



FIRE PREVENTION BUREAU

John Brennan
Fire Captain

Keith N. Gautreau
Assistant Fire Chief

David Petruccelli
Fire Captain

April 20, 2017

Ashby Team, LLC

c/o Sheldon Ashby
288 Eastern Promenade
Portland, Maine 04101

RE: 415 Congress Street

Dear Mr. Ashby,

I appreciate you coming in to discuss your efforts with respect to the fire alarm system at 415 Congress Street, and I understand your position that you have been working diligently to correct the defects and, therefore, the City should waive the false alarm fees. Unfortunately, I cannot agree to do that. The Fire Department has expended significant resources responding to your building for false alarms, and you did not respond or reach out, despite our efforts to contact you about this problem.

However, I am willing to waive the additional \$350 owed for the most recent response under two conditions. First, you must pay the \$950 owed for the first seven responses no later than April 28, 2017. That payment may be mailed or dropped off at the Fire Department.

Second, you must have a contract in place for monitoring the alarm system no later than May 28, 2017. You will need to provide a copy of that contract to me on or before that date. If you agree to these terms, please countersign the bottom of this letter and return a copy to me.

I look forward to resolving this matter, and appreciate your efforts to make your building compliant.

Sincerely,

Keith Gautreau
Assistant Chief, Portland Fire Department

SEEN AND AGREED

Ashby Team, LLC

By: Sheldon Ashby

Its: Manager/owner