



Planning &amp; Urban Development Department

Director of Planning and Urban Development  
Jeff LevineInspection Services, Director  
Tammy M. Munson

August 5, 2014

Coffee By Design  
1 Diamond Street  
Portland, Maine 04101**CBL: 023 E006001****Mail**

To whom it may concern:

An evaluation of the Washington Avenue and India Street locations revealed that outdoor dining was being conducted without benefit of a valid outdoor dining permit as required by section 25-26 (b) of The City Code.

Appropriate permitting has not been issued for the property listed above, you have **14 days** from the date of this notice to renew or apply for an outdoor dining permit for your location.

We have enclosed an outdoor dining permit application for your convenience.

Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code and in Title 30-A of M.R.S.A. Section 4452. This constitutes an appealable decision pursuant to Section 112 of the City of Portland Building Code.

If you wish to discuss this matter, or you have any questions, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script that reads "Chuck Fagone".

Chuck Fagone  
Code Enforcement Officer  
(207) 874-8789

Kevin Gaspard  
831-8309 . CEM