

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK  
**CITY OF PORTLAND**

**BUILDING INSPECTION**

**PERMIT**

Permit Number: 051001

Please Read  
Application And  
Notes, If Any,  
Attached

This is to certify that City Of Portland/Owner  
has permission to set up tent in Lincoln Park July 27, 2005 tent July 27, 2005

AT 350 Congress St 028 B001001

provided that the person or persons performing or supervising any work accepting this permit shall comply with all of the provisions of the Statutes of the State and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

PERMIT ISSUED  
JUL 27 2005  
CITY OF PORTLAND

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission is procured before this building or part thereof is occupied or otherwise closed-in. A FOUR NO. [unclear] REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

**OTHER REQUIRED APPROVALS**

Fire Dept. \_\_\_\_\_  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name \_\_\_\_\_

*Deanne Bouke* 7/26/05  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

|            |         |             |             |      |             |
|------------|---------|-------------|-------------|------|-------------|
| Permit No: | 05-1001 | Issue Date: | JUL 27 2005 | CBZ: | 028 B001001 |
|------------|---------|-------------|-------------|------|-------------|

|  |  |  |                                   |
|--|--|--|-----------------------------------|
| Location of Construction:<br>350 Congress St   | Owner Name:<br>City Of Portland  | Owner Address:<br>389 Congress St  | Phone:                            |
| Business Name:   | Contractor Name:<br>Owner  | Contractor Address:<br>Portland  | Phone:<br>CITY OF PORTLAND        |
| Lessee/Buyer's Name  | Phone:   | Permit Type:<br>Tents  | Zone:<br>B3                       |
| Past Use:<br>set up tent in Lincoln Park July 27, 2005 and remove tent July 27, 2005             | Proposed Use:<br>set up tent in Lincoln Park July 27, 2005 and remove tent July 27, 2005 | Permit Fee:<br>\$30.00   | Cost of Work:<br>\$0.00           |
| Detailed Description:<br>set up tent in Lincoln Park July 27, 2005 and remove tent July 27, 2005 |  | FIRE DEPT:<br><input type="checkbox"/> Approved<br><input type="checkbox"/> Denied   | INSPECTION:<br>Use Group:<br>Temp |
|  |  | Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied<br>Signature: _____ Date: _____ |                                   |

|                             |                                 |                        |
|-----------------------------|---------------------------------|------------------------|
| Permit Taken By:<br>jharris | Date Applied For:<br>07/25/2005 | <b>Zoning Approval</b> |
|-----------------------------|---------------------------------|------------------------|

|   |   |  |   |
|---|---|--|---|
| <p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</p> | <p><b>Special Zone or Reviews</b></p> <p><input type="checkbox"/> Shoreland</p> <p><input type="checkbox"/> Wetland</p> <p><input type="checkbox"/> Flood Zone</p> <p><input type="checkbox"/> Subdivision</p> <p><input type="checkbox"/> Site Plan</p> <p>Major <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/></p> <p>Date: <i>JMB 7/26/05</i></p> | <p><b>Zoning Appeal</b></p> <p><input type="checkbox"/> Variance</p> <p><input type="checkbox"/> Miscellaneous</p> <p><input type="checkbox"/> Conditional Use</p> <p><input type="checkbox"/> Interpretation</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p>Date: _____</p> | <p><b>Historic Preservation</b></p> <p><input type="checkbox"/> Not in District or Landmark</p> <p><input checked="" type="checkbox"/> Does Not Require Review</p> <p><input type="checkbox"/> Requires Review</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Approved w/Conditions</p> <p><input type="checkbox"/> Denied</p> <p>Date: _____</p> |
|---|---|--|---|

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

|   |         |      |       |
|---|---------|------|-------|
| SIGNATURE OF APPLICANT                      | ADDRESS | DATE | PHONE |
| RESPONSIBLE PERSON IN CHARGE OF WORK. TITLE |         | DATE | PHONE |

