

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



# CITY OF PORTLAND BUILDING PERMIT



**This is to certify that**

JJR 443 CONGRESS LLC /Bailey Sign Company Inc.

**Located at**

443 CONGRESS ST

**PERMIT ID:** 2012-65657

**CBL:** 027 B002001

has permission to **install wall sign for upper floor tenant - 2'5" x 10' - "Bluetarp Financial"** provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise clsoed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be procured prior to occupancy.

*x/A*

\_\_\_\_\_  
Fire Prevention Officer

*[Signature]*

*11/16/13*

\_\_\_\_\_  
Code Enforcement Officer / Plan Reviewer

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY  
THERE IS A PENALTY FOR REMOVING THIS CARD**

**BUILDING PERMIT INSPECTION PROCEDURES**  
Please call 874-8703 (ONLY)  
or email: [buildinginspections@portlandmaine.gov](mailto:buildinginspections@portlandmaine.gov)

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

**REQUIRED INSPECTIONS:**

Final Inspection

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 2012-65657	<b>Date Applied For:</b> 12/19/2012	<b>CBL:</b> 027 B002001
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<b>Location of Construction:</b> 443 CONGRESS ST	<b>Owner Name:</b> JJR 443 CONGRESS LLC	<b>Owner Address:</b> ONE CITY CENTER 4TH FL	<b>Phone:</b> (207) 780-0223
<b>Business Name:</b> Bluetarp Financial	<b>Contractor Name:</b> Bailey Sign Company Inc.	<b>Contractor Address:</b> 9 Thomas Drive Westbrook	<b>Phone:</b> (207) 774-2843
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

<b>Proposed Use:</b> same - Commercial offices (4th, 6th & 7th floors)	<b>Proposed Project Description:</b> install wall sign for upper floor tenant - 2'5" x 10' - "Bluetarp Financial"
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<b>Dept:</b> Historic	<b>Status:</b> Approved w/Conditions	<b>Reviewer:</b> Robert Wiener	<b>Approval Date:</b> 01/16/2013
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
1) It is the understanding of Historic Preservation staff that no lighting is to be included in this installation.			
2) The approved version of the sign was received by Historic Preservation staff on 1/15/13, from Peter Martin. This version has the Blue Tarp logo and the typeface smaller than in the original submission, completely within the dark blue sign background, with a minimum of 1.5 inches of background showing on all sides of the logo.			

<b>Dept:</b> Zoning	<b>Status:</b> Approved w/Conditions	<b>Reviewer:</b> Ann Machado	<b>Approval Date:</b> 12/24/2012
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
1) ANY exterior work requires a separate review and approval thru Historic Preservation. This property is located within an Historic District.			

<b>Dept:</b> Building	<b>Status:</b> Approved w/Conditions	<b>Reviewer:</b> Ann Machado	<b>Approval Date:</b> 01/16/2013
<b>Note:</b>			<b>Ok to Issue:</b> <input checked="" type="checkbox"/>
1) Signage and Awning Installation to comply with Chapters 16 (Structural Loads), 31 (Materials) & 32 (ROW Height & Encroachments) of the IBC 2009 building code.			

**City of Portland, Maine - Building or Use Permit Application**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 2012-65657	Issue Date:	CBL: 027 B002001
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Location of Construction: 443 CONGRESS ST	Owner Name: JJR 443 CONGRESS LLC	Owner Address: ONE CITY CENTER 4TH FL	Phone: (207) 780-0223
Business Name: <i>Blue Top Financial</i>	Contractor Name: Bailey Sign Company Inc.	Contractor Address: 9 Thomas Drive Westbrook ME 04092	Phone: (207) 774-2843
Lessee/Buyer's Name	Phone:	Permit Type: Signs - Permanent	Zone: B3
Past Use: Commercial - office (4th, 2nd, 3rd floors)	Proposed Use: Commercial - office (same)	Permit Fee: \$145.00	Cost of Work: \$0.00
Proposed Project Description: Building sign 20 sq ft. - upper floor front wall sign - 215" x 10" - "Blue Top Financial"		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input checked="" type="checkbox"/> N/A	INSPECTION: Use Group: Sign Type:
		Signature:	Signature: <i>ABW 11/16/13</i>
PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____			

Permit Taken By: bjs	Date Applied For: 12/19/2012	<b>Zoning Approval</b>		
<ol style="list-style-type: none"> <li>This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</li> <li>Building permits do not include plumbing, septic or electrical work.</li> <li>Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</li> </ol>		<b>Special Zone or Reviews</b> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Date: <i>12/24/12 ABW</i>	<b>Zoning Appeal</b> <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____	<b>Historic Preservation</b> <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: <i>1/16/13</i>
		Signature: <i>Robert Weene</i>		

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE



# Signage / Awning Permit Application

If you or the property owner owes real estate or personal property taxes or any other charges on any property within the City, payment arrangement **MUST** be made before permits are accepted.

