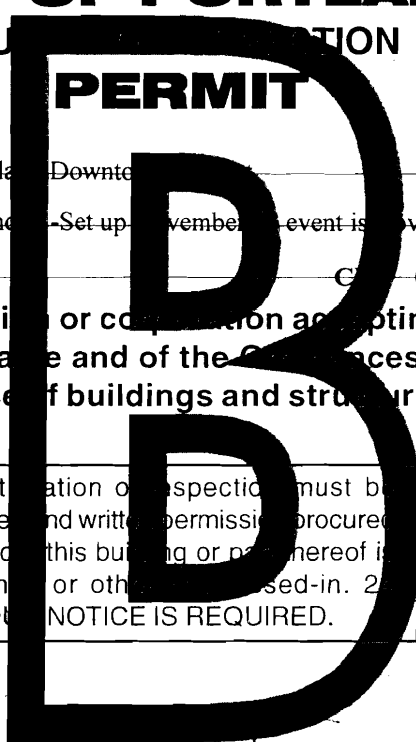


DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND

BUILDING DEPARTMENT

PERMIT



Please Read Application And Notes, If Any, Attached

Permit Number: 081306
ISSUED
NOV 24 2004
CITY OF PORTLAND

This is to certify that CITY OF PORTLAND /Portland Downtown
has permission to Stage for Tree lighting Ceremony - Set up November 24 event is November 28
AT 456 CONGRESS ST City of Portland 027 G001001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lath or other used-in. 2 HOURLY NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. Covered
Health Dept. _____
Appeal Board _____
Other _____
Department Name

[Handwritten Signature]
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-1306	Issue Date:	CBL: 027 G001001
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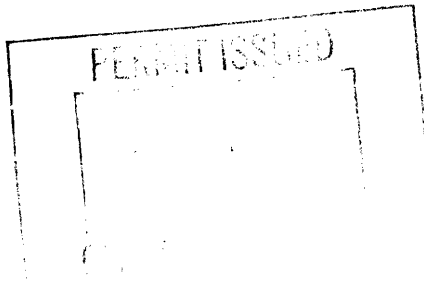
Location of Construction: 456 CONGRESS ST	Owner Name: CITY OF PORTLAND	Owner Address: 389 CONGRESS ST	Phone:
Business Name:	Contractor Name: Portland Downtown District	Contractor Address: 549 Congress Street Portland	Phone 2077726828
Lessee/Buyer's Name	Phone:	Permit Type: Special Events	Zone: B-3

Past Use: Monument Square	Proposed Use: Monument Square - Stage for Tree lighting Ceremony -Set up November 28 event is November 28	Permit Fee: <i>usd</i> \$30.00	Cost of Work: \$30.00	CEO District: 1
		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: <i>U</i> Type: <i>Temp Structure</i>	

Proposed Project Description: Stage for Tree lighting Ceremony -Set up November 28 event is November 28	Signature: <i>Corey Cass</i>	Signature: <i>[Signature]</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature:		Date:

Permit Taken By: Idobson	Date Applied For: 10/15/2008	Zoning Approval
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1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. 2. Building permits do not include plumbing, septic or electrical work. 3. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..	Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>10/15/08</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	Historic Preservation <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date:
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CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-1306	Date Applied For: 10/15/2008	CBL: 027 G001001
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Location of Construction: 456 CONGRESS ST	Owner Name: CITY OF PORTLAND	Owner Address: 389 CONGRESS ST	Phone:
Business Name:	Contractor Name: Portland Downtown District	Contractor Address: 549 Congress Street Portland	Phone (207) 772-6828
Lessee/Buyer's Name	Phone:	Permit Type: Special Events	

Proposed Use: Monument Square - Stage for Tree lighting Ceremony -Set up November 28 event is November 28	Proposed Project Description: Stage for Tree lighting Ceremony -Set up November 28 event is November 28
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Dept: Zoning	Status: Approved	Reviewer: Marge Schmuckal	Approval Date: 10/15/2008
Note:			Ok to Issue: <input checked="" type="checkbox"/>
Dept: Building	Status: Approved with Conditions	Reviewer: Tammy Munson	Approval Date: 10/23/2008
Note:			Ok to Issue: <input checked="" type="checkbox"/>
1) This permit DOES NOT authorize any construction activities. The tent/stage must be removed at the end of the event.			
Dept: Fire	Status: Approved	Reviewer: Capt Greg Cass	Approval Date: 10/17/2008
Note:			Ok to Issue: <input checked="" type="checkbox"/>



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>Congress St-adjacent to Monument Square</u>		
Total Square Footage of Proposed Structure/Area <u>480</u>	Square Footage of Lot	
Tax Assessor's Chart, Block & Lot Chart# <u>27</u> Block# <u>G</u> Lot# <u>1</u>	Applicant * <u>must be owner, Lessee or Buyer</u> * Name <u>Portland's Downtown District</u> Address <u>549 Congress St</u> City, State & Zip <u>Portland, 04101</u>	Telephone: <u>772-6828</u>
Lessee/DBA (If Applicable)	Owner (if different from Applicant) Name Address <u>see above</u> City, State & Zip	Cost Of Work: \$ <u>1200</u> C of O Fee: \$ _____ Total Fee: \$ <u>30</u>
Current legal use (i.e. single family) <u>public square</u> If vacant, what was the previous use? _____ Proposed Specific use: <u>stage for 2008 Tree Lighting</u> Is property part of a subdivision? <u>no</u> If yes, please name _____ Project description: <u>- Tree Lighting - Nov 28, 2008</u> <u>- Built + removed same day</u>		
Contractor's name: <u>Bronson Stage Rentals - Rick Bronson</u> Address: <u>PO Box 788, Brewer, ME 04412</u> City, State & Zip _____ Telephone: _____ Who should we contact when the permit is ready: <u>Elise Loschiavo</u> Telephone: <u>772-6828</u> Mailing address: <u>Portland's Downtown District, 549 Congress St, Portland</u>		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: <u>Elise Loschiavo</u>	Date: <u>10/10/08</u>	<u>91 100</u>
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This is not a permit; you may not commence ANY work until the permit is issue

Preble Street

Elm Street

ME Bank and Trust

Portland Public Library

Sidewalk

VIP Area

28' x 20' stage

Sidewalk

Tree & Power Box

Sound

Monument

TV stations (2)

Federal St Ext.

