantee Accepted: 7/28/16 Site - \$152,682 #60053  
Housing \$325,000 #60052

Inspection Fee Paid: 8/8/16 \$3073.64

Infrastructure Contributions Paid: 8/8/16 Tree fund \$2,400.00

Amount of Disturbed Area in SF or Acres: 8,600 SF

MCGP/Chapter 500 Stormwater PBR: City Permit

Plans/CADD Drawings Submitted: ✓

Pre-Construction Meeting: 7/29/16

Conditions of Approval Met: 10/26/17

As-Builts Submitted: \_\_\_\_\_

Public Services Sign Off: 10/26/17

Certificate of Occupancy Memo Processed:  
(Temporary or Permanent) 10/27/17

Performance Guarantee to Defect Guarantee: \_\_\_\_\_

Defect Guarantee Released: \_\_\_\_\_

24,268.20

# CITY OF PORTLAND, MAINE

---

## PLANNING BOARD

Elizabeth Boepple, Chair  
Sean Dundon, Vice Chair  
Carol Morrisette  
David Eaton  
Kristien Nichols  
Lisa Whited  
Maggie Stanley

March 22, 2015

Luminato Condominium, LLC  
c/o S.P. Chip Newell  
118 Congress Street, Unit 401  
Portland, ME 04101

Pinkham & Greer,  
Civil Engineers  
c/o Tom Greer  
28 Vannah Avenue  
Portland, ME 04103

Project Name: Luminato  
Address: 169 Newbury Street  
Applicant: Luminato Condominium, LLC  
Planner: Caitlin Cameron

Project ID: 2016-021  
CBL: 028 I9 and 028 I10

Dear Mr. Newell:

On March 22, 2016, the Planning Board considered Luminato for 26 residential units. The Planning Board reviewed the proposal for conformance with the standards of the Level III Subdivision Review and for Conditional Use Review to Ensure Workforce Housing. The Planning Board voted 7-0 to approve the Subdivision application and 7-0 to approve the Conditional Use application with the following waivers and condition(s) as presented below.

### WAIVERS

On the basis of the application, plans, reports and other information submitted by the applicant; findings and recommendations contained in the planning board report for the public hearing on March 22, 2016 for application 2016-021 relevant to Portland's technical and design standards and other regulations; and the testimony presented at the planning board hearing:

#### 1. *Driveway Width*

The Planning Board voted 7-0, based upon the consulting transportation engineer's review, that future non-compliance with the *Technical Manual* may result from strict compliance with the *Technical Manual* standard (*Section 1.7.2.3*) which requires a minimum driveway width (two-way): Any site with driveway access to a street shall have

a minimum width of 20 feet for two-way ingress and egress, with a preferred width of 24 feet., that substantial justice and the public interest are secured with the proposed variation in this standard, and that the variation is consistent with the intent of the ordinance. The Planning Board waives the *Technical Manual* standard (*Section 1.7.2.3*) to allow the driveway and access easement width of 18'.

## 2. *Street Trees*

The Planning Board voted 7-0 that the applicant has demonstrated that site constraints prevent the planting of all required street trees in the right-of-way. The planning board waives the site plan standard (*Section 14-526 (b) (iii)*) requiring one street tree per unit for multi-family development and concludes that the applicant shall contribute \$2,400 to Portland's tree fund for 12 trees.

## **SUBDIVISION REVIEW**

The Planning Board voted 7-0 that the plan is in conformance with the subdivision standards of the Land Use Code, subject to the following condition(s) of approval to be met prior to the signing of the plat and issuance of a building permit, unless otherwise stated:

1. The applicant shall submit a final subdivision plat for review and approval by Corporation Counsel, the Department of Public Works, and the Planning Authority;
2. Prior to Certificate of Occupancy, the applicant shall provide condominium documents for review and approval by Corporation Counsel;
3. Should Federal Street be connected to Franklin Street in the future, the current and future owners of 169 Newbury Street agrees to work with the City to bring the curb cut on Federal Street into compliance with the City of Portland Technical Manual;
4. That the applicant and all assigns shall comply with the conditions of Chapter 32 stormwater including Article III, post-construction storm water management, which specifies the annual inspections and reporting requirements. The developer/contractor/subcontractor must comply with conditions of the construction stormwater management plan and sediment and erosion control plan based on City standards and State guidelines. A Maintenance Agreement for the stormwater drainage system and green roof as described in Attachment I of this report, shall be approved by Corporation Counsel and the Department of Public Works, and submitted and signed prior to the issuance of a Certificate of Occupancy with a copy to the Department of Public Works;
5. The applicant shall obtain Level II Site Plan approval; and
6. The applicant shall provide drafts of all necessary easements, for review and approval by Corporation Counsel, the Department of Public Works, and the Planning Authority, with



evidence of executed easements to be submitted prior to the issuance of a building permit, including but not limited to:

- a. Temporary construction easement from the City of Portland to Luminato Condominium, LLC;
- b. License from the City of Portland to Luminato Condominium, LLC for building footings on Newbury Street and Franklin Street rights-of-way;
- c. License from the City of Portland to Luminato Condominium, LLC for roof overhang on Newbury Street right-of-way;
- d. Access and parking easement from 169 Newbury Street to 100 Federal Street;
- e. Access easement 100 Federal Street to 169 Newbury Street;

The approval is based on the submitted plans and the findings related to site plan and subdivision review standards as contained in Planning Report for application 2016-021 which is attached.

#### **STANDARD CONDITIONS OF APPROVAL**

Please note the following standard conditions of approval and requirements for all approved site plans:

1. **Subdivision Recording Plat** A revised recording plat listing all conditions of subdivision approval must be submitted for review and signature prior to the issuance of a performance guarantee. The performance guarantee must be issued prior to the release of the recording plat for recording at the Cumberland County Registry of Deeds.
2. **Subdivision Waivers** Pursuant to 30-A MRSA section 4406(B)(1), any waiver must be specified on the subdivision plan or outlined in a notice and the plan or notice must be recorded in the Cumberland County Registry of Deeds within 90 days of the final subdivision approval).
3. **Develop Site According to Plan** The site shall be developed and maintained as depicted on the site plan and in the written submission of the applicant. Modification of any approved site plan or alteration of a parcel which was the subject of site plan approval after May 20, 1974, shall require the prior approval of a revised site plan by the Planning Board or the Planning Authority pursuant to the terms of Chapter 14, Land Use, of the Portland City Code.
4. **Separate Building Permits Are Required** This approval does not constitute approval of building plans, which must be reviewed and approved by the City of Portland's Inspection Division.



5. **Site Plan Expiration** The site plan approval will be deemed to have expired unless work has commenced within one (1) year of the approval or within a time period up to three (3) years from the approval date as agreed upon in writing by the City and the applicant. Requests to extend approvals must be received before the one (1) year expiration date.
6. **Subdivision Plan Expiration** The subdivision approval is valid for up to three years from the date of Planning Board approval.
7. **Performance Guarantee and Inspection Fees** A performance guarantee covering the site improvements as well as an inspection fee payment of 2.0% of the guarantee amount and seven (7) final sets of plans must be submitted to and approved by the Planning Division and Public Services Department prior to the release of a subdivision plat for recording at the Cumberland County of Deeds, and prior to the release of a building permit, street opening permit or certificate of occupancy for site plans. If you need to make any modifications to the approved plans, you must submit a revised site plan application for staff review and approval.
8. **Housing Replacement Performance Guarantee** Please be advised that the performance guarantee must also address the requirements of the ordinance *Division 29. Housing Preservation and Replacement* (attached), particularly section 14.483 (j) which requires owners or affiliates to post a performance guarantee equivalent to the amount to the applicant would have been required to contribute to the City's Housing Trust Fund if the five (5) housing units were not replaced. This performance guarantee would be held until the replacement units receive Certificates of Occupancy.
9. **Defect Guarantee** A defect guarantee, consisting of 10% of the performance guarantee, must be posted before the performance guarantee will be released.
10. **Preconstruction Meeting** Prior to the release of a building permit or site construction, a pre-construction meeting shall be held at the project site. This meeting will be held with the contractor, Development Review Coordinator, Public Service's representative and owner to review the construction schedule and critical aspects of the site work. At that time, the Development Review Coordinator will confirm that the contractor is working from the approved site plan. The site/building contractor shall provide three (3) copies of a detailed construction schedule to the attending City representatives. It shall be the contractor's responsibility to arrange a mutually agreeable time for the pre-construction meeting.
11. **Department of Public Services Permits** If work will occur within the public right-of-way such as utilities, curb, sidewalk and driveway construction, a street opening permit(s) is required for your site. Please contact Carol Merritt at 874-8300, ext. 8828.