Location/Address:		
Tax Assessor's Chart/Block/Lot (CBL) Chart: 27    Block: B    Lot: 2	OWNER Name/Address: JJR 443 Congress, LLC c/o Northland Enterprises LLC 17 South Street, 3rd Floor Portland, Maine 04101	Telephone: 207-780-0223
LEASEE/BUYER Name (if Applicable) <u>BLUETAP? FINANCIAL (4.6<sup>th</sup> Floor)</u> <u>443 CONGRESS ST.</u> <u>PORTLAND ME 04101</u>	CONTRACTOR name, address/phone <u>Becky Signs</u>	Total S.F. signage \$ <u>40</u> SF = <u>20</u> x \$2.00 SF + \$30 Fee: \$ <u>30</u> Historic (\$75): \$ <u>75</u> Awning Fee: \$ <u>0</u>
Awning Fee = Cost of Work: \$ _____ (\$30/first \$1000; \$10 every other \$1000)		<b>TOTAL FEE: \$ <u>145.00</u></b>

Who should we contact when the permit is ready: Name: PETER MARTIN Phone: 207-797-5900 ext. 283  
Address: 443 CONGRESS STREET PORTLAND ME 04101

Tenant/allocated building space frontage (in feet): Length: \_\_\_\_\_ Height: \_\_\_\_\_  
Lot frontage (in feet): 95'-0" Single Tenant or Multi-Tenant Lot: Multi-tenant *71 signs*  
*fron 70' x 94 =*

Current Specific Use: Blank horizontal sign band for building tenants  
If vacant, what was prior use: N/A  
Proposed Use: New tenant signage to replicate existing tenant signage nearby (ie - Chamber of Commerce)  
*650*  
*506 = 3290*

Information on proposed sign(s)  
Freestanding (e.g. pole) sign? YES \_\_\_ NO X Dimensions proposed: \_\_\_\_\_ (sf); Height from grade: \_\_\_\_\_ sf  
BLDG Wall Sign (attached to bldg.)? YES X NO \_\_\_ Dimensions proposed: 20 sf

Proposed Awning: YES \_\_\_ NO X If yes, is awning backlit? YES \_\_\_ NO \_\_\_  
Height of awning \_\_\_\_\_ Length of awning \_\_\_\_\_ Depth of awning \_\_\_\_\_  
Is there any communication, message, trademark or symbol on it? YES \_\_\_ NO \_\_\_  
If yes, total square footage of panels with communication, message, trademark or symbol on it: \_\_\_\_\_ sf

Information on existing and previously permitted signage:  
Freestanding (e.g. pole) sign? YES \_\_\_ NO X Dimensions proposed: \_\_\_\_\_ ft X \_\_\_\_\_ ft  
BLDG Wall Sign (attached to bldg.)? YES \_\_\_ NO X Dimensions proposed: \_\_\_\_\_ ft X \_\_\_\_\_ ft  
Awning? YES \_\_\_ NO X total sq ft of panels with communication on it: \_\_\_\_\_ sf

RECEIVED  
DEC 19 2012  
Dept. of Building Inspections  
City of Portland  
Height from grade: \_\_\_\_\_

A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at [WWW.PORTLANDMAINE.GOV](http://WWW.PORTLANDMAINE.GOV), stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: [Signature] Date: 12/13/2012

Revised 06/2012

This is NOT a permit; you may not commence ANY work until the permit is issued

*Upper floor front - 5'0" = 3290    proposed sign - 2'5" x 10' = 2425*

30 2.5" x 10"

2.5" x 120 = 3480¢

= 24.2¢



14 1/4" W"

- WHITE
- PMS #281 C
- PMS #3005 U
- PMS #871 U

EXTERIOR SIGN: (1) S.F. 23" X 10'-0" X 2" DEEP METAL BACKGROUND PANEL WITH CUT OUT LOGO & COPY

1.92 X 10 = 19.2 SQ. FT.

**BUILDING FASCIA TO BE SURVEYED**

BACKGROUND: METAL FACE ON 2" DEEP METAL FRAME  
 LOGO CUT OUT SHAPE PAINTED 3005 U BLUE WITH OPAQUE METALLIC GOLD & WHITE VINYL GRAPHICS SET 1/2" OFF BIG  
 LOGO TYPE 1/2" KOMACEL CUT OUTS PAINTED WHITE / FLUSH MOUNT TO BIG



