

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING INSPECTION

PERMIT

Please Read Application And Notes, If Any, Attached

Permit Number: 080176

PERMIT ISSUED
MAR - 6 2008
CITY OF PORTLAND

This is to certify that CITY OF PORTLAND

has permission to Tent and Event for Maine Rights Set-up Day 12:00-4:00 PM Shutdown No. 17

AT 456 CONGRESS ST 027 G001001

provided that the person or persons, firm or corporation accepting this permit on behalf of the City of Portland, shall comply with all of the provisions of the Statutes of the State of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permit on procedure before this building or part thereof is altered or otherwise closed-in. HOUR NOT REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. Cara Cross

Health Dept. _____

Appeal Board _____

Other _____
Department Name

Thomas H. Mackley 3/6/08
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-0176	Issue Date:	CBL: 027 G001001
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Location of Construction: 456 CONGRESS ST	Owner Name: CITY OF PORTLAND	Owner Address: 389 CONGRESS ST	Phone:
Business Name: Maine Reads	Contractor Name:	Contractor Address:	Phone
Lessee/Buyer's Name	Phone: 207-871-9100	Permit Type: Tents	Zone: B-3

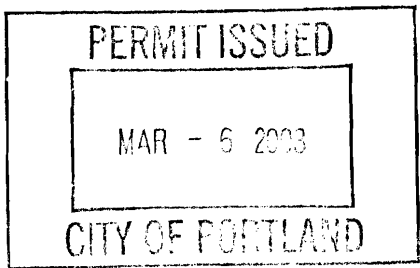
Past Use: ROS - Monument Square	Proposed Use: ROS - Monument Square - Tent and Event for Maine Reads Set-up May 15 breakdown May 17	Permit Fee: \$30.00	Cost of Work: \$30.00	CEO District: 1
		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied <i>See Conditions</i>	INSPECTION: Use Group: <i>TENT</i> Type: <i>MM</i> <i>JBC 2003</i>	

Proposed Project Description: Tent and Event for Maine Reads Set-up May 15 breakdown May 17	Signature: <i>Greg Cross</i>	Signature: <i>Jm 3/6/08</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)		
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
Signature:		Date:

Permit Taken By: ldobson	Date Applied For: 02/28/2008	Zoning Approval	
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- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

Special Zone or Reviews	Zoning Appeal	Historic Preservation
<input type="checkbox"/> Shoreland	<input type="checkbox"/> Variance	<input type="checkbox"/> Not in District or Landmark
<input type="checkbox"/> Wetland	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Does Not Require Review
<input type="checkbox"/> Flood Zone	<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Requires Review
<input type="checkbox"/> Subdivision	<input type="checkbox"/> Interpretation	<input type="checkbox"/> Approved
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Conditions
Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/>	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied
Date: <i>oll 2/28/08</i>	Date:	Date:



CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 08-0176	Date Applied For: 02/28/2008	CBL: 027 G001001
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Location of Construction: 456 CONGRESS ST	Owner Name: CITY OF PORTLAND	Owner Address: 389 CONGRESS ST	Phone:
Business Name: Maine Reads	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name	Phone: 207-871-9100	Permit Type: Tents	

Proposed Use: Monument Square - Tent and Event for Maine Reads Set-up May 15 breakdown May 17	Proposed Project Description: Tent and Event for Maine Reads Set-up May 15 breakdown May 17
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Dept: Zoning	Status: Approved	Reviewer: Marge Schmuckal	Approval Date: 02/28/2008	Note:	Ok to Issue: <input checked="" type="checkbox"/>
Dept: Building	Status: Approved with Conditions	Reviewer: Tom Markley	Approval Date: 03/06/2008	Note:	Ok to Issue: <input checked="" type="checkbox"/>
1) This permit DOES NOT authorize any construction activities. The tent/stage must be removed at the end of the event. 2) Application approval based upon information provided by applicant. Any deviation from approved plans requires separate review and approval prior to work.					
Dept: Fire	Status: Approved with Conditions	Reviewer: Capt Greg Cass	Approval Date: 02/28/2008	Note:	Ok to Issue: <input checked="" type="checkbox"/>
1) Tents shall have an approved fire resistant rating, Maintain 10' between stake lines, No smoking or open flame within 10', Provide at least 1 10 lb. ABC extinguisher.					

