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**DEPARTMENT OF PLANNING AND DEVELOPMENT**

October 15, 2004

CLARKE MERLE W  
40 PORTLAND PIER #2  
PORTLAND, ME 04101

**CBL: 026 F008001**  
**Located at 263 CUMBERLAND AVE**

**Hand Delivery**

Dear Merle Clarke,

**STOP WORK ORDER**

An evaluation of the above-referenced property on 10/13/2004 revealed that the property fails to comply with Section 107.1 of the 1999 BOC Building Code of the City of Portland. Section 107.1 states that: "An application shall be submitted to the code official for the following activities, and these activities shall not commence without a permit being issued in accordance with Section 108.0."

Appropriate permitting has not been issued for the property listed above, therefore all construction activity at that property must STOP immediately. This is a STOP WORK ORDER pursuant to Section 117.1 of the 1999 BOCA Building Code.

You may resume construction activity only after issuance of the appropriate building permit and the subsequent lifting of this order. Building Permit Applications are available in this office, Room 315 at Portland City Hall, from 8:00 a.m. to 4:00 p.m. weekdays except holidays.

Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code and in Title 30-A of M.R.S.A. Section 4452. This constitutes an appealable decision pursuant to Section 121.5 of the City of Portland Building Code.

If you wish to discuss this matter, or you have any questions, please feel free to contact me.

Sincerely,

Arthur Rowe @ (207) 874-8697  
Building Inspector