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

|                       |                                 |                     |
|-----------------------|---------------------------------|---------------------|
| Permit No:<br>05-1001 | Date Applied For:<br>07/25/2005 | CBL:<br>028 B001001 |
|-----------------------|---------------------------------|---------------------|

|  |                                 |                                   |        |
|--|---------------------------------|-----------------------------------|--------|
| Location of Construction:<br>350 Congress St | Owner Name:<br>City Of Portland | Owner Address:<br>389 Congress St | Phone: |
| Business Name:                               | Contractor Name:<br>Owner       | Contractor Address:<br>Portland   | Phone  |
| Lessee/Buyer's Name                          | Phone:                          | Permit Type:<br>Tents             |        |

|  |  |
|--|--|
| Proposed Use:<br>set up tent in Lincoln Park July 27, 2005 and remove tent July 27, 2005 | Proposed Project Description:<br>set up tent in Lincoln Park July 27, 2005 and remove tent July 27, 2005 |
|--|--|

Dept: Zoning      Status: Approved with Conditions      Reviewer: Jeanine Bourke      Approval Date: 07/26/2005  
 Note:      Ok to Issue:

Dept: Building      Status: Approved with Conditions      Reviewer: Jeanine Bourke      Approval Date: 07/26/2005  
 Note:      Ok to Issue:

1) This permit DOES NOT authorize any construction activities. The tent must be removed at the end of the event.

Submit Application to Room 315, Portland City Hall, 389 Congress Street, Portland, ME 04101  
 207-874-8703; fax 207-874-8716. Please allow 10 Business Days for processing.

## Tent Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

|   |
|---|
| Location/Address of Construction: <u>Lincoln Park</u> |
|---|

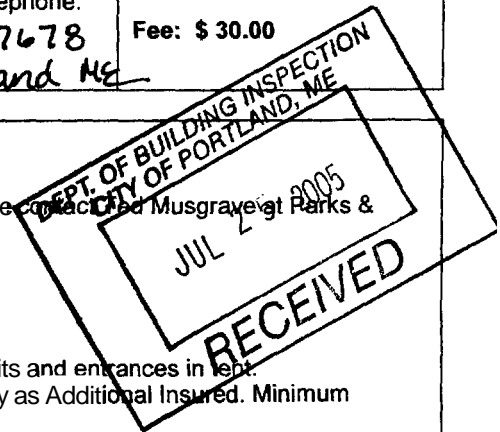
|                                    |  |
|------------------------------------|--|
| Date of Tent setup: <u>7/27/05</u> | Date of Tent breakdown: <u>7/28/05</u> |
|------------------------------------|--|

|  |                                |            |
|--|--------------------------------|------------|
| Tax Assessor's Chart, Block & Lot<br>Chart# <u>28</u> Block# <u>B</u> Lo# <u>1</u> | Owner: <u>City of Portland</u> | Telephone: |
|--|--------------------------------|------------|

|                                     |  |               |
|-------------------------------------|--|---------------|
| Lessee/Euyer's Name (If Applicable) | Applicant name, address & telephone:<br><u>PORTopera 879-7678</u><br><u>P.O. Box 7733, Portland ME</u> | Fee: \$ 30.00 |
|-------------------------------------|--|---------------|

**The following must be included as submissions:**

1. Certificate of Flammability
2. Letter of approval from property owner. If the City is the owner, please contact Ed Musgrave at Parks & Recreation @ 874-8793
3. Plot Plan showing the following:
  - i. Property lines
  - ii. Parking
  - iii. Existing Building locations
  - iv. Tent locations, including dimensions of all tents, exits and entrances in tent.
4. If the City is the property owner, Certificate of Insurance listing the City as Additional Insured. Minimum amount of coverage is \$400,000.00



|   |
|---|
| Whom should we contact when the permit is ready: <u>Kippy Rudy, PORTopera</u>   |
| Mailing address: <u>P.O. Box 7733, Portland ME 04112</u>  |
| PHONE: <u>207-879-7678</u>  |
| We will <b>contact</b> you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 FINE LEVIED if any work <b>starts</b> before the permit is picked up. |

**IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.**

*I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.*

|                         |                      |
|-------------------------|----------------------|
| Signature of applicant: | Date: <u>7/19/05</u> |
|-------------------------|----------------------|

**This is NOT a permit; you may not commence ANY work until the permit is issued.**

Lincoln Park

PARK NEEDS STRONG "INTERNAL FOCUS"; OFF-SITE CHARACTER IS BUSY, NOISY, UNRELATED.

