

All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u># Congress St/adjacent to Monument Sq.</u>		
Total Square Footage of Proposed Structure <u>480 sq ft</u>	Square Footage of Lot <u>N/A</u>	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	Owner: <u>City of Portland</u>	Telephone:
Lessee/Buyer's Name (If Applicable) <u>Portland's Downtown District</u>	Applicant name, address & telephone: <u>Jan Beitzer, 549 Congress, 772-6828</u>	Cost Of Work: \$ <u>1500</u> Fee: \$ <u>↓</u>
Current use: <u>city street</u>		
If the location is currently vacant, what was prior use: <u>N/A</u>		
Approximately how long has it been vacant: <u>n/a</u>		
Proposed use: <u>stage for annual holiday tree lighting</u> Project description:		
Contractor's name, address & telephone:		
Who should we contact when the permit is ready: <u>Jan Beitzer, 772-6828</u>		
Mailing address: <u>549 Congress St Portland 04101</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE:		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: 	Date: <u>9/27/10</u>
---	----------------------

This is NOT a permit, you may not commence ANY work until the permit is issued. If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall