

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

## BUILDING INSPECTION

### PERMIT

Permit Number: 061596

Please Read Application And Notes, If Any, Attached

This is to certify that CITY OF PORTLAND /Portland Downtown District  
has permission to 24' x 20' Stage for Tree light Ceremony ENOVember 24th  
AT 456 CONGRESS ST 027 G001001

PERMIT ISSUED  
NOV 20 2006  
CITY OF PORTLAND

provided that the person or persons who obtain or accept this permit shall comply with all of the provisions of the Statutes of the State and of the Ordinances of the City of Portland relating to the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission is procured before this building or part thereof is occupied or service is closed-in. YOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

#### OTHER REQUIRED APPROVALS

Fire Dept. Greg Cross  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name

*[Signature]*  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

|                       |             |                     |
|-----------------------|-------------|---------------------|
| Permit No:<br>06-1596 | Issue Date: | CBL:<br>027 G001001 |
|-----------------------|-------------|---------------------|

|  |  |  |                     |
|--|--|--|---------------------|
| Location of Construction:<br>456 CONGRESS ST | Owner Name:<br>CITY OF PORTLAND                | Owner Address:<br>389 CONGRESS ST              | Phone:              |
| Business Name:                               | Contractor Name:<br>Portland Downtown District | Contractor Address:<br>94 Free Street Portland | Phone<br>2077726828 |
| Lessee/Buyer's Name                          | Phone:   | Permit Type:<br>Tents                          | Zone:<br><b>B-3</b> |

|                              |  |                        |                          |                    |
|------------------------------|--|------------------------|--------------------------|--------------------|
| Past Use:<br>Monument Square | Proposed Use:<br>Monument Square -24' x 20' Stage for Tree lighting Ceremony - November 24th | Permit Fee:<br>\$30.00 | Cost of Work:<br>\$30.00 | CEO District:<br>1 |
|------------------------------|--|------------------------|--------------------------|--------------------|

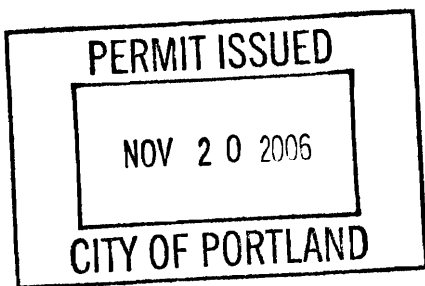
Proposed Project Description:  
24' x 20' Stage for Tree lighting Ceremony -November 24th

|  |  |
|--|--|
| FIRE DEPT:<br><input checked="" type="checkbox"/> Approved<br><input type="checkbox"/> Denied                            | INSPECTION:<br>Use Group: <b>B/A5</b> Type: <b>STAGE</b> |
| Signature: <i>Greg Cass</i>  | Signature: <i>MM 11/17/06</i>                            |
| PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)  |  |
| Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied |  |
| Signature:   | Date:  |

|                             |                                 |                        |
|-----------------------------|---------------------------------|------------------------|
| Permit Taken By:<br>ldobson | Date Applied For:<br>10/30/2006 | <b>Zoning Approval</b> |
|-----------------------------|---------------------------------|------------------------|

- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..

| Special Zone or Reviews   | Zoning Appeal   | Historic Preservation   |
|---|---|---|
| <input type="checkbox"/> Shoreland<br><input type="checkbox"/> Wetland<br><input type="checkbox"/> Flood Zone<br><input type="checkbox"/> Subdivision<br><input type="checkbox"/> Site Plan<br>Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/><br>Date: <i>10/31/06</i> | <input type="checkbox"/> Variance<br><input type="checkbox"/> Miscellaneous<br><input type="checkbox"/> Conditional Use<br><input type="checkbox"/> Interpretation<br><input type="checkbox"/> Approved<br><input type="checkbox"/> Denied<br>Date: | <input type="checkbox"/> Not in District or Landmark<br><input type="checkbox"/> Does Not Require Review<br><input type="checkbox"/> Requires Review<br><input type="checkbox"/> Approved<br><input type="checkbox"/> Approved w/Conditions<br><input type="checkbox"/> Denied<br>Date: |



**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

|   |         |      |       |
|---|---------|------|-------|
| SIGNATURE OF APPLICANT                      | ADDRESS | DATE | PHONE |
| RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE |         | DATE | PHONE |

# BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

- MA*
- Footing/Building Location Inspection: Prior to pouring concrete
  - Re-Bar Schedule Inspection: Prior to pouring concrete
  - Foundation Inspection: Prior to placing ANY backfill
  - Framing/Rough Plumbing/Electrical: Prior to any insulating or drywalling
  - Final/Certificate of Occupancy: Prior to any occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects **DO** require a final inspection

*X* ALL If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

ALL CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED

*X* Alan R. Ayer  
Signature of Applicant/Designee

11/20/06  
Date

Donna Martin Admin  
Signature of Inspections Official

11 20 06  
Date

CBL: 27 G 001 Building Permit #: 06-1596

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

|                              |  |                            |
|------------------------------|--|----------------------------|
| <b>Permit No:</b><br>06-1596 | <b>Date Applied For:</b><br>10/30/2006 | <b>CBL:</b><br>027 G001001 |
|------------------------------|--|----------------------------|

|   |   |   |                                 |
|---|---|---|---------------------------------|
| <b>Location of Construction:</b><br>456 CONGRESS ST | <b>Owner Name:</b><br>CITY OF PORTLAND                | <b>Owner Address:</b><br>389 CONGRESS ST              | <b>Phone:</b>                   |
| <b>Business Name:</b>                               | <b>Contractor Name:</b><br>Portland Downtown District | <b>Contractor Address:</b><br>94 Free Street Portland | <b>Phone:</b><br>(207) 772-6828 |
| <b>Lessee/Buyer's Name</b>                          | <b>Phone:</b>   | <b>Permit Type:</b><br>Tents                          |                                 |

|   |   |
|---|---|
| <b>Proposed Use:</b><br>Monument Square -24' x 20' Stage for Tree lighting Ceremony - November 24th | <b>Proposed Project Description:</b><br>24' x 20' Stage for Tree lighting Ceremony -November 24th |
|---|---|

**Dept:** Zoning      **Status:** Approved      **Reviewer:** Marge Schmuckal      **Approval Date:** 10/31/2006  
**Note:**      **Ok to Issue:**

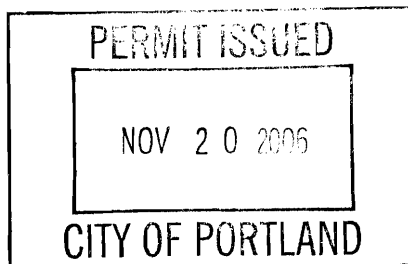
**Dept:** Building      **Status:** Approved with Conditions      **Reviewer:** Michael A. Collins      **Approval Date:** 11/17/2006  
**Note:**      **Ok to Issue:**

1) This permit DOES NOT authorize any construction activities. The tent/stage must be removed at the end of the event.

**Dept:** Fire      **Status:** Approved      **Reviewer:** Cptn Greg Cass      **Approval Date:** 11/02/2006  
**Note:**      **Ok to Issue:**

**Comments:**

11/3/2006-mc: Called Allison at PDD. We ned flamabiliyt report on canvas canopy for stage. MC





549 Congress Street, Portland, ME 04101  
portlandmaine.com • 207.772.6828

October 27, 2006

Mr. Mike Nugent  
City Inspections  
City Hall  
389 Congress Street  
Portland, ME 04101

Dear Mike,

Portland's Downtown District requests your help with the 2006 Annual Tree Lighting Ceremony. We are requesting a stage permit for the event on Friday, November 24<sup>th</sup>.

This is the same exact stage and set up as Portland's Downtown District's Alive at Five Concert Series this past summer.

|                   |  |
|-------------------|--|
| Company           | Bronson Stage Rentals  |
| Contact           | Rick Bronson   |
| Location of Stage | Monument Square – next to the tree   |
| Description       | Modular Portable Performance Stage<br>24' x 20' stage base<br>25' x 21' aluminum roof<br>Top of stage erected by tow truck |
| Entrance/Exit     | No enclosure – can enter/exit on all four sides  |
| Load in/Load out  | On Monument Square   |

We truly appreciate your assistance with our request.

In addition, we do hope that the City Inspections office will come on board with the other City departments and support this event and waive all fees. Your generosity would be greatly appreciated. The General Building Permit Application is attached.

Thank you in advance for your help.

Kind Regards,

A handwritten signature in cursive script that reads "Allison Ayan".

