

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



CITY OF PORTLAND BUILDING PERMIT



This is to certify that

METRO MEDIA PROPERTIES LLC

Located at

385 CONGRESS ST (244 Cumberland Ave.)

PERMIT ID: 2013-00494

ISSUE DATE: 04/17/2013

CBL: 027 D001001

has permission to **Change of use from warehouse to property maintenance business (office, shop & storage) NO CONSTRUCTION.**

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be procured prior to occupancy.

Fire Prevention Officer

Code Enforcement Officer / Plan Reviewer

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY
THERE IS A PENALTY FOR REMOVING THIS CARD**

PERMIT ID: 2013-00494

Located at: 385 CONGRESS ST (244

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BUILDING PERMIT INSPECTION PROCEDURES
Please call 874-8703 (ONLY)
or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

REQUIRED INSPECTIONS:

Certificate of Occupancy/Final
Final - Fire

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.

PERMIT ID: 2013-00494

Located at: 385 CONGRESS ST (244

CBL: 027 D001001

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 2013-00494	Date Applied For: 03/14/2013	CBL: 027 D001001
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Location of Construction: 385 CONGRESS ST (244 Cumberla	Owner Name: METRO MEDIA PROPERTIES LL	Owner Address: 25 SOUTH SERVICE RD STE 300	Phone:
Business Name: Commercial Property Services	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name: Tom Moulton	Phone: 2075189211	Permit Type: Change of Use - Commercial	

Proposed Use: Office, shop & storage for property maintenance company	Proposed Project Description: Change of use from warehouse to property maintenance business (office, shop & storage) NO CONSTRUCTION.
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Dept: Zoning **Status:** Approved w/Conditions **Reviewer:** Ann Machado **Approval Date:** 03/18/2013
Note: **Ok to Issue:**
 1) Separate permits shall be required for any new signage.

Dept: Building **Status:** Approved w/Conditions **Reviewer:** Jeanie Bourke **Approval Date:** 04/10/2013
Note: **Ok to Issue:**
 1) Separate permits are required for any electrical, plumbing, sprinkler, fire alarm, HVAC systems, heating appliances, including pellet/wood stoves, commercial hood exhaust systems and fuel tanks. Separate plans may need to be submitted for approval as a part of this process.
 2) This is a Change of Use ONLY permit. It does NOT authorize any construction activities.
 3) Permit approved based upon information provided by the applicant or design professional. Any deviation from approved plans requires separate review and approval prior to work.

Dept: Fire **Status:** Approved w/Conditions **Reviewer:** Ben Wallace Jr **Approval Date:** 04/11/2013
Note: **Ok to Issue:**
 1) The E-911 address shall be marked on the street side of the building.
 2) Emergency lights and exit signs are required. Emergency lights and exit signs are required to be labeled in relation to the panel and circuit and on the same circuit as the lighting for the area they serve.
 3) If the building has a fire alarm system a current inspection sticker from an approved fire alarm inspection company is required prior to the final inspection.
 4) Fire extinguishers are required per NFPA 1.
 5) A separate Suppression System Permit is required for sprinkler work effecting more than 20 heads. This review does not include approval of system design or installation.
 6) The entire sprinkler system shall be maintained in accordance with NFPA 25, Standard for Inspection, Testing and Maintenance of Water-Based Fire Protection Systems, 2008 edition. Provide inspection and test report without deficiencies and current inspection tag on the sprinkler riser.
 7) Change of Use only - NO CONSTRUCTION. Building shall comply with City Code Chapter 10 prior to certificate of occupancy.