Portland Maine | Yes. Google's good here.

Christina Stacey <cstacey@portlandr

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 11/22/16

# FW: FW: Building permit appliation 312 Congress Street #23 Portland

**Dan Hoffman** <dhoffman@maine.rr.com> Thu, Nov 10, 2016 at 12:49 PM
To: rwiener@portlandmaine.gov
Cc: cstacey@portlandmaine.gov

Hi Rob,

These are permit applications for two renovations (units 5 and 23 ) we are doing at 312 Congress Street. We plan to replace the old windows which are no longer operating correctly with white vinyl replacement windows, same as the ones you had approved on the other side which faces the parking lot. The windows on these units face the buildings on Hampshire Street and towards the rear of the building away from Congress street (opposite side as the parking lot which runs along Franklin) and are not visible to the public, there is a small strip between the properties, but no alley and the buildings are only about 10 ft apart so cannot be seen from any street.

Please let me know if you have any questions.

Thanks,

Dan

**Dan Hoffman, Manager**

**Hoffman Management Company**

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**From:** cstacey [mailto:]
**Sent:** Thursday, November 10, 2016 12:27 PM
**To:** Zoning

**Cc:** danhoffman91@gmail.com; taiwans@maine.rr.com
**Subject:** Re: FW: Building permit appliation 312 Congress Street #23 Portland

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Hi Teresa,

I've signed off on both these permits for zoning. They still need codes approval before the permit can be issued; they will review it as soon as they can. In addition, because this project involves an exterior change (new windows) and is in a historic zone, it will need a historic preservation sign-off. I am attaching the invoices for this review.

Thanks,
Chris

On Thursday, November 3, 2016 at 11:01:52 AM UTC-4, Teresa Iwans wrote:

Hi Christina,

This is the info for #23. I will send you #5 in a second. Both apartments are waiting approval from zoning and building inspections.

Thanks,

Teresa

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**From:** Permitting and Inspections [mailto:buildinginspections@portlandmaine.gov]
**Sent:** Friday, October 14, 2016 11:32 AM
**To:** Teresa Iwans
**Cc:** dan hoffman; Robert Martin
**Subject:** Re: Building permit appliation 312 Congress Street #23 Portland

Good morning,

The Inspections Division has received your application, has done a preliminary completeness check of your documents and entered the application in our system. Payments can be made by mail, phone at (207) 874-8703, in person, or online here.

Please reference the Application ID number when submitting your payment. This number is found at the top of your invoice.

Your total amount due is: *$235.00*

Please see your attached invoice.

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Best,

Tori

*Victoria Ross*

*Permit Technician*

Permitting and Inspections Department

Room 315, 3rd Floor City Hall

389 Congress Street

Portland, ME 04101

Phone: (207) 874-8703

Email: buildinginspections@portlandmaine.gov

URL: www.portlandmaine.gov

Office Hours: Monday – Friday 8:00AM - 4:00PM

On Wed, Oct 12, 2016 at 11:00 AM, Permitting and Inspections <buildinginspections@portlandmaine.gov> wrote:

Good Morning

Thank you for the application. We value your business and look forward to working with you. We strive to provide excellent customer service. We'll review your application for completeness and confirm it meets the City's submittal requirements. These requirements help streamline the permit review process and gets your permit approved asap

.

***Once the initial review is complete, then we will contact you for more information or email your invoice.***

Please contact us at 207.874.8703 or buildinginspections@portlandmaine.gov with further questions.

-

Regards,

Permitting and Inspections Department

Room 315, 3rd Floor City Hall

389 Congress Street

Portland, ME 04101

Phone: (207) 874-8703

Email: buildinginspections@portlandmaine.gov

URL: www.portlandmaine.gov

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On Fri, Oct 7, 2016 at 1:44 PM, Teresa Iwans <taiwans@maine.rr.com> wrote:

Hello,

Please find attached 312 Congress Street #23 Building Permit Application together with a separate numbered description page and blue print drawing of the renovations.

Please let us know should you need any additional information.

Thank you,

Teresa

Teresa Iwans, Paralegal

Hoffman Management Company

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**2 attachments**

**rptInvoicePermitting_Unit5.pdf**
14K

**rptInvoicePermitting_Unit23.pdf**
13K