

Christina Stacey - RE: 306 Congress St - Sign permit #2015-01418

From: Abby Johnston <abby@vitalius.com>
To: Ann Machado <AMACHADO@portlandmaine.gov>
Date: 9/17/2015 10:04 AM
Subject: RE: 306 Congress St - Sign permit #2015-01418
CC: Brit Vitalius <brit@vitalius.com>

Hi Ann,

I'm following up again about the sign permit we applied for 3 months ago. Three months seems like an excessive amount of time for an approval of a small business sign. We would very much like to have our sign produced and installed before the snow comes.

Thank you for your prompt attention to this matter.

Abby Johnston | Office Manager



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From: Abby Johnston
Sent: Thursday, August 27, 2015 12:45 PM
To: 'Ann Machado' <AMACHADO@portlandmaine.gov>
Cc: Brit Vitalius (brit@vitalius.com) <brit@vitalius.com>
Subject: RE: 306 Congress St - Sign permit #2015-01418

Hi Ann,

I'm just following up on the status of our sign permit. I'm hoping the city can make a determination soon, as I

believe we have given you all the necessary specs.

Looking forward to your reply.

Abby Johnston | Office Manager



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From: Abby Johnston
Sent: Friday, August 14, 2015 10:23 AM
To: 'Ann Machado' <AMACHADO@portlandmaine.gov>
Cc: Brit Vitalius (brit@vitalius.com) <brit@vitalius.com>
Subject: RE: 306 Congress St - Sign permit #2015-01418

Hi Ann,

The frontage (length of Congress Street façade) is **39 Feet** long.

Thanks very much, and enjoy the weekend,

Abby Johnston | Office Manager



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From: Ann Machado [<mailto:AMACHADO@portlandmaine.gov>]
Sent: Wednesday, August 12, 2015 5:39 PM
To: Abby Johnston <abby@vitalius.com>
Subject: 306 Congress St - Sign permit #2015-01418

Abby -

I need a little more information before I can sign off for zoning for the sign.

The allowable maximum square footage for a sign is based on the length of the tenant frontage. The sign is located on the Congress Street facade. What is the tenant frontage for the office along Congress Street?

Thanks

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Ann

Ann Machado
Zoning Administrator
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