



Jeff Levine, AICP  
Director, Planning & Urban Development Department

March 7, 2017

Northland Enterprises, LLC.  
Attention: Brad Fries  
17 South Street, 3<sup>rd</sup> Floor  
Portland, ME 04101

Winton Scott Architects  
Attention: Pandika Pleqi  
5 Milk Street  
Portland, ME 04101

Project Name: Conversion of Office Space into Apartments      Project ID: 2016-010  
Address: 443 Congress Street      CBL: 027 B002  
Applicant: Northland Enterprises, LLC.  
Planner: Shukria Wiar

Dear Mr. Fries:

Thank you for your letter dated March 6, 2017 requesting an extension of the approval for your Change of Use Project located at 443 Congress Street. I understand that your request is based on the fact that you have recently secured financing for the project.

In my capacity as City Planning Director and under the provisions of Section 14-532 (c) expiration of site plan approval, I am granting your request to extend your approval to March 8, 2018.

If there are any questions, please contact Shukria Wiar at 874-8083.

Sincerely,

Stuart G. O'Brien  
City Planning Director

**Electronic Distribution:**

cc: Jeff Levine, AICP, Director of Planning and Urban Development  
Barbara Barhydt, Development Review Services Manager  
Shukria Wiar, Planner  
Philip DiPierro, Development Review Coordinator, Planning  
Mike Russell, Director of Permitting and Inspections  
Ann Machado, Zoning Administrator, Inspections Division  
Jonathan Rioux, Inspections Division Deputy Director  
Jeanie Bourke, Plan Reviewer/CEO, Inspections Division  
Chris Branch, Director of Public Works  
Katherine Earley, Engineering Services Manager, Public Works  
Bill Clark, Project Engineer, Public Works  
Doug Roncarati, Stormwater Coordinator, Public Works  
Greg Vining, Associate Engineer, Public Works  
Michelle Sweeney, Associate Engineer, Public Works  
John Low, Associate Engineer, Public Works  
Jane Ward, Administration, Public Services  
Rhonda Zazzara, Field Inspection Coordinator, Public Works  
Jeff Tarling, City Arborist, Public Works

Jeremiah Bartlett, Public Works  
Keith Gautreau, Fire Department  
Victoria Morales, Corporation Counsel  
Thomas Errico, P.E., TY Lin Associates  
Lauren Swett, P.E., Woodard and Curran  
Christopher Huff, Assessor  
Approval Letter File