FRANKLIN ARTERIAL

Water Line  
this side to  
Fountain

TRAFFIC & PEDESTRIAN SIGNALS

NO CURB RAMP

PARKING LOT

LAWN

6" CONC. - CRACKED  
140'

TENT 186

COOL TREAT BUILDING

7" CONC. - GOOD COND.

FOUNTAIN

CONGRESS ST.

BRICK - GOOD CONDITION

Wrought Iron FENCE OUT

LAWN

NIGHT LIGHT (GLOW)

LAWN

FEDERAL ST.

CHURCH

Wrought Iron FENCE OUT

ALL BENCHES W/O SLATS WORTH PLACE

PLANT TABLE

7" CONC. - GOOD COND.

15' BRICK PAIR CONC. BENCHES

ANGLE PARKING

LANDSCAPE TO COMPETE WITH NEARBY BUILDINGS

FUGITIVE AND

NO CURB RAMP

8" CONC. WALK

NO CURB RAMP

TRAFFIC SIGNALS - NO

PEARL ST

LINCOLN PARK

NO CURB RAMP

WHEN IT HAS TO BE DONE RIGHT  
CALL THE PROFESSIONALS



CREATING TRULY REMARKABLE  
PRODUCTS AND EVENTS

Awnings  
Porch Curtains  
Tarpaulins  
Truck Covers  
All Related Products  
Over 85 Years of Service

*Professional Consultants*  
Awnings, Tents and Canvas Products  
For Home, Industry and Marine  
256 Read Street • Portland, Maine 04103  
(207) 797-0100 • 1-800-833-6679 • Fax 797-4194  
E-mail: [contact@leavittandparris.com](mailto:contact@leavittandparris.com)  
Website: [www.leavittandparris.com](http://www.leavittandparris.com)

Tents and  
Structures  
All Party Accessories  
Rented for  
Weddings and  
All Occasions

July 22, 2005

To Whom It May Concern:

This is to certify the tents supplied to PortOpera is certified flame resistance that meets the requirements of the California Fire Marshall,

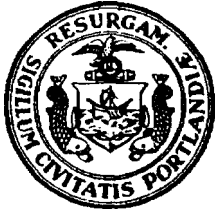
Underwriters Laboratory Test Flammability 354-H and Government Spec. CCC-C-428A.

Sincerely,

Leavitt & Parris Inc.

Sarah A. Libby  
Office Manager

Rentors of Quality Tents and Party Related Accessories  
Services for the Entertainment, Promotion, and Trade Show Industries  
The International Fabrics Association Int'l & Members of the Northeast Canvas Ass'n  
International Special Events Society & American Rental Association  
Chamber of Commerce of Greater Portland and Androscoggin County



CITY OF PORTLAND  
PARKS & RECREATION DEPARTMENT

**PUBLIC SPACE PERMIT (4 page permit)**

|  |
|--|
| PARK AREA / PUBLIC SPACE REQUESTED:<br>A portion of Lincoln Park<br>and a few parking spaces on Congress Street and on Federal Street (beside the park)  |
| CONTACT NAME: Ms. Kippy Rudy, General Manager Peter McFarland / Andy Downs, PAF  |
| GROUP / EVENT NAME / DESCRIPTION OF ACTIVITY<br><b>PORTopera President's Dinner at Lincoln Park</b><br><br>PORTopera is using Merrill Auditorium for a performance of CARMEN. Before the performance, PORTopera would hold a fundraiser; President's Dinner at Lincoln Park (a formal, black tie, sit down dinner). This would be a paid/advanced reservations only event (and not open to the public). Part of the park would be partitioned off to the public and reserved for PORTopera's use. The dinner (which lasts from 5pm - 7:30pm) would be catered by A Moveable Feast. Portland City Council has already ok'ed the selling of wine/alcohol at the park. Setup for this event will start @ 10am (and breakdown would last until 10pm).<br>A large tent (30 x60) will be set up in the park (grass area between the fountain and Federal Street). The caterer will set up 20 tables/chairs and cooking booths/canopy (including barbecue grills) in the park (near the Federal Street side of the park).<br>Organizers have asked that some parking spaces (on Congress Street and on Federal Street) be reserved for vehicle parking and easy access for setup.<br>Organizers have asked permission to close a portion of the park to the public a couple of hours prior to the event start until 8pm. Participants would enter / have access to that portion of the park area via their dinner ticket.<br>PORTopera security would be on site. |
| ADDRESS: PORTopera P.O. Box 7733 Portland, Maine 04112<br>PAF Portland Expo 239 Park Ave. Portland, Maine 04102  |
| TELEPHONE: Kippy: 879-7678 cell: 329-3933 fax: 879-7681 Andy & Peter: 874-8200   |
| EMAIL ADDRESS: PORTopera@aol.com<br>andy@portlandmaine.gov peter@portlandmaine.gov   |
| EVENT DATE(S): Wednesday, July 27, 2005 RAIN DATE(S): none<br>EVENT TIME(S): 5pm - 7:30pm (setup of tent - 10am / teardown will be until 10pm)   |
| NUMBER OF PEOPLE EXPECTED: 150 dinner guests   |

