

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND

BUILDING INSPECTION

PERMIT

PERMIT ISSUED

Permit Number: 060473
APR 28 2006

CITY OF PORTLAND

Please Read Application And Notes, If Any, Attached

This is to certify that City Of Portland/Pierce Productions, LLC
has permission to Promotional event, set up on May 5, 2006 break down May 5, 2006

AT 456 Congress St 027 G001001

provided that the person or persons who accept this permit shall comply with all of the provisions of the Statutes of the City of Portland and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission is procured before this building or part thereof is occupied or closed-in. 4 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____

Health Dept. _____

Appeal Board _____

Other _____
Department Name

Thomas M. Winkley 4/26/06
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 06-0473	Issue Date:	CBL: 027 G001001
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Location of Construction: 456 Congress St	Owner Name: City Of Portland	Owner Address: 389 Congress St	Phone:
Business Name:	Contractor Name: Pierce Promotions, LLC	Contractor Address: 123 Free Street Portland	Phone: 2075231700
Lessee/Buyer's Name	Phone:	Permit Type:	Zone: B3

Past Use: Commercial Monument Square	Proposed Use: Commercial Promotional event, set up on May 5, 2006 breakdown May 5, 2006 Monument Square	Permit Fee: \$30.00	Cost of Work: \$30.00	CEO District: 1
Proposed Project Description: Promotional event, set up on May 5, 2006 breakdown May 5, 2006		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: R-1 Type NA IBC 2003 Signature: Jm 4/26/06	
		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: Date:		

Permit Taken By: Idobson	Date Applied For: 04/10/2006	Zoning Approval	
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<p>1.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p>	<p>Special Zone or Reviews</p> <p><input type="checkbox"/> Shoreland</p> <p><input type="checkbox"/> Wetland</p> <p><input type="checkbox"/> Flood Zone</p> <p><input type="checkbox"/> Subdivision</p> <p><input type="checkbox"/> Site Plan</p> <p>Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/></p> <p>OK w/condition Date: 4/12/06 Jm</p>	<p>Zoning Appeal</p> <p><input type="checkbox"/> Variance</p> <p><input type="checkbox"/> Miscellaneous</p> <p><input type="checkbox"/> Conditional Use</p> <p><input type="checkbox"/> Interpretation</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p>Date:</p>	<p>Historic Preservation</p> <p><input checked="" type="checkbox"/> Not in District or Landmark</p> <p><input type="checkbox"/> Does Not Require Review</p> <p><input type="checkbox"/> Requires Review</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Approved w/Conditions</p> <p><input type="checkbox"/> Denied</p> <p>Date:</p>
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CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE


Submit Application to Room 315, Portland City Hall, 389 Congress Street, Portland, ME 04101
 207-874-8703; fax 207-874-8716. Please allow 10 Business Days for processing.

Tent Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>Monument Sq. between Congress St. and 22 Monument St</u>		
Date of Tent setup: <u>Friday, May 5, 2006</u>	Date of Tent breakdown: <u>Friday, May 5, 2006</u>	
Tax Assessor's Chart, Block & Lot Chart# <u>27</u> Block# <u>76</u> Lot# <u>31</u>	Owner: <u>Pierce Promotions, LLC</u>	Telephone: <u>(207) 523-1700</u>
Lessee/Buyer's Name (If Applicable)	Applicant name, address & telephone: <u>123 Free Street Portland, ME 04101</u>	Fee: \$ 30.00
<p>The following must be included as submissions:</p> <ol style="list-style-type: none"> 1. Certificate of Flammability 2. Letter of approval from property owner. If the City is the owner, please contact Ted Musgrave at Parks & Recreation @ 874-8793 3. Plot Plan showing the following: <ol style="list-style-type: none"> i. Property lines ii. Parking iii. Existing Building locations iv. Tent locations, including dimensions of all tents, exits and entrances in tent. 4. If the City is the property owner, Certificate of Insurance listing the City as Additional Insured. Minimum amount of coverage is \$400,000.00 		
Whom should we contact when the permit is ready: <u>Brad MacCachran</u> Mailing address: <u>123 Free Street Portland, ME 04101</u> PHONE: <u>(207) 523-1779</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A STOP WORK ORDER WILL BE ISSUED AND A \$100.00 FINE LEVIED IF ANY WORK STARTS BEFORE THE PERMIT IS PICKED UP.		

areas go

Signature of applicant: 	Date: <u>4.4.06</u>
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April 5, 2006

Ms. Lanie Dobson
City of Portland
389 Congress Street
Portland, ME 04101

Dear Ms. Dobson,

My colleague Brad MacCachran has been in contact with Ted Musgrave in the Parks and Recreation Department. Our event in Monument Square on May 5th has been approved through him.