(Only excavators licensed by the City of Portland are eligible.)

12. **As-Built Final Plans** Final sets of as-built plans shall be submitted digitally to the Planning Division, on a CD or DVD, in AutoCAD format (\*.dwg), release AutoCAD 2005 or greater.
13. **Mylar Copies** Mylar copies of the as-built drawings for the public streets and other public infrastructure in the subdivision must be submitted to the Public Services Dept. prior to the issuance of a certificate of occupancy.

The Development Review Coordinator must be notified five (5) working days prior to date required for final site inspection. The Development Review Coordinator can be reached at the Planning Division at 874-8632. All site plan requirements must be completed and approved by the Development Review Coordinator prior to issuance of a Certificate of Occupancy. Please schedule any property closing with these requirements in mind.

If there are any questions, please contact Caitlin Cameron at 874-8901.

Sincerely,



Elizabeth Boepple, Chair  
Portland Planning Board

**Attachments:**

1. Staff memos
2. Planning Board Report

**Electronic Distribution:**

cc: Jeff Levine, AICP, Director of Planning and Urban Development  
Stuart G. O'Brien, City Planning Director  
Barbara Barhydt, Development Review Services Manager  
Caitlin Cameron, Planner/Urban Designer  
Philip DiPierro, Development Review Coordinator, Planning  
Ann Machado, Zoning Administrator, Inspections Division  
Tammy Munson, Inspections Division Director  
Jonathan Rioux, Inspections Division Deputy Director  
Jeanie Bourke, Plan Reviewer/CEO, Inspections Division  
Brad Saucier, Administration, Inspections Division  
Katherine Earley, Engineering Services Manager, Public Services  
Bill Clark, Project Engineer, Public Services  
David Margolis-Pineo, Deputy City Engineer, Public Services  
Doug Roncarati, Stormwater Coordinator, Public Services  
Greg Vining, Associate Engineer, Public Services  
Michelle Sweeney, Associate Engineer  
John Low, Associate Engineer, Public Services  
Rhonda Zazzara, Field Inspection Coordinator, Public Services



## MEMORANDUM



**TO:** Caitlin Cameron, Urban Designer  
**FROM:** David Senus, PE  
**DATE:** March 18, 2016  
**RE:** 169 Newbury Street  
Subdivision Standards Associated with Environmental Protection & Preservation

---

Woodard & Curran has reviewed the Subdivision application for the 26 unit condominium building proposed at 169 Newbury Street for compliance with the City's Subdivision standards associated with environmental protection and preservation, specifically *Land Use code Sec. 14-497. General requirements. Items 1, 4, 6 and 12.* A separate review is occurring for compliance with Level II Site Plan standards, review comments for which are being reviewed with and addressed by the Applicant.

### Comments

*Land Use code Sec. 14-497. General requirements.*

1. *Will not result in undue water or air pollution. In making this determination it shall at least consider the elevation of land above sea level and its relation to the flood plains, the nature of soils and subsoils and their ability to adequately support waste disposal; the slope of the land and its effect on effluents; the availability of streams for disposal of effluents; the conformity to the applicable state and local health and water resources regulations;*

**Applicant meets this standard.**

4. *Will not cause unreasonable soil erosion or reduction in the capacity of the land to hold water so that a dangerous or unhealthy condition may result;*

**Applicant meets this standard.**

6. *Will provide for adequate sanitary waste and storm water disposal and will not cause an unreasonable burden on municipal services if they are utilized;*

**Applicant meets this standard.**

12. *Will not, alone or in conjunction with existing activities, adversely affect the quality or quantity of groundwater;*

**Applicant meets this standard.**



---

## Final Review Comments for 169 Newbury St - Luminato

---

David Margolis-Pineo <dmp@portlandmaine.gov>

Fri, Mar 18, 2016 at 12:58 PM

To: David Senus <dsenus@woodardcurran.com>, Tom Errico <thomas.errico.@tylin.com>, Barbara Barhydt <bab@portlandmaine.gov>, Caitlin Cameron <ccameron@portlandmaine.gov>

February 17, 2016

**March 18, 2016**

Memo To: Caitlin Cameron  
Barbara Barhydt

From: David Margolis-Pineo

Re: 169 Newbury St – Luminato Condominiums

The Department of Public Services has the following review comments on the above proposed project.

1. The Subdivision Recording Plat must be stamped and signed by Registered Professional Land Surveyor.

**This item will be addressed with Planning Board approval.**

2. All requested easements must be recorded before issuance of a building permit.

**All easements and licenses will be in place prior to the issuance of the building permit.**

3. A temporary construction easement will be required from the City to construct this project due to the encroachment of Franklin St.

**See Three above.**

4. It is understood that all roof and site drainage will be directed to proposed catchbasin #2 in Newbury St. or to the ground and not the sanitary sewer system. Please confirm that this is the case. Please note that N-12 is not permitted within the street right of way. Please consult Chapter Two of the City's Technical Manual for acceptable pipe material options.

**All site drainage will be conveyed to Hampshire St and N-12 will not be used.**

5. The applicant is showing a brick driveway apron within the street right of way on Newbury St.

This is a deviation of the City's material policy which calls for an asphalt apron. This department is supportive of a waiver request however the applicant will need Council approval and signoff on maintenance agreement of the drive apron within the road right of way.

**Drive aprons have been changed to asphalt.**

6. The applicant is requesting to install a hard canopy projecting approximately three feet into the street right of way over the sidewalk on Newbury St. This department is supportive of an easement to allow this permanent canopy with the understanding that the minimum clearance from the sidewalk to the underside of the canopy be raised from the proposed 8'-2" to 8'-6".

**See Three above.**

7. An oil/grit separator will be required within the parking garage on both levels. Modifying the proposed catchbasin to include a three foot sump and down turned 90 degree bend to allow for one foot of oil capture is acceptable. Please show detail and indicate oil/grit locations on plans. Please keep the sanitary lateral connections downstream of the oil/grit separators and change the designation of the line from SD leading to the City's sanitary sewer.

**This issue has been addressed.**

8. Since the sewer systems are separated, a backflow preventer on the sanitary lateral is not required by the city. If the applicant wishes to install one, please place the backflow preventer on the applicant's property.

**Issued resolved. The backflow preventer has be eliminated.**

**9. License required for proposed stairs projecting into the Franklin St right of way. See item three above.**

**10. This Department is not supportive of the applicant's proposed driveway cut off Federal St encroaching into the Franklin St right of way.**

**11. This Department is supportive on waiving the 35' driveway to corner requirement since both Federal and Newbury Streets are dead-end.**

We have no further comments at this time.

--  
David Margolis - Pineo  
Deputy City Engineer  
Department of Public Services  
55 Portland St.  
Portland, ME 04101  
Office 207-874-8850  
Fax 207-874-8852  
Cell 207-400-6695  
dmp@portlandmaine.gov



---

## Luminato, 169 Newbury Street - Final Traffic Comments

---

Tom Errico <thomas.errico@tylin.com>

Fri, Mar 18, 2016 at 10:31 AM

To: Caitlin Cameron <ccameron@portlandmaine.gov>

Cc: David Margolis-Pineo <DMP@portlandmaine.gov>, Katherine Earley <KAS@portlandmaine.gov>, Jeremiah Bartlett <JBartlett@portlandmaine.gov>, Jeff Tarling <JST@portlandmaine.gov>

Hi Caitlin – The following is a status update from my preliminary review and represents my final traffic comments.

- The applicant should provide vehicle turning templates for parking spaces to document accessibility.

**Status: The applicant has provided turning templates for the parking spaces and the information notes that parking maneuvers can occur within the site. I have no further comment, but my assumption for approval is that backing maneuvers are not required onto Newbury Street and Federal Street.**

- The parking area layout requires several waivers including aisle width, parking space dimensions, and the number of compact parking spaces. The applicant should provide detailed documentation on justification for waiving City standards. All parking spaces and aisle widths should be dimensioned.

**Status: Supporting documentation on waivers from the City's Technical standards have not been provided.**

- Driveway width dimensions shall be noted. Additionally, sight distance from the garage driveways shall be noted (see comment below regarding Franklin Street connections).

**Status: Driveway dimensions have been provided and I find conditions to be acceptable. I support waivers for driveway width given low traffic generation and driveway locations. Sight distance measurements have not been provided.**

- Turnaround requirements at both Newbury Street and Federal Street shall be coordinated with DPW.