Please be advised that the City of Portland, **Parks & Recreation**, **has** approved your use of

A portion of Lincoln Park (and some parking spaces around the park - Congress Street / Federal Street) for PORTopera's Annual President's Dinner, Wednesday, July **27**, from 5pm - 7:30pm, (setup beginning at 10am)

and that Portland City Council has approved your selling of alcohol beverages at the park (with conditions contained in the contractual agreement with PAF)

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pending the following conditions:

**❑ PERMIT FEES / INSURANCE / SECURITY DEPOSITS**

**PERMIT FEES:** \$40 for first hour plus \$35 per each additional hour – Additional fees may be required for city licenses, staff assistance, etc. **Please forward a \$425 permit fee (check payable to: City of Portland) to this office.**

**CERTIFICATE OF INSURANCE:** PORTopera shall indemnify the City and hold it harmless from and against all claims arising out of activities during said event, and shall take out and maintain public liability insurance coverage in the amount of at least **\$400,000** combined single *limit* for personal or bodily injury, death or property damage for said purpose. This insurance certificate must also list the City of Portland as an additional insured in regards to the **"President's Dinner" and its activities. Please have your insurance company fax out a copy to this office: 207-756-8279.**

**SECURITY DEPOSIT:** Please forward a **\$500 park security deposit (check payable to City of Portland)** to this office. If it helps, a credit card can also be accepted.

***You will only receive security deposit(s) back if the area(s) are left as found and conditions for use are adhered to.***

**❑ USE OF GROUNDS**

You may have exclusive use of a large portion of Lincoln Park (if need be). However, you will need to keep a section of the park (with access to the street & sidewalk) open for the public during the event. In addition, entrances that you are using, must not be blocked to the public until 4pm (closer to the start of the event). And during your event, at least one entrance to the park must be left open to the public.

You have permission to place a large tent (30 x 60) in the park.

You have permission for the tent truck (and the table/chair delivery truck) to drive into the park to drop off items. These vehicles must drop items off and then park elsewhere in legal spots. Delivery vehicles must not park longer than 15 minutes in the park. Tires of vehicles should stay to the sidewalk areas as much as possible (and not drive on grass areas – especially if the grass is wet).

You have permission to setup a barbecue grill and other cooking apparatus, and to serve food at the park.

You have permission to charge admission and to sell alcoholic beverages at your event.

You also have permission to reserve 10 parking spaces around the park (and closest to where the caterer will set up).

You may decorate the park (tie balloons and banners to the fence, etc.) but please do not nail anything to trees.

*Parks & Recreation has a strict policy that prohibits vehicles parking on the grass areas. Please make sure that all vehicles stay off grass areas and park only in designated parking areas. For each vehicle parked on grass, \$10 will be deducted from your security deposits. Monies may also be deducted from the security deposit for clean up, repair of grounds, non-compliance with the conditions for use, etc.*

**❑ CITY CLERK'S OFFICE / VENDOR LICENSES / CITY HALL 874-8557**

If you have not already done so, please contact the City Clerk's Office (Amanda Berube, 874-8557) to obtain a temporary food service license for the serving of food at your event. (I understand that PAF staff are delivering the applications to Amanda.) Please make sure Amanda reviews your liquor license info from the state. If you are having amplified music (via a battery or generator – as there is no electricity at the park), please procure a concert license from Amanda.