Along with this tent permit application, I am writing to let you know that we currently do not have the Certificate of Flammability as Moss Tent is in the process of creating the tent for us. The tent will be completed soon, so we will send the certificate well in advance of the event. Moss is also sewing the certificate into the actual tent so it will definitely be on hand on May 5th.

Please do not hesitate to call should you have questions.

Regards,

Meghan Williams
Pierce Promotions and Event Management, LLC

corporate headquarters

- 123 free street
- portland, maine 04101
- 207-523-1700
- 207-761-4570 fax

new york office

- 220 east 42nd street, 14th floor
- new york, new york 10017
- 212-771-8651
- 212-515-1997 fax

bentonville office

- 901 michigan road, suite 804
 - bentonville, arkansas 72712
 - 479-645-2121
 - 479-645-2123 fax
-

From: Ted Musgrave
To: brad.maccachran@piercepromotions.com; emily.stadler@piercepromotions.com; Meghan Williams
Date: 4/11/2006 12:07:50 PM
Subject: Re: May 5th -- Crystal Light in Monument Square - drink sampling to the public

hi meg -

they would be able to cover the entire mon square area.

and if you wanted to spread out to monument way (one city center area)... we could permit that as well.....

let p&r staff know in the details.....

PLS have your ins. co. fax out a cert of insurance which covers your use of monument square area (and monument way as well - if you'd like to sample in that area). the p&r fax: 756-8279.

i understand that you have forwarded a temp food service license application to amanda @ city clerk's office (i have cc'ed her on this)..

AMANDA - could u update me..?

and i understand that a tent permit application is in the works...????? (did you deliver that to inspections, 3rd fl. - city hall)..?

i have cc'ed LANNIE for an update on that...

thanks.

i am on vaca april 13 - 26..... so another staff person may be following back up with your permit for use.. PLS proceed with your plans..and forward me your map for the the area of use... and the ins. certificate. thnx

>>> "Meghan Williams" <Meghan.Williams@piercepromotions.com> 4/11/2006 11:14:11 AM >>>
Hey Ted,

Switching gears a little bit, we had a question about our Crystal Light event in Monument Square on May 5th. We just walked down to take a look at the area and I will be sending you a map of where we'd like to set up in the next day or so. Our question is in regards to our event staff. Will they be able to walk throughout Monument Square or will they be restricted to the 40 x 40 event area?

Thanks!