**Status: DPW finds conditions to be acceptable given that it is an existing condition and future Franklin Street changes will eliminate the dead-end conditions.**

- The applicant should illustrate how the proposed project and the 18-foot driving easement will accommodate existing vehicle parking requirements for the property for which the easement is located. Additionally, the driveway width at the Federal Street curb should be noted.

**Status: The plans note that the driveway width on Federal Street will be 23-feet wide and meets City standards. The plans also note that a portion of this driveway and parking lot is located in the public right-of-way. Further, the plans note that the parking lot is to be repaved. I would suggest that the parking lot have delineated parking stalls for the Federal Street apartment building and that the 18-foot travel lane be delineated so that vehicles do not encroach or block access. The applicant should also provide documentation that parking requirements for the apartment building are met.**



- The Franklin Street Study recommendations note a full street connection of Federal Street with Franklin Street and a restricted right in/out connection at Newbury Street. I need to continue to review the implication of these future conditions as it relates to traffic/driveway operations.

**Status: I find the driveway on Newbury Street to be acceptable and support a waiver for corner clearance distance given the proposed future right-in/out restriction at Franklin Street. The Federal Street shared driveway location does not meet City corner clearance requirements under a Federal Street connection to Franklin Street. Federal Street will likely have high traffic volumes when connected to Franklin Street, and therefore the driveway location concerns me. I would suggest that any changes to the driveway under this application not increase the non-compliant distance, and if possible increase corner clearance. Additionally, when the lot on Federal Street with the shared driveway is redeveloped, the driveway should be located to meet the corner clearance standard.**

### Additional Comments

- Based upon my review of site characteristics the proposed project is not expected to cause unreasonable highway or public road congestion or unsafe conditions with respect to impacts to the public street system.
- The driveway apron on Newbury Street shall be designed so that a maximum 2% cross-slope is constructed for pedestrians walking along Newbury Street.

If you have any questions, please contact me.

Best regards,

Thomas A. Errico, PE  
Senior Associate  
Traffic Engineering Director  
**TYLIN INTERNATIONAL** T.Y. Lin International

12 Northbrook Drive

Falmouth, ME 04105

207.781.4721 (main)

207.347.4354 (direct)

207.400.0719 (mobile)

207.781.4753 (fax)

thomas.errico@tylin.com

Visit us online at [www.tylin.com](http://www.tylin.com)

Twitter | Facebook | LinkedIn | YouTube



Planning &amp; Urban Development Department

To: Caitlin Cameron, Urban Designer, Planning & Urban Development Department

From: Tyler Norod, Housing Planner, Housing & Community Development Division

Date: March 10, 2016

Subject: Luminato Condominium, LLC: 167 Newbury Street & 42 Hampshire Street – Inclusionary Zoning Conditional Use

---

Conditional Use is authorized by Division 30, Section 14-487, Ensuring Workforce Housing, to secure the creation of Workforce Housing Units as part of new residential projects that propose 10 or more units. The ordinance requires a minimum of 10% of the project to be restricted for Workforce Households and that the number of bedrooms required under Section 14-487(e)3 be at least 10% of the total number of bedrooms made available as part of the project. The project located at 167 Newbury Street proposes the creation of 26 condominium units. Based on the total number of units the project will be required to provide at least two (2) workforce units.

In addition, the ordinance requires that every 400 square feet in a market rate unit count as a bedroom if the actual number of bedrooms in the unit is lower. The project consists of the following bedroom count: sixteen (16) one-bedroom units each of which is under 800 square feet; seven (7) two-bedroom units, four (4) of which are less than 1200 square feet and three (3) of which are less than 1600 square feet counting as three-bedroom units; and three (3) three-bedroom units each of which is between 1600 and 2000 square feet counting as four-bedroom units. Thus, the total bedroom count of the project according to the ordinance is 45 (16+17+12 = 45) resulting in a minimum requirement of four (4) bedrooms provided by the project.

The project has proposed to provide off-site workforce rental units to meet the requirements of this ordinance. The proponent has entered into an agreement with Community Housing of Maine (CHOM) to provide two (2) two-bedroom workforce units for rent at 42 Hampshire Street. The units will be rented to households earning up to 100% of the area median income (AMI) as required for workforce rental units. The units will be restricted for a term of 99 years and will be managed by CHOM. The workforce housing units will be renovated according to the standards outlined in the recently adopted inclusionary zoning implementation regulations.

By providing two (2) two-bedroom units off-site with a management plan with CHOM acceptable to the City, the project has met the minimum requirements set forth in Section 14-487.

Staff recommends the Board Approve this Conditional Use provided the Applicant and the City enter into an Affordable Housing Agreement (AHA) before a Building Permit may be issued. The Affordable Housing Agreement will outline the details of the affordability restrictions placed on the workforce units and will be filed as covenant to the 42 Hampshire Street property's deed with the Cumberland County Registry of Deeds before a Certificate of Occupancy may be issued. It should be noted that this project filed its

Portland, Maine



Yes. Life's good here.

Planning & Urban Development Department

application prior to the Board's recent approval of the Inclusionary Zoning Implementation Regulations on February 23, 2016. Staff has been working with the Applicant to establish clear expectations for what the AHA will entail. It is expected that the AHA will align closely with the draft regulations reviewed and approved by the Board.

Sincerely,

Tyler Norod  
Housing Planner



# PLANNING BOARD REPORT PORTLAND, MAINE



169 Newbury Street Residential Development  
169 Newbury Street  
Subdivision & Conditional Use Review  
2016-021  
Luminato Condominium, LLC

Submitted to: Portland Planning Board Date: March 18, 2016 Public Hearing Date: March 22, 2016	Prepared by: Caitlin Cameron, Urban Designer CBLs: 028-I009001 and 028-I010001 Project #: 2016-021
--	--

## I. INTRODUCTION

Luminato Condominium, LLC has requested a final subdivision and conditional use review for a seven-story residential development at 169 Newbury Street, in between Newbury and Federal streets and facing Franklin Street at the edge of the India Street neighborhood. The proposed 40,200 SF development includes structured parking on the lower two floors and 26 market rate condominiums, a fitness area, and roof access on the 5 floors above. The proposal also has two affordable rental residential units in the existing 3-family residential structure at 42 Hampshire Street. The project includes a parking structure has 26 spaces, one surface parking space to be accessed by the neighboring property, sidewalk and landscaping improvements, and stormwater treatment facilities in the form of a green roof. The green roof qualifies the project for a height bonus of a seventh floor. The site is currently occupied by two residential buildings and a garage.

This development is in the process of a staff level site plan approval for compliance with the standards of the India Street Form Based Code. The Planning Board is only reviewing the subdivision and compliance with Division 30 (inclusionary zoning).

A total of 110 notices were sent to property owners within 500 feet of the site and a legal ad ran in the *Portland Press Herald* on March 14 and March 15, 2016.

**Applicant:** S.P. Chip Newell, Luminato Condominium, LLC

**Consultants:** Thomas S. Greer, P.E., Pinkham & Greer, Civil Engineers; Northeast Civil Solutions; Archetype Architects; Tom Federle, Federle Law

## II. REQUIRED REVIEWS

<i>Waiver Requests</i>	<i>Applicable Standards</i>
Driveway width – to allow driveway 18 feet on Federal Street to enter 18’ access easement across 100 Federal Street <i>Supported by Traffic Engineer</i>	Technical Manual, <i>Section 1.7.2.3</i> . Minimum driveway width (two-way): Any site with driveway access to a street shall have a minimum width of 20 feet for two-way ingress and egress, with a preferred width of 24 feet.
Street trees – project includes 14 street trees, less than required <i>Supported by City Arborist</i>	Site Plan Standard, <i>Section 14-526(b)2.b(iii)</i> and Technical Manual, <i>Section 4.6.1</i> . All multi-family development shall provide one street tree per unit. Waiver permitted where site constraints prevent it, with applicant contributing proportionate amount to Tree Fund. <i>26 units = 26 street trees required. Contribution for 12 trees at \$200 per tree suggested.</i>
<i>Review</i>	<i>Applicable Standards</i>
Site Plan Level II (staff level review/approval) Subdivision	<i>Section 14-526</i> , including IS-FBC Building Design Standards <i>Section 14-497</i>

**III. PROJECT DATA**

Existing Zoning	IS-FBC
Existing Use	Residential
Proposed Use	Residential
Proposed Development Program	26 condominium units (16 1-bedroom, 7 2-bedroom, 3 3-bedroom) + 2 off-site Workforce Housing units in 42 Hampshire Street
Parcel Size	10,270 SF

	<i>Existing</i>	<i>Proposed</i>	<i>Net Change</i>
Building Footprint	3,686 SF	6,736 SF	3,050 SF
Building Floor Area	9,510 SF	40,200 SF	30,690 SF
Impervious Surface Area	64,836 SF	5,135 SF (50%)	1,236 SF
Parking Spaces (on-site)	2	26 structured, 1 surface	25
Bicycle Parking Spaces	none	36 (26 interior)	36
Estimated Cost of Project	\$8,000,000		



Figure 1

**IV. BACKGROUND & EXISTING CONDITIONS**

169 Newbury Street lies at the “corner” of Newbury and Franklin streets – currently Franklin Street does not connect to either Newbury or Federal Street as it once did. All northbound Franklin Street traffic will pass this prominent building. Because the future design and development of Franklin Street is uncertain, the applicant worked with City staff to determine the appropriate level of site and sidewalk improvements to be made. For example, a sidewalk connection will be added from Newbury Street to Franklin Street but not from Federal Street



to Franklin Street which has a steep slope and would require steps. There remains a large landscaped buffer between the Franklin Street sidewalk and the property line – this will be improved with landscaping, retention of existing street trees, planting of new street trees, and a pedestrian door added on the Franklin façade of the building.