**❑ USE OF BARRICADES / NO PARKING SIGNS**

You have permission to partition off a portion of the park to the general public (but not all of the park). You may do this with barricades, yellow caution tape, or stanchions. As stated above, you will need to leave an area open to the public for the entire duration of your event. That area needs to have access available from the street and sidewalk – Federal Street or Preble Street (in addition to a Congress Street entrance). Please arrange needed items through Andy Downs or Peter McFarland, PAF. PAF staff should also supply you with "no parking signs" which need to be labeled and positioned on Tuesday afternoon.



**BARBECUE GRILLS**

Grills at the park must be gas (no charcoal). Please make sure the cooking area is positioned away from guests (and the public) and that someone is monitoring the site at all times. Please make sure the caterer brings along a fire extinguisher (just in case).

**PARKING / DELIVERIES INTO THE PARK**

No vehicle should be driving on grass areas.

You have permission for the tent truck (and the table/chair delivery truck) to drive into the park to drop off items. These vehicles must drop items off and then park elsewhere in legal spots. Delivery vehicles must not park longer than **15** minutes in the park. Tires of vehicles should stay to the sidewalk areas as much as possible (and not drive on grass areas)... there are wide concrete sidewalks in the park which can be driven on.

**All** trucks and vehicles must stay to the sidewalk areas (and not drive or park on grass) – you risk forfeiting a portion – or all – of the security deposit. This condition for use is especially important if the grass is wet.

The caterer's vehicles can park on Federal Street parking spaces (and grills and equipment walked in – the area for cooking is only 20 feet from the street).

**ELECTRICITY: NA** You will need to use generators (or battery power).

**TRASH**

*Please abide by our Carry-in/Carry-out Policy. Bring extra trash bags and/or receptacles and remove your trash from the area. Thank you for leaving the area as you found it.* If trash is left at the park, you will be charged a fee for removal and possibly forfeit the sec. deposit. If you would like to make trash removal arrangements up front (and have not already done so) you may call Phil Labbe or Jeff Tarling at **P&R: 874-8793** or your **PAF** contacts.

**BATHROOMS / PORTA-POTTIES** Available at Merrill Auditorium.

**TENTS PERMIT/ INSPECTION SERVICES** **874-8701 or 8703 or 874-8693**

The large tent will need to be permitted by Inspection Services; (10x10 canopies do not need a permit).

If you have not already done so, please contact Inspection Services (**874-8693** or **874-8701** or **8703**) for a tent permit. (I understand that PAF staff is delivering the application to Inspections.)

You have permission to install a large tent on the grass area and sidewalk areas of the park. The park must be **DIG SAFE'd**. **PLEASE** call **DIG SAFE, 888-344-7233**, on Thursday, July **22**, to schedule their visit to mark out the area in question.

Tent stakes must not be placed in the sidewalk areas and must stay clear of tree roots. If the tent company can not remove tents on Wednesday evening, they have permission to remove tents on Thursday morning. If this is the case, please have the Certificate of Insurance state the additional day of use (July 28).

**All** trucks and vehicles must stay to the sidewalk areas (and not drive or park on grass) – you risk forfeiting a portion – or all – of the security deposit. This condition for use is especially important if the grass is wet.

An inspector from Inspection Services will be on site in the afternoon hours to inspect the food service. If you have any questions about the handling of food, please give Inspections a call.

**POLICE ASSISTANCE**

Should you have a need for Police Department assistance, please call Sgt. **Gary** Rogers, **874-8554**, or Lt. Tony Ward, **874-8569**, prior to the event. On the day of the event, please call Police Dispatch, **874-8574** or **8575**. P&R is leaving up to your discretion as to whether you hire an officer for the event. It is understood that PAF staff will be on site, and that PORTopera may bring in its own security staff

**FIRE / EMS ASSISTANCE**

Should you have a need for Fire Department / EMS assistance, please call Fire Chief Fred LaMontagne or Dep. Chief Terry Walsh, **874-8400**, prior to the event. Please make sure that the caterer has a fire extinguisher on site and that cooking areas are well away **from** the public.

