



Signage / Awning Permit Application

If you or the property owner owes real estate or personal property taxes or any other charges on any property within the City, payment arrangement **MUST** be made before permits are accepted.

Location/Address:		
Tax Assessor's Chart/Block/Lot (CBL) Chart: 023 Block: A-008 Lot: 001	OWNER Name/Address: Name: <u>Fox Street Realty, LLC</u> Address: <u>322 Fore Street</u> <u>Portland me 04101</u>	Telephone: <u>775-7363</u>
LEASEE/BUYER Info (if Applicable) <u>ENVUromat, LLC dba</u> <u>Portland's Greener Cleaner</u> <u>115 Fox Street</u> <u>Portland, me 04101</u>	CONTRACTOR Name: <u>MR. Signs INC</u> Address: <u>494 Forest Ave.</u> <u>Portland me 04101</u> Phone: <u>878-1110</u> E-Mail: _____	E-Mail: <u>mike@cordente.com</u>
Awning Fee = Cost of Work: \$ _____ (\$30/first \$1000; \$10 each additional \$1000)		Total S.F. signage \$ <u>60.00</u> (Sq Ft = <u>30</u> x \$2.00) SF + \$30 Fee: \$ <u>30</u> Historic (\$75): \$ _____ Awning Fee: \$ _____ TOTAL FEE: \$ <u>90.00</u>

Who should we contact when the permit is ready: Name: Jason Wentworth Phone: 408-2233
Address: 42 Hammond Street Portland, me 04101 E-Mail: jwent@gwi.net

Tenant/allocated building space frontage (in feet): Length: 32' Height: 17'0"
Lot frontage (in feet): 225' Single Tenant or Multi-Tenant Lot: Multi-tenant

Current Specific Use: Commercial Laundry - wet cleaning
If vacant, what was prior use: _____
Proposed Use: _____

Information on proposed sign(s)
Freestanding (e.g. pole) sign? YES NO
BLDG Wall Sign (attached to bldg.)? YES NO
The sign frame is existing - we are just proposing to put a new face in the existing bucket frame
Dimensions proposed: _____ Height from grade: _____
Dimensions proposed: 3' x 10"

Proposed Awning:
YES NO If yes, is awning backlit? YES NO
Height of awning _____ Length of awning _____ Depth of awning _____
Is there any communication, message, trademark or symbol on it? YES NO
If yes, total square footage of panels with communication, message, trademark or symbol on it: _____ sf

Information on existing and previously permitted signage:
Freestanding (e.g. pole) sign? YES NO Dimensions existing: _____ X _____ Height from grade: _____
BLDG Wall Sign (attached to bldg.)? YES NO Dimensions existing: 3' X 10"
Awning? YES NO total sq ft of panels with communication on it: _____ sf

A site sketch and building sketch showing exactly where existing and proposed signage is located **MUST** be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: [Signature] **Date:** 8/27/13