\* SEE FINAL,  
 APPROVED SIGN,  
 RECEIVED 1/15/13  
 RSW

**PLEASE NOTE:**  
 THIS IS A PROGRESS PRINT - FIELD MEASUREMENTS MAY OR MAY NOT NEED TO BE VERIFIED.  
 THIS DESIGN IS THE EXCLUSIVE PROPERTY OF BAILEY SIGN INCORPORATED AND ALL RIGHTS TO ITS USE OR REPRODUCTION ARE RESERVED.  
 THE ACCURACY OF THIS COLOR RENDERING IS LIMITED BY MEDIA AND OUTPUT DEVICES AND IS INTENDED FOR REPRESENTATIONAL USE ONLY. ACTUAL MANUFACTURING GRAPHIC COLORS ALSO VARY DEPENDING ON PROCESS & MATERIALS USED. 100% COLOR MATCHES OF SUBMITTED SPECIFICATIONS CAN NOT BE GUARANTEED.  
 IF AN ELECTRIC SIGN, THEN INSTALLATION MUST BE ACCOMPLISHED IN TOTAL COMPLIANCE WITH ARTICLE 610 OF THE NATIONAL ELECTRIC CODE, THE REQUIREMENTS OF UNDERWRITERS LABORATORY, CANADIAN STANDARDS ASSOCIATION AND/OR ANY APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.  
 ALL ELECTRICAL SIGNS REQUIRE ROUTINE MAINTENANCE.

CUSTOMER / SIGN LOCATION

ACCEPTANCE SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

BAILEY SIGN SALES REPRESENTATIVE \_\_\_\_\_

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_

**www.baileysign.com**  
 9 Thomas Drive  
 Col. Westbrook Executive Park  
 Westbrook, ME 04092  
 207-774-2843 / 1-800-839-5108  
 Fax: 774-1193  
 E-Mail: sales@baileysign.com

**Bayley sign**  
 @COPYRIGHT 2012

CUSTOMER / SIGN LOCATION  
**BLUE TARP FINANCIAL**  
 443 CONGRESS STREET  
 PORTLAND, MAINE

SALESPERSON	DE	DRAWN BY:	LWM
REV.		NO.	0241
SCALE	3/4" = 1'	DATE	11/29/12
REVISION #	DATE / NOTES / INITIALS		



DRAWING #  
 06901

PROGRESS DRAWING

RECEIVED 1/12/12  
FINN-ART MOVED  
1/12/12  
INCL. BY  
1/12/12

# BlueTarp<sup>®</sup>



**Sign will closely mimic preexisting Portland City Chamber Sign on same building facade.**

**Location of proposed building sign.  
443 Congress Street,  
near intersection of  
Congress & Elm.**





Date: 11/21/12  
To: Deb Andrews, Historic Preservation Program Manager  
From: Brad Fries, Northland Management Corp.  
Subj: Tenant Signage Application for BlueTarp

Deb,

As the owner of the 443 Congress Street building (aka - The Clapp Building), JJR 443 Congress LLC c/o Northland Enterprises LLC has given permission to our tenant, BlueTarp, to apply for the exterior signage at the façade facing Congress Street as per our discussions last summer and this fall.

The sign will closely resemble in style and size the existing sign for the Portland Chamber of Commerce which is located on the same horizontal sign band of the façade that we are proposing for BlueTarp's new sign.

If there should be any questions by the City of Portland directed towards Northland Enterprises LLC, please feel free to give me a call.

Sincerely,

Brad Fries  
Development Director  
Northland Management Corporation



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/12/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER P&C Insurance 260 Main St. P.O. Box 356 Biddeford ME 04005	CONTACT NAME: Ann L. Melancon, ACSR
	PHONE (A/C No. Ext): (207) 283-1486 FAX (A/C No): (207) 283-4258
	E-MAIL ADDRESS: amelancon@insurancepc.com
	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: Excelsior Insurance Company 11045
	INSURER B: Peerless Insurance Company 24198
	INSURER C: National Union Fire Ins Co
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES CERTIFICATE NUMBER: 2012-2013 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			BOP9425716	5/23/2012	5/23/2013	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	<input checked="" type="checkbox"/>					MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
B	AUTOMOBILE LIABILITY			BA9454082	5/23/2012	5/23/2013	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/>					BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB			CU9429116	5/23/2012	5/23/2013	EACH OCCURRENCE \$ 5,000,000
	<input type="checkbox"/> EXCESS LIAB						AGGREGATE \$ 5,000,000
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			014556324	3/30/2012	3/30/2013	WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/>	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
	Directors & Officers						E.L. DISEASE - POLICY LIMIT \$
							Employee Dishonesty 1,000,000
							Foregry & Allteraction 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
In regards to General Liability, certificate holder and any other person is an Additional Insured when required by contract, agreement or permit.  
RE: Building sign

<b>CERTIFICATE HOLDER</b>  City of Portland 389 Congress Street Portland, ME 04101	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  D J. Ballute/LORI