The site is actually a collection of several distinct lots, all of which are held under common ownership (*Plan 2*). The site is zoned India Street Form-based Code Zone with an Urban Transitional (UT) subdistrict, but borders Urban Neighborhood (UN) streets with a smaller vernacular built fabric of Hampshire Street. The site is not in the India Street Historic District. The blocks along Franklin Street in the India Street neighborhood, such as the applicant’s site, serves as an important transition between the fine-grained residential fabric of the historic and small-scale UN streets and the fast-moving, wide arterial of Franklin Street.

**V. PROPOSED DEVELOPMENT**

The applicant proposes to reconfigure several existing lots in order to create a single contiguous lot for purposes of this development (*Plan 2*). The development would consist of a seven-story building with approximately 135 feet of frontage on Franklin Street and 66 feet of frontage on Newbury Street. Structured parking would occupy the first two floors, with pedestrian access from Franklin Street. 26 residential apartments would occupy the upper five floors, with principal access from Newbury Street and secondary access from Franklin Street. Vehicular parking for 26 cars would be provided in a two-level structure situated behind the proposed building, with lower level access from Newbury Street and upper level access from Federal Street. Because of grade changes, the structured parking area will read as the ground floor on Newbury Street with six floors of residential above.

New brick sidewalks, curb cuts, and street trees are proposed on Newbury, Franklin, and Federal streets. The site lighting shall be provided by existing street lights and additional lighting is added by the building lighting (*Attachment 12*). The landscape plan (*Attachment 7*) also includes low landscaping and Greenscreen along the building face on the Franklin Street frontage (at the request of the City Arborist) most of which will be within the public right-of-way, and additional landscaping between the building and neighboring properties as well as a fence to screen the transformer pad. Stormwater treatment is proposed as a green roof on the 6<sup>th</sup> and 7<sup>th</sup> floors (*Attachments Plan 21, Plan 22, Plan 23*).



**Figure 2**



**VI. PUBLIC COMMENT**

During the preliminary review, staff fielded a telephone call from a neighbor who raised concerns about the proposed height and view impacts of the proposal. No written comments have been submitted.

The applicant hosted a neighborhood meeting on February 17, 2016 in conformance with the subdivision ordinance. There were eleven attendees. The meeting minutes show that neighbors raised questions about project timeline and process, who would have access to the parking, size and price of units, type of construction, and coordination with Franklin Street Plan (*Attachment N*).

**VII. RIGHT, TITLE, & INTEREST**

The applicant’s submittal includes deeds as evidence of right, title, and interest. As noted above, the applicant has proposed to reconfigure four lots to create a development site on what will be one newly defined parcel which will also include the existing building at 42 Hampshire Street. Corporation Counsel and the Zoning Administrator reviewed the plan for the new division of lots (*Plan 2*) and have not identified concerns. The neighboring property is relocating porches away from the new property line so as to not create a non-conforming condition with the new lot lines.

The applicant proposes to use a portion of the 100 Federal Street driveway as an access point to the garage for 169 Newbury Street. 100 Federal Street is a three-family residential building and therefore is exempt from providing off-street parking under the IS-FBC zone. At least one parking space will be retained on-site and an additional access and parking easement is proposed from 169 Newbury Street to 100 Federal Street. These easements shall be recorded and appear on the Subdivision Plat.

**VIII. FINANCIAL & TECHNICAL CAPACITY**

The estimated cost of the development is approximately \$8 million. The applicant has submitted a letter from Camden National Bank indicating that their intent to consider financing for the project. The applicant has also provided documents attesting to the technical capacity of Pinkham & Greer Civil Engineers (*Attachment D*).



Figure 3

**IX. ZONING & LEVEL II SITE PLAN**

The project is in the India Street Form-based Code zone and faces two Urban Transitional subdistrict streets (Newbury and Franklin Street). The total project area is under 50,000 square feet and is therefore subject to Level

II Site Plan review which is an staff level review and approval. Site Plan review includes review of zoning, design, and site design such as landscape, traffic, stormwater, and parking. There is also Housing Replacement for this project – 5 existing units will be demolished and replaced by the proposed project. The project is currently in review and Level II Site Plan approval is included as a Subdivision condition of approval.

**X. SUBDIVISION PLAT AND RECORDING PLAT REQUIREMENTS** (*Section 14-496*)

The applicant has provided a subdivision plat for review by the city’s surveyor. Finalizing this plat per *Section 14-496* has been included as a condition of approval. In addition, the project includes condominium units. As such, condominium documents have also been included as a condition of approval.

In the submittal, the applicant proposes the following easements and licenses:

- Temporary construction easement from the City of Portland to Luminato Condominium, LLC;
- License from the City of Portland to Luminato Condominium, LLC for building footings on Newbury Street and Franklin Street rights-of-way;
- License from the City of Portland to Luminato Condominium, LLC for roof overhang on Newbury Street right-of-way;
- Access and parking easement from 169 Newbury Street to 100 Federal Street;
- Access easement 100 Federal Street to 169 Newbury Street;

In their final submittal, the applicant has also indicated that construction easements will be necessary from the City of Portland. These easements should also be noted on the construction management plans. Final construction management plans shall be required as part of Site Plan Level II.

All of these easements have been suggested as conditions of approval.

**XI. SUBDIVISION REVIEW**

**(14-497(a). Review Criteria)**

The proposed development has been reviewed by staff for conformance with the relevant review standards of the City of Portland’s subdivision ordinance. Staff comments are below and in *Attachments 1-3*.

**1. Water, Air Pollution**

The project is not anticipated to result in undue air or water pollution (*Attachment 1*).

**2 & 3. Adequacy of Water Supply**

The plans show water service from a main in Newbury Street to a new 3-inch domestic pipe and a 6” fire protection pipe. The applicant has provided evidence of capacity from the Portland Water District with conditions (*Attachment G*).

**4. Soil Erosion**

No unreasonable soil erosion or reduction in the capacity of the land to hold water is anticipated (*Attachment 1*). Site Plan (*Attachment Plan 3*) and Erosion Control Plan (*Attachment Plan 6*) provide information about stabilizing the slope during and after construction.

**5. Impacts on Existing or Proposed Highways and Public Roads**

The applicant has provided a traffic and transportation analysis (*Attachment F*). Tom Errico, the city’s consulting traffic engineer, has reviewed the study and provided comments (*Attachment 3*), which states the project is not expected to cause unreasonable highway or public road congestion or unsafe conditions.



**6. Sanitary Sewer/Stormwater Disposal**

A 6-inch sewer line are proposed to service the building and would outlet to Newbury Street. No grease trap is proposed – no commercial uses are proposed as part of the building. The applicant has submitted a wastewater capacity application to the Department of Public Works with an approval letter granted 2/17/16 (*Attachment H*).

The applicant has provided stormwater management and utility plans as well as information for the green roof. Both David Senus, the city’s consulting civil engineer, and David Margolis-Pineo, of the city’s Department of Public Services, have provided comment that this subdivision criteria is met and will review these plans further as part of the Site Plan review (*Attachments I and 2*).

**7. Solid Waste**

The applicant has proposed a trash and recycling room adjacent to the residential entrance and has indicated in the condominium documents that residents are responsible for engaging a waste management contractor to provide waste removal service. The project is not anticipated to cause an unreasonable burden on the ability of the city to dispose of solid waste (*Attachment F*).

