

<u>MEMO</u>

DATE:	∫eptember 25, 2015
TO:	City of Portland Building Inspections
FROM:	Mike Hays
RE:	Renovations to 223 Cumberland Avenue 6 Unit Apartment with Business/Mercantile
CC:	file

Dear Building Inspections,

Attached is the Building Permit Application, along with architectural, life safety, and structural drawings depicting the renovations to 223 Cumberland Avenue, Portland, Maine. The existing building will have a Business lease space and a mercantile lease space on the first floor, with 6 one-bedroom apartments on floors 2-4.

Please contact Crandall Toothaker at 207-252-6264 or <u>crandalltoothaker@gmail.com</u> regarding payment of the application fees.

Thank You, Michael F. Hays, Architect ME Lic #ARC1724