Tent/Canopy or Temporary Event Staging Permit Application

FEB 28 2008

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address/ Park of Installation:		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# Monument Square, Portland	Property Owner: City of Portland	Telephone: Maine Reads: 207 871-9100
Lessee/Buyer's Name (If Applicable) Maine Reads	Applicant name, address & telephone: Maine Reads, 19 South St. Suite 8B Portland ME 04101	Fee: \$ 30.00

The permit fee, and the following items, must be completed and submitted to the Inspections Division to receive a permit. (Inspections Div., Portland City Hall, 389 Congress St., Portland, Maine 04101)

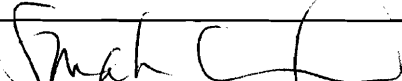
- ✓ 1. Certificate of Flammability
- 2. Letter of approval from property owner. **If the City is owner, attach a completed copy of Application to Use City Parks & Public Space from Parks & Recreation (756-8275).**
- ✓ 3. Company name of installer (contact info).
- ✓ 4. Plot Plan showing the following:

Tent/Canopy or temporary event staging locations, including dimensions, exits and entrances of proposed and existing, parking and existing building locations. If this is temporary staging, you will need to include product information. (Applicant may call Parks & Recreation for maps of Portland's Parks @ 756-8275).
- ✓ 5. If the City is the property owner, Certificate of Insurance listing the City as additional insured. Minimum amount of coverage is \$400,000.00

Who should we contact when permit is ready: Sarah Cecil at Maine Reads _____
Address: 19 South St Suite 8B Portland ME 04101 Telephone: 207 871-9100

Please submit all of the information outlined in the Tent/Canopy and Event Staging Permit Application as one package. Failure to do so will result in the automatic denial of your permit.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

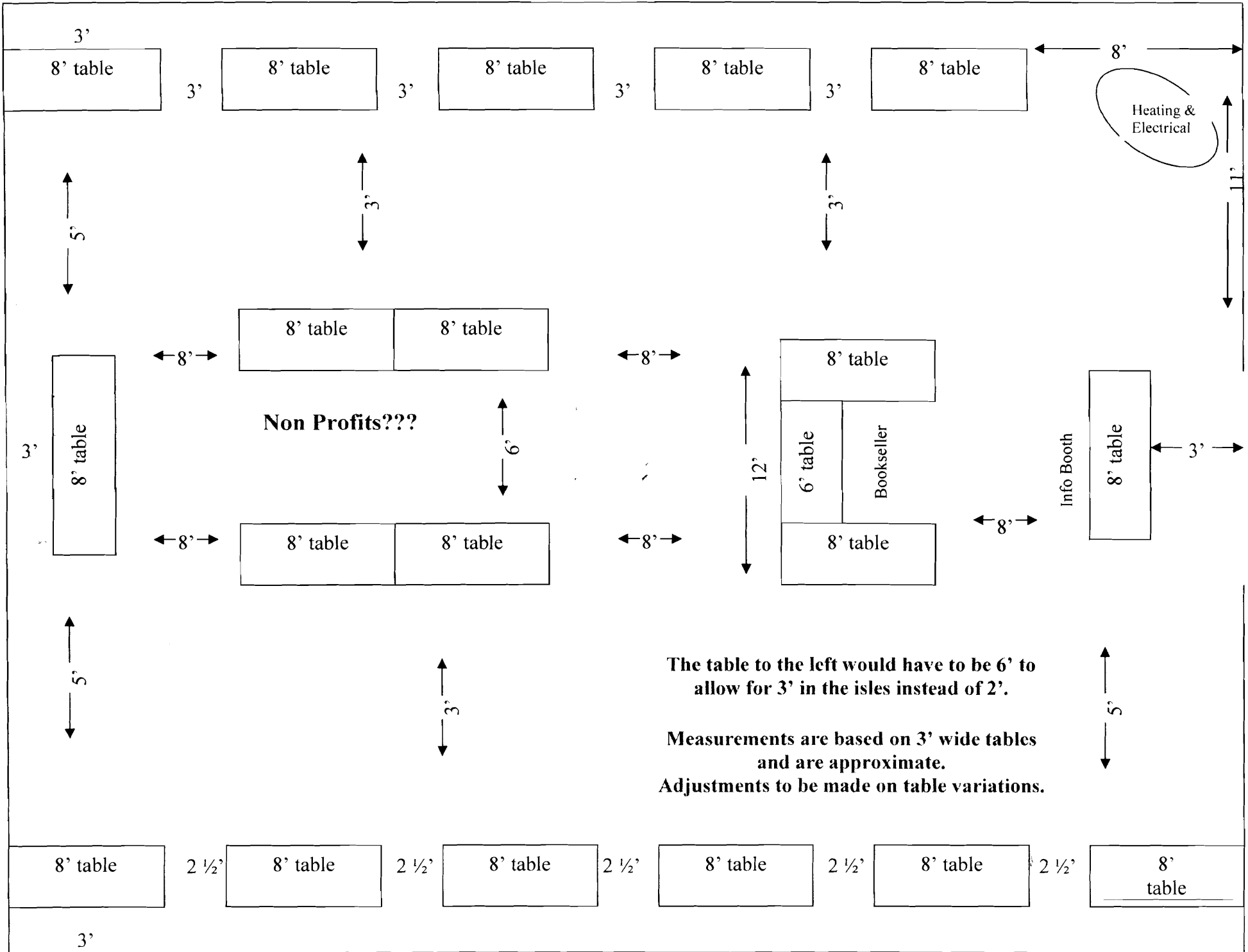
Signature of applicant: 	Date: 2/15/08
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This is NOT a permit; you may not commence ANY work until the permit is issued.

