Building Inspections - RE: Stage permit request for PDD Tree Lighting

Reviewed for Code Compliance
Inspections Division
Approved with Conditions

Date: 11/25/13

From: "Rachel Irwin" <rachel@portlandmaine.com>
To: <buildinginspections@portlandmaine.gov>
Date: 11/13/2013 11:02 AM
Subject: RE: Stage permit request for PDD Tree Lighting
CC: <steve@portlandmaine.com>

Hi there-

Here is the information from Rick Bronson of Bronson Stage Rentals. Please let me know if you need anything else.

The stage we will be using is the exact same one that has been used for this November event for the past 10 +/- years.

It has a deck that is 24 feet by 20 feet by 38 inches high +/-. The foot print of the roof structure is 25 feet by 21 feet. The roof structure stands 15 feet high at its highest point. The structure was manufactured by Thomas Engineering in Knoxville. The (red) roof cover is made from flame retardant fabric. You may have the flame retardant certificate on file as you have used this stage and roof many times. However I will send another copy by regular mail also.

The stairs are 3 feet wide. There is a black backdrop made of tennis court type fabric to allow some wind passage. Often that is mostly covered by banners that you would supply and we would put up. There a black front skirt.

Rick Bronson

Rachel Irwin
Events & Marketing Manager
Portland's Downtown District
549 Congress Street
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From: buildinginspections@portlandmaine.gov [mailto:buildinginspections@portlandmaine.gov]
Sent: Tuesday, November 12, 2013 9:01 AM
To: Rachel Irwin

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Cc: steve@portlandmaine.com
Subject: RE: Stage permit request for PDD Tree Lighting

Still need a plan for how the staging is built. That is a requirement from the fire department that, I can enter the permit application.

>>> "Rachel Irwin" <rachel@portlandmaine.com> 11/12/2013 8:36 AM >>>
Hi there,

Here is the detailed map for the tree lighting, please let me know if you need anything else.

Thank you!

Rachel Irwin
Events & Marketing Manager
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From: buildinginspections@portlandmaine.gov [mailto:buildinginspections@portlandmaine.gov]
Sent: Tuesday, November 12, 2013 8:14 AM
To: Rachel Irwin
Cc: steve@portlandmaine.com
Subject: Re: Stage permit request for PDD Tree Lighting

Hi there, we do need some sort of plot plan and structure plan for the stage. Everything else is OK. Once we get the plans, we can enter the permit.

>>> "Rachel Irwin" <rachel@portlandmaine.com> 11/8/2013 3:19 PM >>>
Please find attached the materials for PDD's stage permit request for our annual Tree Lighting on Friday, November 29 at Monument Square.

Thank you!

Rachel Irwin
Events & Marketing Manager
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