**8. Scenic Beauty**

This proposal is not deemed to have an adverse impact on the scenic beauty of the area. The project is not within a historic district or within 100’ of a historic landmark.

**9. Comprehensive Plan**

**India Street Sustainable Neighborhood Plan**

This newly adopted neighborhood plan includes the following goals and principles which are met by this proposal:

**Goal – Vitality** – the project adds 26 new units bringing more people to the neighborhood

**Goal – Diversity of building types and residents** – The project targets a different demographic for the neighborhood.

**Principle 7: Guided Growth** – the project provides dense residential development on Franklin Street corridor, one of the areas identified as potential growth and infill development sites.

**Principle 8: Form of Development** – High residential density, maintaining the pedestrian-scale blocks, continuous sidewalks, and street-oriented buildings – these concepts are all included in the project.

**Principle 13: Responsive to Climate Change** – this will be the first project in the neighborhood to have a green roof and aggressively address stormwater runoff.

**Incentives for Affordable Housing and Housing – Sustaining Portland’s Future**

The city believes that it is in the public interest to promote an adequate supply of affordable housing for its residents. The proposed project is required under the newly adopted Division 30, Section 14-487, Ensuring Workforce Housing to provide at least 10% workforce housing units. As described below and in (*Attachment 4*), the project successfully incorporates two rental units on the same lot, but in an existing building on the same lot. In addition to the required affordable housing being provided, the project targets the unit size and price towards first-time home-buyers. The housing stock is placed in a multi-modal neighborhood with good connections to several neighborhoods, offices, and services.

**10. Financial and Technical Capacity**

As noted above, the applicant has provided evidence of financial and technical capacity (*Attachment D*).

**11. Wetland/Water Body Impacts**

Project is not located within a watershed of any pond or lake or within 250 feet of any wetland, great pond or river.

**12. Groundwater Impacts**

There are no anticipated impacts to groundwater supplies (*Attachment I*).



**13. Flood-Prone Area**

Per the FEMA flood maps, the site is not located in a flood zone (*Attachment M*).

**14. Wetland/Water Body Impacts**

No potential wetlands within the proposed subdivision (*Figure 3*).

**15. Wetland/Water Body Impacts**

No river, stream or brook within or abutting the proposed subdivision (*Figure 3*).

**(14-497(c) Conformity with Code)** Any proposed subdivision shall be in conformity with all relevant provisions of this Code. Project has not completed Level II Site Plan approval at the time of this public hearing to determine conformity with all relevant provisions of the Code. Staff proposes a condition of approval that the project shall receive Level II Site Plan Approval.

**XII. INCLUSIONARY ZONING CONDITIONAL USE**

Housing Planner Tyler Norod reviewed the Conditional Use for Affordable Housing application at 169 Newbury Street. Conditional Use is authorized by Division 30, Section 14-487, Ensuring Workforce Housing, to secure the creation of Workforce Housing Units as part of new residential projects that propose 10 or more units. The ordinance requires a minimum of 10% of the project to be restricted for Workforce Households and that the number of bedrooms required under Section 14-487(e)3 be at least 10% of the total number of bedrooms made available as part of the project. The project located at 169 Newbury Street proposes the creation of 26 condominium units. Based on the total number of units the project will be required to provide at least two (2) workforce units.

The project has proposed to provide off-site workforce rental units to meet the requirements of this ordinance. The proponent has entered into an agreement with Community Housing of Maine (CHOM) to provide two (2) two-bedroom workforce units for rent at 42 Hampshire Street. The units will be rented to households earning up to 100% of the area median income (AMI) as required for workforce rental units. The units will be restricted for a term of 99 years and will be managed by CHOM. The workforce housing units will be renovated according to the standards outlined in the recently adopted inclusionary zoning implementation regulations.

By providing two (2) two-bedroom units off-site with a management plan with CHOM acceptable to the City, the project has met the minimum requirements set forth in Section 14-487.

Please refer to the memo from the Housing Planner for the complete analysis (*Attachment 4*).

**XIII. STAFF RECOMMENDATION**

Subject to the proposed motions and conditions of approval listed below, Planning Division staff recommends that the planning board approve the Subdivision and Conditional Use for the proposed residential development at 169 Newbury Street.

**XIV. PROPOSED MOTIONS**

**A. WAIVERS**

On the basis of the application, plans, reports and other information submitted by the applicant; findings and recommendations contained in the planning board report for the public hearing on March 22, 2016 for application 2016-021 relevant to Portland's technical and design standards and other regulations; and the testimony presented at the planning board hearing:

1. The planning board **finds/does not find**, based upon the consulting transportation engineer's review, that future non-compliance with the *Technical Manual* may result from strict

- b. License from the City of Portland to Luminato Condominium, LLC for building footings on Newbury Street and Franklin Street rights-of-way;
- c. License from the City of Portland to Luminato Condominium, LLC for roof overhang on Newbury Street right-of-way;
- d. Access and parking easement from 169 Newbury Street to 100 Federal Street;
- e. Access easement 100 Federal Street to 169 Newbury Street;

for review and approval by Corporation Counsel, the Department of Public Works, and the Planning Authority, with evidence of executed easements to be submitted prior to the issuance of a building permit.

**D. INCLUSIONARY ZONING CONDITIONAL USE**

On the basis of the application, plans, reports and other information submitted by the applicant; findings and recommendations contained in the Planning Board Report for the public hearing on March 22, 2016 for application 2016-021 relevant to the Conditional Use as authorized by Division 30, Section 14-487 Ensuring Workforce Housing; and the testimony presented at the planning board hearing, the planning board finds that the Conditional Use **is/is not** in conformance with the standards of the land use code and **approves/does not approve** the application, subject to the following conditions of approval:

- a. Provided the Applicant and the City enter into an Affordable Housing Agreement (AHA) before a Building Permit may be issued.
- b. The AHA will outline the details of the affordability restrictions placed on the workforce units and will be filed as a covenant to the 42 Hampshire Street property's deed with the Cumberland County Registry of Deeds before a Certificated of Occupancy may be issued.

**XV. ATTACHMENTS**

**PLANNING BOARD REPORT ATTACHMENTS**

- 1. Civil Engineer review (memo from David Senus, 3/18/16)
- 2. City Engineer review (memo from David Margolis-Pinneo, 3/18/16)
- 3. Traffic Engineer review (memo from Thomas Errico, 3/18/16)
- 4. Housing Planner review (memo from Tyler Norod, 3/10/16)

**APPLICANT'S SUBMITTALS**

- A. Level III Subdivision application
- B. Project Description
- C. Evidence of Right, Title, and Interest
- D. Financial and Technical Capacity
- E. Proposed Easements
- F. Project Information: Traffic Studies, Significant Natural Features, Solid Waste
- G. Water Capacity Letter
- H. Wastewater Capacity Letter
- I. Stormwater Management Report
- J. Green Roof Specifications
- K. Requested Waivers
- L. Soils Map
- M. Flood Insurance Map



N. Neighborhood Meeting Minutes

**PLANS**

- Plan 1. Cover Sheet
- Plan 2. Subdivision Plan
- Plan 3. Site Plan
- Plan 4. Existing Conditions and Demolition Plan
- Plan 5. Grading and Utilities Plan
- Plan 6. Erosion Control Plan, Notes and Details
- Plan 7. Landscape Plan Notes and Details
- Plan 8. Parking Layout & Details
- Plan 9. Site Details 1
- Plan 10. Site Details 2
- Plan 11. Boundary Survey
- Plan 12. Lighting and Photometric Plan
- Plan 13. Lighting Specifications
- Plan 14. Cover Page
- Plan 15. Floor Plan A1.0 Lobby & Lower Level Parking
- Plan 16. Floor Plan A1.1 1<sup>st</sup> Floor
- Plan 17. Floor Plan A1.2 2<sup>nd</sup> Floor
- Plan 18. Floor Plan A1.3 3<sup>rd</sup> Floor
- Plan 19. Floor Plan A1.4 4<sup>th</sup> Floor
- Plan 20. Floor Plan A1.5 5<sup>th</sup> Floor
- Plan 21. Floor Plan A1.6 6<sup>th</sup> Floor
- Plan 22. Floor Plan A1.7 Roof Plan
- Plan 23. Green Roof/Pervious Surface Area Calculations



Tuck O'Brien  
City Planning Director, Planning Division

Date: March 31, 2106

Luminato Condominium, LLC  
c/o S.P. Chip Newell  
118 Congress Street, Unit 401  
Portland, ME 04101

Pinkham & Greer, Civil Engineers  
c/o Tom Greer  
28 Vannah Avenue  
Portland, ME 04103

Project Name: **Luminato**  
Address: 169 Newbury Street  
Applicant: Luminato Condominium, LLC  
Planner: Caitlin Cameron

Project ID: 2016-021  
CBL: 028 I9 and 028 I10

Dear Mr. Newell:

On March 31, 2016, the Planning Authority approved with conditions a Level II site plan for Luminato for 26 residential units at 169 Newbury Street. The decision is based upon the application, documents, and plans as submitted by Luminato Condominium, LLC and prepared by Pinkham & Greer, Civil Engineers, and Archetype Architects. The proposal was reviewed for conformance with the standards of Portland's site plan ordinance.