Re: Maine Festival of the Book tent layout

Please be advised that long tables may be replaced by rounds. We will be working with a professional tent company (One Stop or Leavitt) and may find we have to alter the tent design slightly. We have attached 2 versions of each tent size to cover all bases. We request permission for a 30x60 foot tent, but recognize that the City may not allow such and that we may determine closer to the date that a 30x30 foot tent will suffice. At this time, however, it would appear that a 30x60 foot tent would be more appropriate.

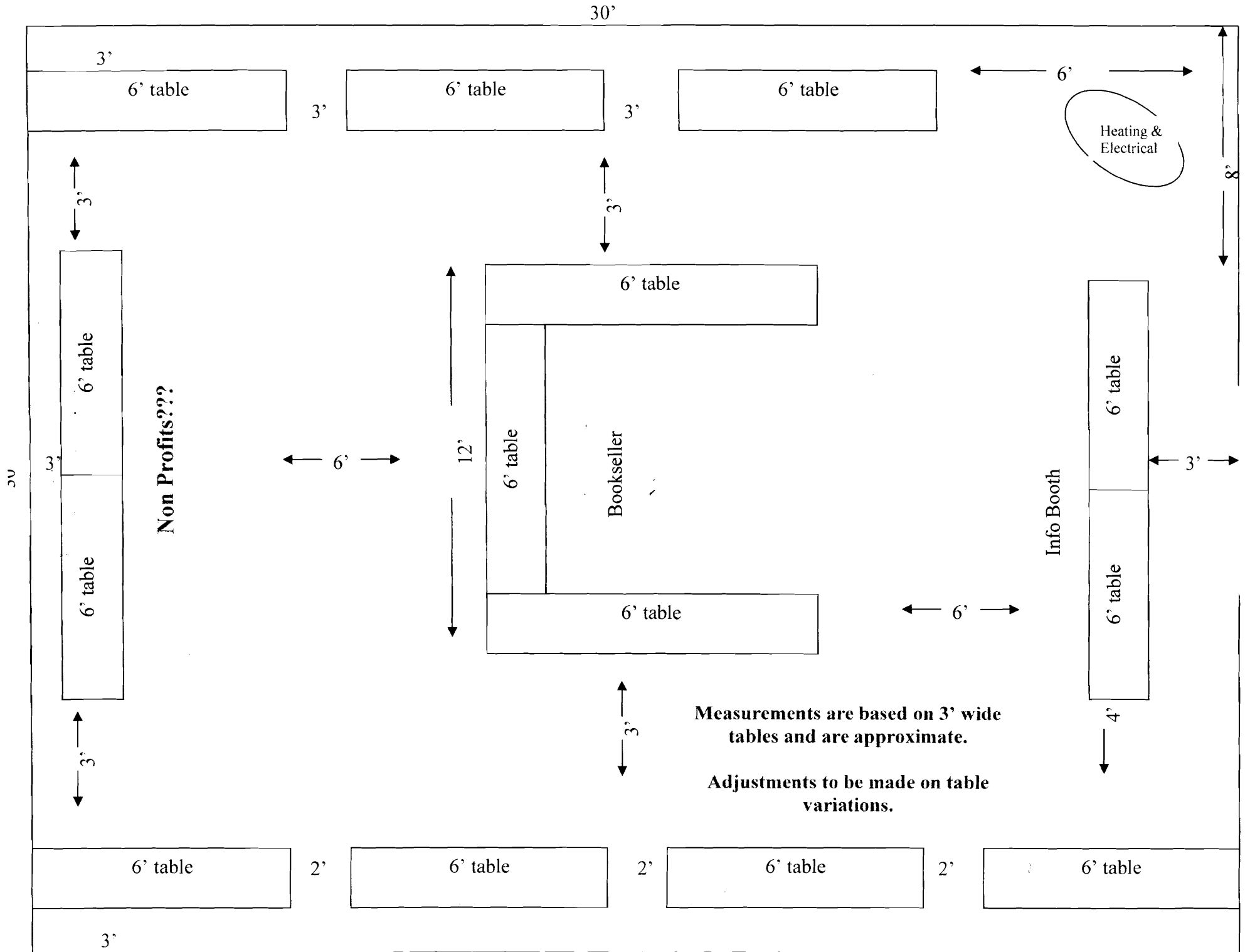
Hope this is ok!