Downeast/Toy Drive

MONUMENT SQUARE

Public Market

Zarra's

David's

Shay's

Henry VIII's

Others

Portland's Downtown District

Annual Tree Lighting Ceremony

November 23rd 5:30pm - 6:45pm

AREA PARKING IN CITY GARAGES AND PRIVATELY OWNED GARAGES & LOTS

Parking Garage entrance

One City Center



General Building Permit Application

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Location/Address of Construction: <u>Congress St-adjacent to Monument Square</u>		
Total Square Footage of Proposed Structure/Area <u>480</u>		Square Footage of Lot
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	Applicant * <u>must be owner, Lessee or Buyer</u> * Name <u>Portland's Downtown District</u> Address <u>549 Congress St</u> City, State & Zip <u>Portland, 04101</u>	Telephone: <u>772-6828</u>
Lessee/DBA (If Applicable)	Owner (if different from Applicant) Name Address <u>see above</u> City, State & Zip	Cost Of Work: \$ <u>1200</u> C of O Fee: \$ _____ Total Fee: \$ _____
Current legal use (i.e. single family) <u>public square</u> If vacant, what was the previous use? _____ Proposed Specific use: <u>stage for 2008 Tree Lighting</u> Is property part of a subdivision? <u>no</u> If yes, please name _____ Project description: <u>— Tree Lighting - Nov 28, 2008</u> <u>— Built + Removed same day</u>		
Contractor's name: <u>Bronson Stage Rentals - Rick Bronson</u> Address: <u>PO Box 788, Brewer, ME 04412</u> City, State & Zip _____ Telephone: _____ Who should we contact when the permit is ready: <u>Elise Loschiavo</u> Telephone: <u>772-6828</u> Mailing address: <u>Portland's Downtown District, 549 Congress St, Portland</u>		

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Signature: Elise Loschiavo Date: 10/10/08

This is not a permit; you may not commence ANY work until the permit is issued



Board of Directors

President
Cyrus Hagge
Project Management, Inc

Vice-President
Brian Petrovak
President/CEO
Portland Pirates

Treasurer
Michael Quinlan
Attorney
Jensen Baird Gardner & Henry

Immediate Past President
Kristen Levasque
Director of Marketing & Public Relations
Portland Museum of Art

Drew Anderson
Attorney
Murray Plumb & Murray

Amy Booth
Senior Vice President
The Boulos Company

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Mexicali Blues

Doug Fuss
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Dave Marshall
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Nat May
SPACE Gallery

Michael Pizzo
Commercial Properties

Victor Pizzuto
Vice President
Maine Bank & Trust

Ralph Pride
Cross Jewelers

Joseph Redman
Joseph's

Ellen Sanborn
City of Portland Finance Department
City Manager's Representative

Linda Tillman
Director of Sales
Holiday Inn by the Bay

Executive Director
Janis M. Beitzer

June 11, 2008

Lannie Dobson
City Inspections
City Hall
Portland, ME 04101

Dear Ms. Dobson,

Portland's Downtown District requests your help with the 2008 Holiday Tree Lighting. We are requesting a stage permit for November 28, 2008.

This is the same exact stage and set up as last year's Tree Lighting.

Company	Bronson Stage Rentals
Contact	Rick Bronson
Location of Stage	Congress Street adjacent to Monument Square
Description	Modular Portable Performance Stage 24' x 20' stage base 25' x 21' aluminum roof Top of stage erected by tow truck
Entrance/Exit	No enclosure – can enter/exit on all four sides
Load in/Load out	On Monument Square

We truly appreciate your assistance with our request.

In addition, we do hope that the City Inspections office will come on board with the other City departments and support this event and waive all fees. Your generosity would be greatly appreciated. Thank you in advance for your help and response to our request.

Kind Regards,

Elise Loschiavo
Special Events and Public Relations Manager

From: Nicole Clegg
To: Loschiavo, Elise
Date: 10/14/2008 9:43:39 AM
Subject: Re: Building permit fees for PDD

Yes, the city will waive the permit fees for the Holiday Tree Lighting stage and Santa house. Nicole

Nicole Clegg
Director of Communications
City of Portland
389 Congress Street, Room 208
Portland, ME 04101
office: 207-756-8173
cell: 207-272-4477

>>> "Elise Loschiavo" <elise@portlandmaine.com> 10/10 9:54 AM >>>

Hi Nicole! As we spoke about on the phone, Portland's Downtown District produces special events throughout the city. Historically, the city has waived all fees for PDD for building permits, electricity, and more. For this years holiday events, we are obtaining building permits for the Holiday Tree Lighting stage and a Santa house to be placed in Post Office Park. Would the city be willing to waive the permit fees for these events? Thanks so much in advance for your consideration! Elise _____ **Elise Loschiavo** *Special Events and Public Relations Manager* Portland's Downtown District 549 Congress Street Portland ME, 04101 207.772.6828 (p) / 207.774.4640 (f) elise@portlandmaine.com

CC: Dobson, Lannie