#### WAIVERS

1. **Parking Drive Aisle Width – Upper Garage**  
The Planning Authority waives the Technical Standard, Section 1.14 for the upper level garage parking aisle width to be 2" narrower than the dimensions allowed in Figure I-27.
2. **Parking Stall Size – Upper Garage**  
The Planning Authority waives the Technical Standard, Section 1.14 for the upper level parking stall size proposed for width to be 6" narrower than allowed in Figure I-27.
3. **Parking Drive Aisle Width – Lower Garage**  
The Planning Authority waives the Technical Standard, Section 1.14 for the lower level garage parking aisle width to be 1'-0" to 2'-2" narrower than the dimensions allowed in Figure I-27.
4. **Compact Parking Stall Dimensions – Lower Garage**  
The Planning Authority waives the Technical Standard, Section 1.14 for the lower level compact parking stall size proposed which are wider than allowed in Figure I-29.
5. **Parking Stall Size – Lower Garage**  
The Planning Authority waives the Technical Standard, Section 1.14 for the lower level parking stall size proposed for width to be 6" narrower than allowed in Figure I-27.



## SITE PLAN REVIEW

The Planning Authority found the plan is in conformance with the Site Plan Standards of the Land Use Code subject to the following conditions of approval and the standard conditions of approval prior to the issuance of a building permit:

1. The applicant is required to provide sight distance measurements under a re-connection of Newbury Street and Federal Street.
2. The applicant shall revise the driveway width on Federal Street to have a curb line of 22 feet (a 2-foot taper from property line to curb line according to City standard). The Newbury Street driveway shall also meet City standards and include a 2-foot taper from the property line to curb line.
3. The applicant shall provide a revised parking design that addresses staff concerns about parking space #11 to be approved by staff.
4. The applicant shall provide the following documentation for the green roof in accordance with the City of Portland Technical Manual: a roof drainage plan, construction details, an inspection and management plan, and the stormwater runoff calculations for a 1", 24-hour storm event.

The approval is based on the submitted site plan. If you need to make any modifications to the approved site plan, you must submit a revised site plan for staff review and approval.

## STANDARD CONDITIONS OF APPROVAL

Please note the following standard conditions of approval and requirements for all approved site plans:

1. **Develop Site According to Plan** The site shall be developed and maintained as depicted on the site plan and in the written submission of the applicant. Modification of any approved site plan or alteration of a parcel which was the subject of site plan approval after March 31, 2016, shall require the prior approval of a revised site plan by the Planning Board or Planning Authority pursuant to the terms of Chapter 14, Land Use, of the Portland City Code.
2. **Separate Building Permits Are Required** This approval does not constitute approval of building plans, which must be reviewed and approved by the City of Portland's Inspection Division.
3. **Site Plan Expiration** The site plan approval will be deemed to have expired unless work has commenced within one (1) year of the approval or within a time period up to three (3) years from the approval date as agreed upon in writing by the City and the applicant. Requests to extend approvals must be received before the one (1) year expiration date.

4. **Performance Guarantee and Inspection Fees** A performance guarantee covering the site improvements, inspection fee payment of 2.0% of the guarantee amount and seven (7) final sets of plans must be submitted to and approved by the Planning Division and Public Services Department prior to the release of a building permit, street opening permit or certificate of occupancy for site plans. If you need to make any modifications to the approved plans, you must submit a revised site plan application for staff review and approval.
5. **Housing Replacement Performance Guarantee** Please be advised that the performance guarantee must also address the requirements of the ordinance *Division 29. Housing Preservation and Replacement* (attached), particularly section 14.483 (j) which requires owners or affiliates to post a performance guarantee equivalent to the amount to the applicant would have been required to contribute to the City's Housing Trust Fund if the five (5) housing units were not replaced. This performance guarantee would be held until the replacement units receive Certificates of Occupancy.
6. **Defect Guarantee** A defect guarantee, consisting of 10% of the performance guarantee, must be posted before the performance guarantee will be released.
7. **Preconstruction Meeting** Prior to the release of a building permit or site construction, a pre-construction meeting shall be held at the project site. This meeting will be held with the contractor, Development Review Coordinator, Public Service's representative and owner to review the construction schedule and critical aspects of the site work. At that time, the Development Review Coordinator will confirm that the contractor is working from the approved site plan. The site/building contractor shall provide three (3) copies of a detailed construction schedule to the attending City representatives. It shall be the contractor's responsibility to arrange a mutually agreeable time for the pre-construction meeting.
8. **Department of Public Services Permits** If work will occur within the public right-of-way such as utilities, curb, sidewalk and driveway construction, a street opening permit(s) is required for your site. Please contact Carol Merritt at 874-8300, ext. 8828. (Only excavators licensed by the City of Portland are eligible.)
9. **As-Built Final Plans** Final sets of as-built plans shall be submitted digitally to the Planning Division, on a CD or DVD, in AutoCAD format (\*.dwg), release AutoCAD 2005 or greater.

The Development Review Coordinator must be notified five (5) working days prior to the date required for final site inspection. The Development Review Coordinator can be reached at the Planning Division at 874-8632. All site plan requirements must be completed and approved by the Development Review Coordinator prior to issuance of a Certificate of Occupancy. Please schedule any property closing with these requirements in mind.



**SUBDIVISION/SITE DEVELOPMENT**  
**Cost Estimate of Improvements to be covered by Performance Guarantee**

Date: July 21<sup>st</sup>, 2016

Name of Project: Luminato Condominium

Address/Location: 169 Newbury Street, Portland ME

Application ID #: \_\_\_\_\_

Developer: \_\_\_\_\_

Form of Performance Guarantee: \_\_\_\_\_

Type of Development: Subdivision \_\_\_\_\_ Site Plan (Level I, II or III) \_\_\_\_\_

**TO BE FILLED OUT BY THE APPLICANT:**

Item	PUBLIC			PRIVATE		
	Quantity	Unit Cost	Subtotal	Quantity	Unit Cost	Subtotal
1. STREET/SIDEWALK						
Road/Parking Areas	200sf	\$15/sf	3,000	260 sf	\$60/sf	15,600
Curbing	100 LF	\$25	2,500			
Sidewalks	135sf	\$40	5,400			
Esplanades						
Monuments						
Street Lighting						
Street Opening Repairs	145sf	\$50	7,250			
Other						
2. EARTH WORK						
Cut				2,000sf	\$12	24,000
Fill						
3. SANITARY SEWER						
Manholes				1 EA	\$3,000	3,000
Piping						
Connections	1 EA	\$1,200	1,200			
Main Line Piping						
House Sewer Service Piping	25 LF	\$50	1,250	110 LF	\$50	5,500
Pump Stations						
Other						
4. WATER MAINS						
	30 LF	\$60	1,800	10 LF	\$60	600
5. STORM DRAINAGE						
Manholes <i>trench drains</i>				1 EA	\$2,000	2,000
Catchbasins	1 EA	\$3,000	3,000	1		
Piping	60 LF	\$60	3,600	110 LF	\$40	4,400
Detention Basin						
Stormwater Quality Units <i>Green roof</i>						
Other <i>trench drain?</i>				2		
Field Inlets						
			29,000			55,100

6. SITE LIGHTING	_____	_____	_____	_____	_____	_____
7. EROSION CONTROL						
Silt Fence	<u>200 LF</u>	<u>\$2.50</u>	<u>500</u>	_____	_____	_____
Check Dams	_____	_____	_____	_____	_____	_____
Pipe Inlet/Outlet Protection	_____	_____	_____	_____	_____	_____
Level Lip Spreader	_____	_____	_____	_____	_____	_____
Slope Stabilization	_____	_____	_____	_____	_____	_____
Geotextile	_____	_____	_____	_____	_____	_____
Hay Bale Barriers	_____	_____	_____	_____	_____	_____
Catch Basin Inlet Protection	_____	_____	_____	_____	_____	_____
8. RECREATION AND OPEN SPACE AMENITIES	_____	_____	_____	_____	_____	_____
9. LANDSCAPING (Attach breakdown of plant materials, quantities, and unit costs)	<u>1</u>	_____	_____	<u>1 LS</u>	<u>\$9,000</u>	<u>\$9,000</u>
10. MISCELLANEOUS	_____	_____	_____	<u>1 LS</u>	<u>\$6,900</u>	<u>6,900</u>
TOTAL:	_____	_____	<u>500</u>	_____	<u>\$1,000</u>	<u>15,900</u>
GRAND TOTAL:	_____	_____	_____	_____	_____	_____

