

Zoning Division  
Marge Schmuckal  
Zoning Administrator

Department of Urban Development  
Joseph E. Gray, Jr.  
Director



## CITY OF PORTLAND

February 1, 2001

Nancy Barba  
C/o Barba Architecture & Preservation  
500 Congress Street  
Portland ME 04101

RE: 129-131 Middle Street - 027-L-007 - B-3 zone

Dear Nancy,

I am in receipt of your letter dated January 21, 2001 explaining the existing uses and the proposed uses in the Rackleff Block project. I have reviewed all information you submitted. I also do appreciate the time we had on the phone going over the submitted spreadsheets.

I have accepted your breakdown of the net square footage for change of use as being very reasonable. And I agree that the site plan definition for a minor site plan review includes change of uses from 5,000 sq. ft. to 10,000 sq. ft. Your change of use of 7,653 sq. ft. would certainly fall under the minor site plan review. This would then become a staff review, not a Planning Board review. I'm sure the Planning Division would confirm this.

I would be glad to sit down with you and Sarah to review your proposal in more depth. If you have any more questions, please do not hesitate to contact me.

Very truly yours,

Marge Schmuckal  
Zoning Administrator

Cc: Sarah Hopkins, Planning Division  
File