Allison Ayan  
Marketing & Special Events Manager

# All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

|   |  |  |
|---|--|--|
| Location/Address of Construction: Monument Square   |  |  |
| Total Square Footage of Proposed Structure<br>34 x 20 base, 25 x 21 Aluminum Roof   | Modular Stage  | Square Footage of Lot<br>Monument Square |
| Tax Assessor's Chart, Block & Lot<br>Chart#      Block#      Lot#   | Owner: Rick Branson<br>Branson Stage Rental  | Telephone:<br>207-942-4531               |
| Lessee/Buyer's Name (If Applicable)<br>Portland's Downtown District   | Applicant name, address & telephone:<br>Allison Ayun<br>549 Congress St.<br>772-6828 | Cost Of Work: \$ _____<br>Fee: \$ _____  |
| Current use: _____  |  |  |
| If the location is currently vacant, what was prior use: _____  |  |  |
| Approximately how long has it been vacant: _____  |  |  |
| Proposed use: Stage for Tree Lighting Ceremony, 5:30pm, Monument Sq.<br>Project description:  |  |  |
| Contractor's name, address & telephone: Rick Branson, PO BOX 788, Brewer ME 04412 (942-4531)  |  |  |
| Who should we contact when the permit is ready: Allison Ayun 772 6828<br>Mailing address: 549 Congress St.  |  |  |
| We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up.      PHONE: |  |  |

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

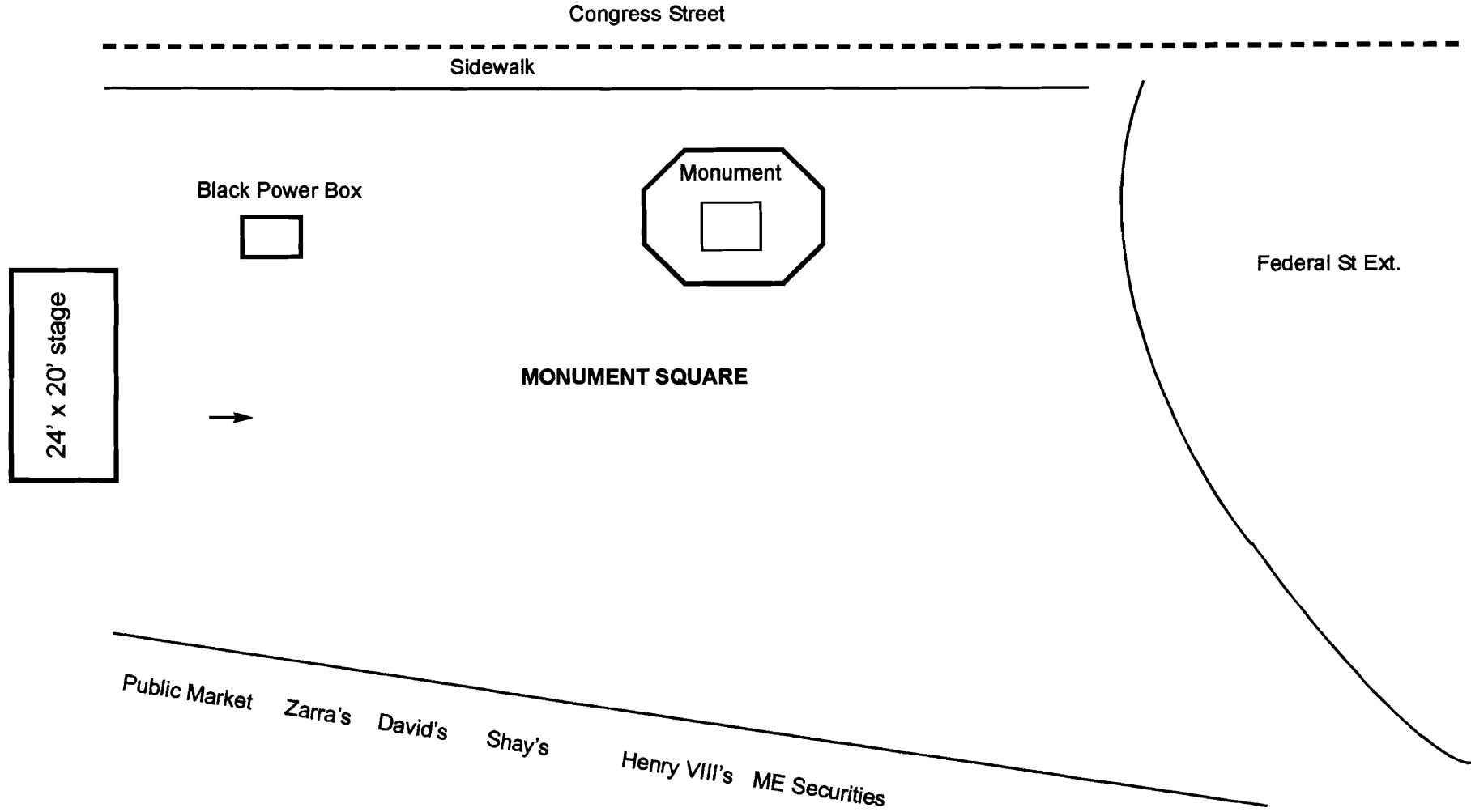
I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