Meghan

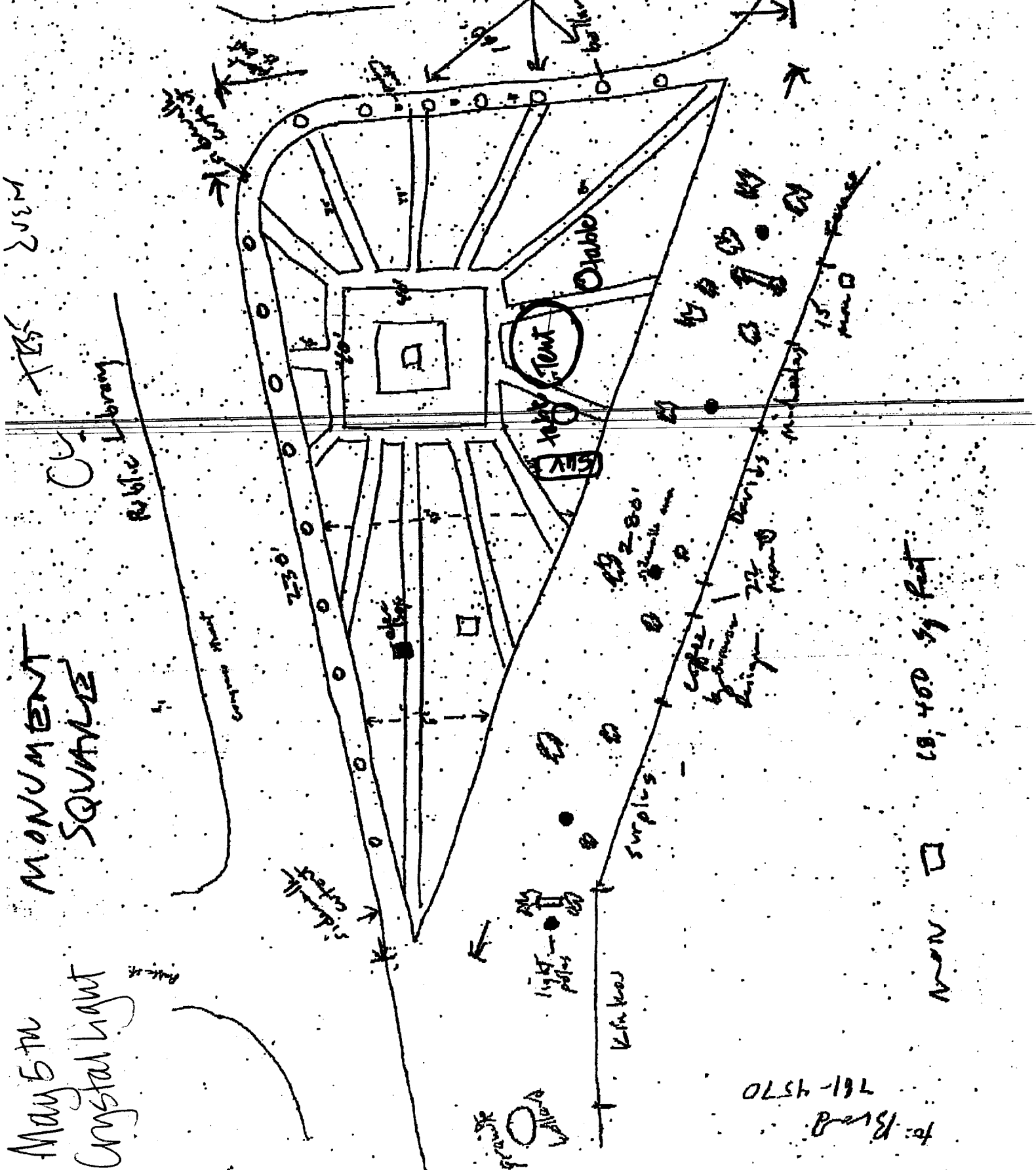
Meghan Williams
Coordinator, Sponsorship and Venue Management
piercepromotions & event management
123 Free Street
Portland, Maine 04101
Direct Line: 207-523-1391
Main Line: 207-523-1700
Fax Line: 207-523-4003
meghan.williams@piercepromotions.com
www.piercepromotions.com

May 5th
Crystal Light

MONUMENT
SQUARE

2:30 PM

Public Library





Proud members since:

CERTIFICATE OF FLAME RETARDANCY - USA

Date: January 1, 2005

Material: Nylon Oxford

Colors: White, Black, Red, Royal, Yellow, Charcoal, Navy,

Moss Item ID #s: 720; 800; 716; 801; 802; 803; 807; 924; 804; 891

We depose and say that the materials described above have been certified to us by their manufacturer or supplier as having been coated with a fire retardant chemical and that:

1. The material has been tested and shown to meet the minimum requirements of N.F.P.A. 701, test 1. This material can be laundered and will maintain its fire retardant properties as long as the coated surface has not been damaged.
2. For inkjet printing on this fabric, the supplier states, "The ink, after drying, has an insignificant effect to the fire rating of the substrate you're printing on. If the image is printed on a fire retardant substrate, the material will retain its fire retardant properties it had before printed."



We are in receipt of the certificate number FA-36201- **REGISTERED FLAME RESISTANT PRODUCT** issued by the California Department of Forestry and Fire Protection, Office of the State Fire Marshal which states that the material meets the minimum requirements of flame resistance identified in Section 13115, California Health and Safety Code.

Furthermore, we are in receipt of certificate numbers 3176/8740-a-Fe/Wi issued by Materialprufanstalt fur das Bauwesen, Braunschweig, Germany which states that the white material meets the minimum requirements of flammability test DIN 4102, class B1. A copy of the referenced certificate is on file at the Safety and Health Department, Messe Düsseldorf, c/o M. Leuker, Abt. G3-S, Stockumer Kirchstr. 61,40474 Dusseldorf.

Moss is committed to compliance, qualification and safety of our materials.