**SAFETY**

*Please take all necessary safety measures to ensure a safe and accident free event.*

**NOTIFICATION**

We ask that you post a sign, in the morning hours, at the entrances to the park, stating that your event is taking place. Please keep a copy of this permit on site in case you are questioned by the public or city staff.

**OTHER EVENTS / POTENTIAL CONFLICTS**

Downtown employees and the public may want to have their lunch in the park. Please make sure they have access to a portion of the park that has park benches.

Copy of City Licenses and City Permits must be on file at the Parks and Recreation Office.

Good luck with your event. If I may be of further assistance, please **call** me at 756-8275 ~ vm211. **As** I anticipate you following through on the above conditions for use, please **bring** this permit with you to your event. It will act as your "Formal Permit for Use."

Signature \_\_\_\_\_ Date \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
Ted Musgrave, P&R Special Activities Coord.

**Portland Parks & Recreation ■ 134 Congress St. ■ Portland, ME 04101**  
**(207) 756-8275 vm 211 ~ FAX (207) 756-8279 tvn@portlandmaine.gov**

PRODUCER  
**TD Banknorth Ins Agcy Inc (SP)**  
 P.O. Box 406  
 Portland ME 04112-0406  
 Phone: 207-775-6000 Fax: 207-775-0339

INSURED  
**Portland Opera Re ertory**

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.**

| INSURERS AFFORDING COVERAGE |                             | NAIC # |
|-----------------------------|-----------------------------|--------|
| INSURER A                   | York Insurance Co. of Maine | 31267  |
| INSURER B                   | MAINE EMPLOYERS MUTUAL INS  | 11149  |
| INSURER C                   |                             |        |
| INSURER E                   |                             |        |

**COVERAGES**

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR ADD LTR | INSRD | TYPE OF INSURANCE  | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS   |
|--------------|-------|--|---------------|----------------------------------|-----------------------------------|--|
| A            |       | <b>GENERAL LIABILITY</b><br><input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br>CLAIMS MADE <input checked="" type="checkbox"/> OCCUR<br>GENL AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC | YMR771963     | 02/15/05                         | 02/15/06                          | EACH OCCURRENCE \$ 1,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000<br>MED EXP (Any one person) \$ 5,000<br>PERSONAL & ADY INJURY \$ 1,000,000<br>GENERAL AGGREGATE \$ 2,000,000<br>PRODUCTS - COMP/OP AGG \$ 2,000,000 |
|              |       | <b>AUTOMOBILE LIABILITY</b><br><input type="checkbox"/> ANY AUTO<br><input type="checkbox"/> ALL OWNED AUTOS<br><input type="checkbox"/> SCHEDULED AUTOS<br><input type="checkbox"/> HIRED AUTOS<br><input type="checkbox"/> NON-OWNED AUTOS   |               |                                  |                                   | COMBINED SINGLE LIMIT (Ea accident) \$<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$  |
|              |       | <b>GARAGE LIABILITY</b><br><input type="checkbox"/> ANY AUTO   |               |                                  |                                   | AUTO ONLY - EA ACCIDENT \$<br>OTHER THAN AUTO ONLY: EA ACC \$<br>AGG \$  |
|              |       | <b>EXCESS/UMBRELLA LIABILITY</b><br><input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE<br>DEDUCTIBLE<br>RETENTION \$  |               |                                  |                                   | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$<br>\$   |
| B            |       | <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b><br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?<br>If yes, describe under SPECIAL PROVISIONS below   | 1810055819    | 07/14/05                         | 07/14/06                          | E.L. EACH ACCIDENT \$ 100000<br>E.L. DISEASE - EA EMPLOYEE \$ 100000<br>E.L. DISEASE - POLICY LIMIT \$ 500000  |
|              |       | OTHER  |               |                                  |                                   |  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS  
 RE: Lincoln Park 7/27/05

**CERTIFICATE HOLDER**

**GENERIC**  
 Merrill Auditorium  
 Technical Director  
 Public Assembly Facilities Div  
 239 Park Ave.  
 portland ME 04102

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.  
 AUTHORIZED REPRESENTATIVE  
 TD Banknorth Ins. Agency, Inc.