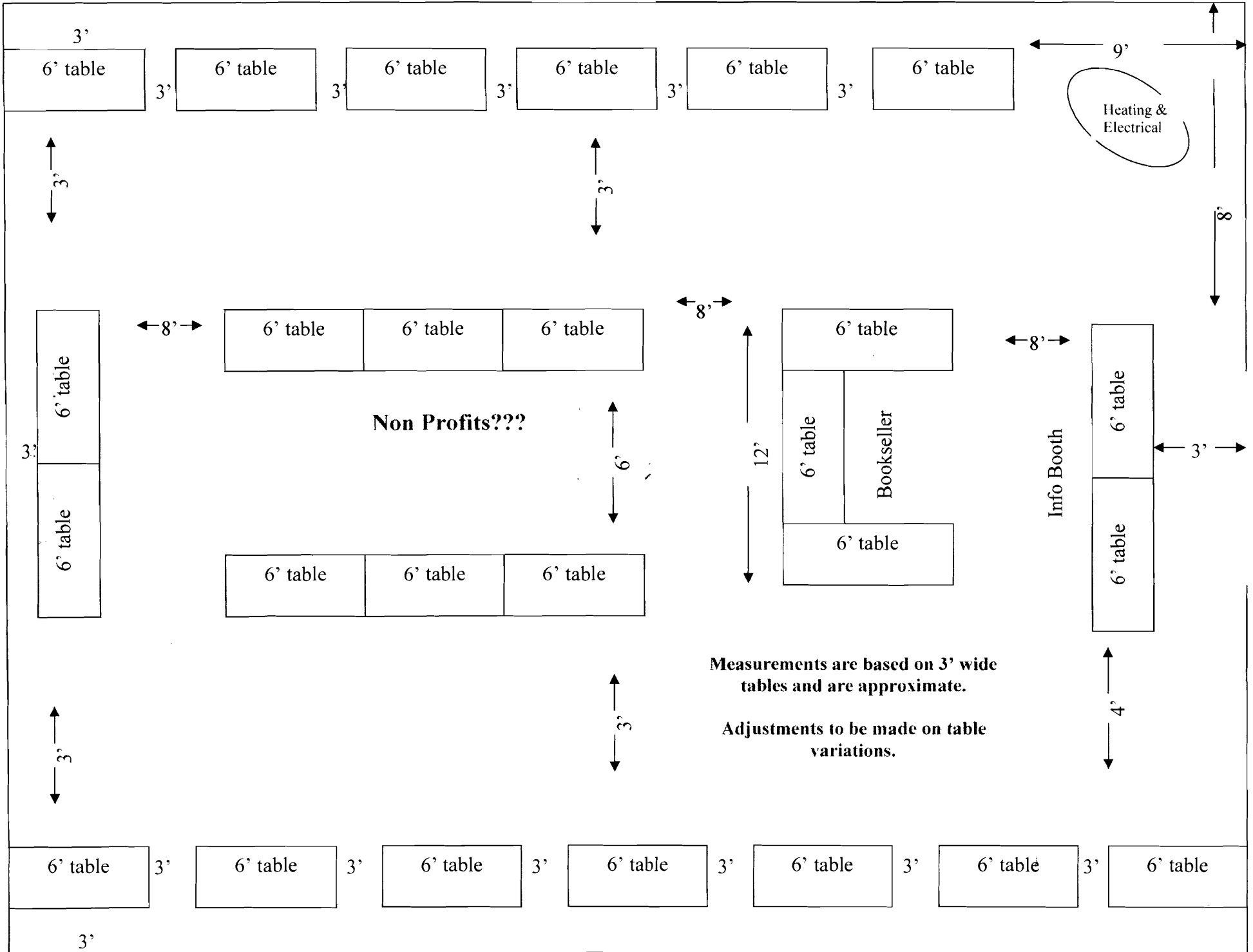
The table to the left would have to be 6' to allow for 3' in the isles instead of 2'.

Measurements are based on 3' wide tables and are approximate.

Adjustments to be made on table variations.



60'



Measurements are based on 3' wide tables and are approximate.

Adjustments to be made on table variations.

30