Abigail Van Deventer
Asst. Fabric Director
Moss Inc.
248 Northport Ave.
Belfast, ME 04915
207.338.6677/2143
avandeventer@mossinc.com

CC: aayan@portlandmaine.com; Amanda Berube; Amanda Frost; Brad MacCachran; Emily Stadler; jbeitzer@portlandmaine.com; Karen Seymour; Lannie Dobson: SALLY DELUCA; Thomas Higgins

Planters

Optidome

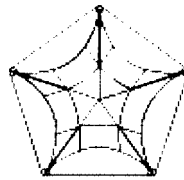
The freestanding Moss Optidome is ideal for temporary outdoor events. The graceful arches and unique shape add beauty and elegance to any venue.



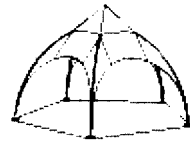
30' Optidome, with visors and graphics shown at a Best Buy outdoor event. Exhibit by GMR Marketing.



Optidome with Visor



Top



Isometric



Optidome with Zip-In Wall



Front



Side

Frame Views

SIZE			COVERTYPE	HOW TO ORDER
SIZE	DOME HEIGHT	DIM WEIGHT	<ul style="list-style-type: none"> Single Skin 	Begin by choosing a Shape and Size. Then select fabric type and options. To Order: Phone 800.341.1557 Fax 207.338.1764 or contact your Moss Account Executive
10'	9' 6"	62 lbs.		
20'	13' 4"	2 boxes 89 lbs.		
30'	19' 10"	2 boxes 105 lbs.		
VISORS				

Crystal Light
 Monument ← 20'
 Planters ← 30'
 Deering Oaks

SIZE		DIM WEIGHT	OPTIONS	NOTE
10'		62 lbs.	Visors Zip-In Walls Connectors	Your Moss Account Executive can assist you with information on graphic applications for the Optidome.
20'		62 lbs.		
30'		62 lbs.		
	ZIP-IN WALLS			
SIZE		DIM WEIGHT	SET UP	
10'		14 lbs.	25 - 60 minutes, depending on size 2 - 5 people, depending on size	
20'		23 lbs.		
30'		23 lbs.		
	CONNECTORS			
SIZE		DIM WEIGHT		
10'		14 lbs.		
20'		23 lbs.		
30'		23 lbs.		

CRYSTAL LIGHT

bring out
your beauty



Upbeat, vibrant and memorable, the Crystal Light *Bring Out Your Beauty* Tour will travel the country engaging consumers in everything to do with taste, bringing out their beauty and relevance in their life.



EVENT SET

- (1) 20x20 Tent
- Flavor Bar
- Flavor Wheel
- **Roaming** Samplers with specially branded cooler packs
- (2) Café Tables
- Signage
- Vehicle and Trailer
- Music

EVENT SET DIMENSIONS

40 x 40 event space required (trailer will serve as storage and will need to be in the event footprint—vehicle does not)

ELECTRICITY/WATER/OTHER

50 AMPS required for sound system and lighting

Water source would be welcomed for clean up purposes

Gray water access (for possible disposal of left over samples) and nearby trash receptacles

To book the Crystal Light *Bring Out Your Beauty* Tour for your event, don't wait — call today!

(207) 523-1779

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 06-0473	Date Applied For: 04/10/2006	CBL: 027 G001001
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Location of Construction: 456 Congress St	Owner Name: City Of Portland	Owner Address: 389 Congress St	Phone:
Business Name:	Contractor Name: Pierce Promotions, LLC	Contractor Address: 123 Free Street Portland	Phone (207) 523-1700
Lessee/Buyer's Name	Phone:	Permit Type: Tents	

Proposed Use: Commercial/Promotional event, set up on May 5, 2006 breakdown May 5, 2006	Proposed Project Description: Promotional event, set up on May 5, 2006 breakdown May 5, 2006
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Dept: Zoning	Status: Approved with Conditions	Reviewer: Ann Machado	Approval Date: 04/12/2006
Note:	Ok to Issue: <input checked="" type="checkbox"/>		
1) This permit allows the tent to be set up and taken down on May 5, 2006.			
Dept: Building	Status: Approved	Reviewer: Tom Markley	Approval Date: 04/26/2006
Note:	Ok to Issue: <input type="checkbox"/>		
1) This permit DOES NOT authorize any construction activities. The tent must be removed at the end of the event.			

Comments:
4/10/2006-ldobson: Permit held on desk - no cert of flame
4/12/2006-amachado: Ted Musgrave asked that the certificate of insurance be faxed to Parks & Rec.