**INSPECTION FEE (to be filled out by the City)**

	PUBLIC	PRIVATE	TOTAL
A: 2.0% of totals:	_____	_____	_____
or			
B: Alternative Assessment:	_____	_____	_____
Assessed by:	_____	_____	_____
	(name)	(name)	



**SUBDIVISION/SITE DEVELOPMENT**  
**Cost Estimate of Improvements to be covered by Performance Guarantee**

Date: July 21<sup>st</sup>, 2016

Name of Project: LUMINATO CONDOMINIUM  
 Address/Location: 169 NEWBURY ST, PORTLAND ME  
 Application ID #: \_\_\_\_\_  
 Developer: \_\_\_\_\_  
 Form of Performance Guarantee: \_\_\_\_\_

Type of Development: Subdivision \_\_\_\_\_ Site Plan (Level I, II or III) \_\_\_\_\_

**TO BE FILLED OUT BY THE APPLICANT:**

Item	PUBLIC			PRIVATE		
	Quantity	Unit Cost	Subtotal	Quantity	Unit Cost	Subtotal
<b>1. STREET/SIDEWALK</b>						
Road/Parking Areas	✓ 200 SY	15/SY	3,000	✓ 200 SY	60/SY	12,000
Curbing	✓ 100 LF	25/LF	2,500			
Sidewalks	✓ 769 SF	13.52/SF	10,382			
Esplanades						
Monuments						
Street Lighting						
Street Opening Repairs	✓ 145 SY	50/SY	7,250			
Other						
<b>2. EARTH WORK</b>						
Cut				✓ 2000 CY	12/CY	24,000
Fill						
<b>3. SANITARY SEWER</b>						
Manholes						
Piping						
Connections	✓ 1 EA	1,200/EA	1,200			
Main Line Piping						
House Sewer Service Piping	✓ 25 LF	50/LF	1,250	✓ 110 LF	50/LF	5,500
Pump Stations						
Other						
<b>4. WATER MAINS</b>						
	✓ 30 LF	60/LF	1,800	✓ 10 LF	60/LF	600
<b>5. STORM DRAINAGE</b>						
Manholes (OIL/WATER SEPARATOR)				✓ 2 EA	3,000/EA	6,000
Catchbasins	✓ 1 EA	3,000/EA	3,000			
Piping	✓ 60 LF	60/LF	3,600	✓ 110 LF	40/LF	4,400
Detention Basin						
Stormwater Quality Units						
Other (FIELD INSETS)				✓ 2 EA	600/EA	1,200
OTHER - TRENCH DRAIN				✓ 1 EA	6,000/EA	6,000
OTHER - GREEN ROOF				✓ 1 EA	40,000/EA	40,000

6. SITE LIGHTING					
7. EROSION CONTROL					
Silt Fence	200 LF	2.50/LF	500		
Check Dams					
Pipe Inlet/Outlet Protection					
Level Lip Spreader					
Slope Stabilization					
Geotextile					
Hay Bale Barriers					
Catch Basin Inlet Protection					
8. RECREATION AND OPEN SPACE AMENITIES					
9. LANDSCAPING (Attach breakdown of plant materials, quantities, and unit costs)				1 LS	9,000 (9,000)
10. MISCELLANEOUS				1 LS	6,900 (6,900)
TOTAL:		34,482	500	118,200	15,900
GRAND TOTAL:			\$153,682		

total \$153,682  
7/27/16  
OK  
TAD

**INSPECTION FEE (to be filled out by the City)**

	PUBLIC	PRIVATE	TOTAL
A: 2.0% of totals:	\$689.64	\$2,384.00	\$3,073.64
or			
B: Alternative Assessment:			
Assessed by:	<u>[Signature]</u> (name)	<u>[Signature]</u> (name)	7/27/16



**PERFORMANCE GUARANTEE  
with the City of Portland**

Developer's Tax Identification Number: 81-0940014

Developer's Name and Mailing Address: Luminato Condominium, LLC  
c/o Thomas B. Federle, Esq.  
254 Commercial Street, Ste. F  
Portland, ME 04101

City Account Number: \_\_\_\_\_

Application ID #: 2016-021

**Application of Luminato Condominium, LLC for Luminato Condominium at 167 Newbury Street, Portland, Maine.**

The City of Portland (hereinafter the "City") will hold the sum of **\$100,500.00** on behalf of **Luminato Condominium, LLC** in a non-interest bearing account established with the City. This account shall represent the estimated cost of installing **subdivision and site improvements** as depicted on the subdivision/site plan, approved on **March 22, 2016** and **March 31, 2016** as required under Portland Code of Ordinances Chapter 14 §§499, 499.5, 525 and Chapter 25 §§46 through 65. It is intended to satisfy the Applicant's obligation, under Portland Code of Ordinances Chapter 14 §§501, 502 and 525, to post a performance guarantee for the above referenced development.

The City, through its Director of Planning and Urban Development and in his/her sole discretion, may draw against this Escrow Account in the event that:

1. the Developer has failed to satisfactorily complete the work on the improvements contained within the **subdivision and site improvements** approval, dated **March 22, 2016** and **March 31, 2016**; or
2. the Developer has failed to deliver to the City a deed containing the metes and bounds description of any streets, easements or other improvements required to be deeded to the City; or
3. the Developer has failed to notify the City for inspections in conjunction with the installation of improvements noted in paragraph one.

The Director of Planning and Urban Development may draw on this Guarantee, at his/her option,

either thirty days prior to the expiration date contained herein, or s/he may draw against this escrow for a period not to exceed sixty (60) days after the expiration of this commitment; provided that the Applicant, or its representative, will give the City written notice, by certified mail (restricted delivery to Ellen Sanborn, Director of Finance, City of Portland, 389 Congress Street, Room 110, Portland, Maine) of the expiration of this escrow within sixty (60) days prior thereto.

After all underground work has been completed and inspected to the satisfaction of the Department of Public Works and Planning, including but not limited to sanitary sewers, storm drains, catch basins, manholes, electrical conduits, and other required improvements constructed chiefly below grade, the City of Portland Director of Planning and Urban Development or its Director of Finance as provided in Chapter 14 §501 of the Portland Code of Ordinances, may authorize the City to reduce the available amount of the escrowed money by a specified amount.

This Guarantee will automatically expire on **August 1, 2017** ("Expiration Date") or on the date when the City determines that all improvements guaranteed by this Performance Guarantee are satisfactorily completed, whichever is later. At such time, this Guarantee shall be reduced by the City to ten (10) percent of its original amount and shall automatically convert to an Irrevocable Defect Guarantee.

Written notice of such reduction and conversion shall be forwarded by the City to **Luminato Condominium, LLC**. The Defect Guarantee shall expire one (1) year from the date of its creation and shall ensure the workmanship and durability of all materials used in the construction of the **subdivision and site improvements** approval dated **March 22, 2106** and **March 31, 2016** as required by City Code §14-501, 525.

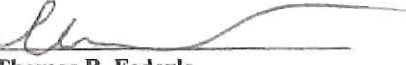
The City, through its Director of Planning and Urban Development and in his/her sole discretion, may draw on the Defect Guarantee should any one of the following occur:

1. the Developer has failed to complete any unfinished improvements; or
2. the Developer has failed to correct any defects in workmanship; or
3. the Developer has failed to use durable materials in the construction and installation of improvements contained within the **subdivision and site improvements**.



Seen and Agreed to:

**Luminato Condominium, LLC**

By: 

**Thomas B. Federle**

**Its: Authorized Agent**

Date: 7/25/16

Date: \_\_\_\_\_

By: \_\_\_\_\_

\*\*\*\*Planning Division Director

Date: \_\_\_\_\_

By: \_\_\_\_\_

Development Review Coordinator

**Attach Letter of Approval and Estimated Cost of Improvements to this form.**

---

**Distribution**

1. This information will be completed by Planning Staff.
2. The account number can be obtained by calling Cathy Ricker, ext. 8665.
3. The Agreement will be executed with one original signed by the Developer.
4. The original signed Agreement will be scanned by the Planning Staff then forwarded to the Finance Office, together with a copy of the Cash Receipts Set.
5. \*\*\*\*Signature required if over \$50,000.00.

