



# PORTLAND MAINE

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*Director of Planning and Urban Development  
Penny St. Louis Littell*

June 17, 2010

METRO MEDIA PROPERTIES LLC  
C/o Thomas Moulton  
Commercial Property Services  
244 Cumberland Avenue  
Portland, Maine 04101

**CBL: 027 D001001**  
**Located at 385 CONGRESS ST**

**Regular & Certified Mail 7009 0820 0001 4189 1549**

Dear Mr. Moulton,

## STOP WORK ORDER

An evaluation of the above-referenced property on June 16, 2010 revealed that interior demolition activity was being conducted without benefit of a valid building permit as required by Section 105.1 of the 2003 International Building Code of the City of Portland.

Although an application for such work was submitted to the Inspections office on June 15, 2010, a permit has not been approved and issued. All demolition/construction activity at that property must STOP immediately. This is a STOP WORK ORDER pursuant to Section 114 of 2003 International Building Code of the City of Portland. You may resume construction activity only after the issuance of the appropriate building permit, the payment of associated fees and the subsequent lifting of this order.

Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code and in Title 30-A of M.R.S.A. Section 4452. This constitutes an appealable decision pursuant to Section 112 of the City of Portland Building Code.

If you wish to discuss this matter, or you have any questions, please feel free to contact me.

Sincerely,

Jeanie Bourke @ (207) 874-8715  
CEO/Plan Review

**CERTIFIED MAIL™**

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Building a Community for Life*

**PORTLAND  
MAINE**

Inspection Services Division  
389 Congress Street, RM 315  
Portland, Maine 04101-3509



7009 0820 0001 4189 1549



UNITED STATES  
POSTAL SERVICE

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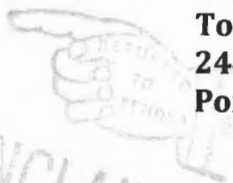
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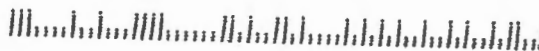
**RETURN RECEIPT  
REQUESTED**

**Metro Media Properties  
Tom Moulton  
244 Cumberland Ave  
Portland, Maine 04101**



**UNCLAIMED**

0410134925 0014



NAME

1st Notice

2nd Notice

Return

*Tom Moulton*  
6/28  
7-3  
7-13