|   |                |
|---|----------------|
| Signature of applicant: Allison R. Ayun | Date: 10/18/06 |
|---|----------------|

This is NOT a permit, you may not commence ANY work until the permit is issued. If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall

*Pictures*





**Portland's Downtown District**

**Annual Tree Lighting Ceremony**

**November 24th 5:30pm**

**AREA PARKING IN CITY GARAGES AND PRIVATELY OWNED GARAGES & LOTS**

One City Center





549 Congress Street, Portland, ME 04101  
portlandmaine.com • 207.772.6828

## FAX COVER SHEET

---

**To:** Mike Collins

**Fax #:** 874-8716

**From:** Portland's Downtown District  
phone: 207-772-6828  
fax: 207-774-4640

**# of pages (including cover):** 3

**RE:**  
If you have any questions, let me know. Thanks!

Allison

# Certificate of Flame Resistance



REGISTERED  
APPLICATION  
CONCERN No.

GA-217

ISSUED BY  
**JOHN BOYLE & COMPANY, INC.**  
1803 Salisbury Hwy  
Statesville, NC 28677  
704-878-6175

Date treated or  
manufactured  
**4-06-2004**

*This is to certify that the materials described below have been flame-retardant treated (or are inherently nonflammable).*

FOR

**STEVE'S CANVAS & UPH**  
**173 WISWELL ROAD**  
  
**BREWER**  
**ME 044120000**

Certification is hereby made that: (Check "a" or "b")

(a) The articles described below this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.

Name of chemical used \_\_\_\_\_ Chem. Reg. No. \_\_\_\_\_

Method of application \_\_\_\_\_

(b) The articles described below are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.

Trade name of flame-resistant fabric or material used  
**508**

**PATIO 61" 508 BLACK** Reg. No. **F-12102**

**The Flame-Retardant Process Used WILL NOT Be Removed By Washing**

**JOHN BOYLE & COMPANY, INC.**

*Name of Applicator or Production Superintendent*

**JOHN BOYLE & COMPANY, INC.**

By Paul B. Stelzner  
*President/Paul B. Stelzner*

Control Number 07312  
Order Number 41857  
Invoice Number 980846  
Quantity 25.00

**Sell Certified Flame-Retardant Fabrics By BOYLE**  
Your product will meet the rigid specifications of the California Fire Marshal.

**JOHN BOYLE & COMPANY AND DISTRIBUTORS**

# Certificate of Flame Resistance



REGISTERED APPLICATION CONCERN No.

FA-23000

ISSUED BY

**Twitchell**  
CORPORATION

Date treated or manufactured

4-06-2004

*This is to certify that the materials described below have been flame-retardant treated (or are inherently nonflammable).*

FOR

**STEVE'S CANVAS & UPH**  
**173 WISWELL ROAD**

**BREWER**  
**ME 044120000**

Certification is hereby made that: (Check "a" or "b")

(a) The articles described below this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.

Name of chemical used \_\_\_\_\_ Chem. Reg. No. \_\_\_\_\_

Method of application \_\_\_\_\_

(b) The articles described below are made from a flame-resistant fabric or material registered and approved by the State Fire Marshal for such use.

Trade name of flame-resistant fabric or material used

**NXS057**  
**TEXTILENE+ 61" BLACK F/R**

Reg. No. **FA-23000**

**The Flame-Retardant Process Used WILL NOT Be Removed By Washing**

**Twitchell Corporation**

*Name of Applicator or Production Superintendent*

By

**Gwen Jones**

*Lab Administrator*

Control Number 82882

Order Number 41857

Invoice Number 980846

Quantity 17.00