SITE PLAN/SUBDIVISION  
PERFORMANCE GUARANTEE  
LETTER OF CREDIT  
[ 60053 ]

July 25, 2016

Jeff Levine  
Director of Planning and Urban Development  
City of Portland  
389 Congress Street  
Portland, Maine 04101

Re: **Luminato Condominium, LLC**  
**167 Newbury Street, Portland, Maine**  
**2016-021**

**Saco and Biddeford Savings Institution (“Bank”)** hereby issues its Irrevocable Letter of Credit for the account of **Luminato Condominium, LLC (“Developer”)**, held for the exclusive benefit of the City of Portland, in the aggregate amount of **\$100,500.00**. These funds represent the estimated cost of installing site improvements as depicted on the subdivision and site plan, approved March 22, 2016 and March 31, 2016 and as required under Portland Code of Ordinances Chapter 14 §§499, 499.5, 525 and Chapter 25 §§46 through 65.

This Letter of Credit is required under Portland Code of Ordinances Chapter 14 §§499, 499.5, 525 and Chapter 25 §46 through 65 and is intended to satisfy the Developer’s obligation, under Portland Code of Ordinances Chapter 14 §§501, 502 and 525, to post a performance guarantee for the above referenced development.

The City, through its Director of Planning and Urban Development and in his/her sole discretion, may draw on this Letter of Credit by presentation of a sight draft and the Letter of Credit and all amendments thereto, up to thirty (30) days before or sixty (60) days after its expiration, stating any one of the following:

1. the Developer has failed to satisfactorily complete the work on the improvements contained within the subdivision and site plan approval, dated March 22, 2016 and March 31, 2016; or
2. the Developer has failed to deliver to the City a deed containing the metes and bounds description of any streets, easements or other improvements required to be deeded to the City; or



3. the Developer has failed to notify the City for inspections.

In the event of the Bank's dishonor of the City of Portland's sight draft, the Bank shall inform the City of Portland in writing of the reason or reasons thereof within three (3) business days of the dishonor.

After all underground work has been completed and inspected to the satisfaction of the Department of Public Services and Planning Division, including but not limited to sanitary sewers, storm drains, catch basins, manholes, electrical conduits, and other required improvements constructed chiefly below grade, the City of Portland Director of Planning and Urban Development or its Director of Finance as provided in Chapter 14 §501 of the Portland Code of Ordinances, may authorize the Bank, by written certification, to reduce the available amount of the escrowed money by a specified amount.

This performance guarantee will automatically expire on August 1, 2017 ("Expiration Date") or on the date when the City determines that all improvements guaranteed by this Letter of Credit are satisfactorily completed, whichever is later. It is a condition of this Letter of Credit that it is deemed to be automatically extended without amendment for period(s) of one year each from the current Expiration Date hereof, or any future Expiration Date, unless within thirty (30) days prior to any expiration, the Bank notifies the City by certified mail (restricted delivery to Brendan O'Connell, Director of Finance, City of Portland, 389 Congress Street, Portland, Maine 04101) that the Bank elects not to consider this Letter of Credit renewed for any such additional period.

In the event of such notice, the City, in its sole discretion, may draw hereunder by presentation of a sight draft drawn on the Bank, accompanied by this Letter of Credit and all amendments thereto, and a statement purportedly signed by the Director of Planning and Urban Development, at Bank's offices located at 50 Industrial Park Road, Saco Maine stating that:

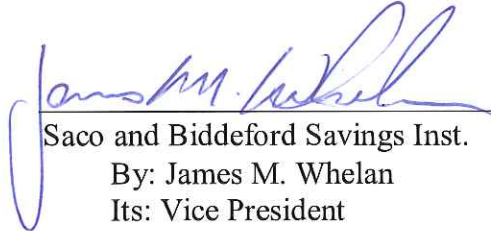
This drawing results from notification that the Bank has elected not to renew its Letter of Credit No. 60053.

On its Expiration Date or on the date the City determines that all improvements guaranteed by this Letter of Credit are satisfactorily completed, this Performance Guarantee Letter of Credit shall be reduced by the City to ten (10) percent of its original amount and shall automatically convert to an Irrevocable Defect Letter of Credit. Written notice of such reduction shall be forwarded by the City to the Bank. The Defect Letter of Credit shall ensure the workmanship and durability of all materials used in the construction of the subdivision and site plan approval, dated March 22, 2016 and March 31, 2016 as required by City Code §14-501, 525 and shall automatically expire one (1) year from the date of its creation ("Termination Date").

The City, through its Director of Planning and Urban Development and in his/her sole discretion, may draw on the Defect Letter of Credit by presentation of a sight draft and this Letter of Credit and all amendments thereto, at Bank's offices located at 50 Industrial Park Road, Saco Maine, prior to the Termination Date, stating any one of the following:

1. the Developer has failed to complete any unfinished improvements; or
2. the Developer has failed to correct any defects in workmanship; or
3. the Developer has failed to use durable materials in the construction and installation of improvements contained within the subdivision and site improvements.

Date: 7-25-16

  
Saco and Biddeford Savings Inst.  
By: James M. Whelan  
Its: Vice President



Demolition and Housing Replacement  
LETTER OF CREDIT  
[ 60052 ]

July 25, 2016

Jeffrey Levine  
Director of Planning and Urban Development  
City of Portland  
389 Congress Street  
Portland, Maine 04101

**Re: 167 and 169 Newbury Street Demolition and Housing Replacement**

**Saco and Biddeford Savings Institution** (“Bank”) hereby issues its Irrevocable Letter of Credit for the account of **Luminato Condominium, LLC** (“Developer”), held for the exclusive benefit of the City of Portland (“City”), in the aggregate amount of Three Hundred Twenty-Five Thousand Dollars (**\$325,000.00**). These funds represent the estimated cost of \$325,000.00 for the housing replacement fee applicable to the demolition of five dwelling units if no replacement units are constructed, as approved on July \_\_\_\_, 2016 (“**Demolition Approval**”) and as required under Portland Code of Ordinances Chapter 14.

This Letter of Credit is required under Portland Code of Ordinances Chapter 14 and is intended to satisfy the Developer’s obligation, under Portland Code of Ordinances Chapter 14 to post a performance guarantee for the above referenced development.

In the event that Developer fails to satisfy its housing replacement obligation, the City, through its Director of Planning and Urban Development and in his/her sole discretion, may draw on this Letter of Credit by presentation of a sight draft and the Letter of Credit and all amendments thereto, if any.

The housing replacement requirement shall be deemed satisfied upon the City’s issuance of a Certificate of Completion for five or more Luminato Condominium dwelling units located in the City of Portland provided that the aggregate size of the replacement units will be no less than 80% of the size of the aggregate of the original units.

After construction of each of the replacement units has been completed, the City of Portland Director of Planning and Urban Development or its Director of Finance as provided in Chapter 14 of the Portland Code of Ordinances, may authorize the Bank, by written certification along with the return of the original of this Letter of Credit, to reduce the available amount of the escrowed money by the full amount of the Letter of Credit.

In the event of the Bank's dishonor of the City of Portland's sight draft, the Bank shall inform the City of Portland in writing of the reason or reasons thereof within three (3) business days of the dishonor.


This performance guarantee will automatically expire on July 25, 2017 ("Expiration Date") or on the date when the City determines that all work guaranteed by this Letter of Credit is satisfactorily completed, whichever is later. It is a condition of this Letter of Credit that it is deemed to be automatically extended without amendment for period(s) of one year each from the current Expiration Date hereof, or any future Expiration Date, unless within thirty (30) days prior to any expiration, the Bank notifies the City by certified mail (restricted delivery to Brendan O'Connell, Director of Finance, City of Portland, 389 Congress Street, Portland, Maine 04101) that the Bank elects not to consider this Letter of Credit renewed for any such additional period.

In the event that the Bank provides notice of its election to discontinue this Letter of Credit and Developer has not satisfied its housing replacement obligation, the City, in its sole discretion, may draw hereunder by presentation of a sight draft drawn on the Bank, accompanied by this Letter of Credit and all amendments thereto, and a statement signed by the Director of Planning and Urban Development, at Bank's offices located at Portland, Maine stating that:

this drawing results from notification that the Bank has elected to discontinue its Letter of Credit No. 60052.

Date: 7-25-16

**Saco and Biddeford Savings  
Institution**

By:   
James M. Whelan  
Its: Vice President