

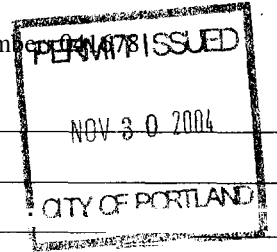
Form # P 04

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

Please Read Application And Notes, If Any, Attached

BUILDING DEPARTMENT PERMIT

Permit Number 023 A005001



This is to certify that Sleepy Hollow Development The Sign Company
has permission to Install new 34 sq ft sign on commercial structure
AT 293 Marginal Way City of Portland, Oregon 023 A005001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission procured before this building or part thereof is occupied or closed-in. HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____
Health Dept. _____
Appeal Board _____
Other _____
Department Name _____

Jamie Bank 11/29/04
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

| | | |
|-----------------------|--------------------|---------------------|
| Permit No: 04-1678 | Issue Date: NOV | CBL: 023 A005001 |
|-----------------------|--------------------|---------------------|

| | | | |
|---|--|---|----------------------|
| Location of Construction: 293 Marginal Way | Owner Name: Sleepy Hollow Development Inc | Owner Address: 183 Middle St | Phone: 775-5200 |
| Business Name: | Contractor Name: The Signery | Contractor Address: 299 Forest Avenue Portland | Phone: 2078797700 |
| Lessee/Buyer's Name | Phone: | | Zone: B5 |

| | | | | |
|--|---|--|---|--------------------|
| Past Use: commercial space | Proposed Use: commercial space w/new 34 sq ft sign | Permit Fee: \$166.00 | Cost of Work: \$0.00 | CEO District: 1 |
| Proposed Project Description: Install new 34 sq ft sign on commercial space <i>Showing 684</i> | | FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied | INSPECTION: Use Group: <i>B</i> Type: <i>sign</i> <i>IBC 2003</i> Signature: <i>DMB 11/29/04</i> | |
| | | Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Signature: _____ Date: _____ | | |

| | | | |
|-----------------------------|---------------------------------|------------------------|--|
| Permit Taken By: jharris | Date Applied For: 11/09/2004 | Zoning Approval | |
|-----------------------------|---------------------------------|------------------------|--|

| | | | |
|---|--|---|--|
| <ol style="list-style-type: none"> This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules. Building permits do not include plumbing, septic or electrical work. Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work.. | Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> <i>OK 11/12/04</i> | Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date: _____ | Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied Date: _____ |
|---|--|---|--|

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

| | | | |
|---|---------|------|-------|
| SIGNATURE OF APPLICANT | ADDRESS | DATE | PHONE |
| RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE | | DATE | PHONE |

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

| | | |
|------------------------------|--|----------------------------|
| Permit No: 04-1678 | Date Applied For: 11/09/2004 | CBL: 023 A005002 |
|------------------------------|--|----------------------------|

| | | | |
|---|---|--|---------------------------------|
| Location of Construction: 50 Diamond St | Owner Name: Investment Associates Inc | Owner Address: Po Box 465 Dts | Phone: () 775-5200 |
| Business Name: | Contractor Name: The Signery | Contractor Address: 299 Forest Avenue Portland | Phone: (207) 879-7700 |
| Lessee/Buyer's Name | Phone: | Permit Type: Signs - Permanent | |

| | |
|--|---|
| Proposed Use: commercial space w/new 34 sq ft sign | Proposed Project Description: Install new 34 sq ft sign on commercial space |
|--|---|

Dept: Building **Status:** Approved **Reviewer:** Jeanine Bourke **Approval Date:** 11/29/2004
Note: **Ok to Issue:**

1) Signage Installation to comply with Chapter 31 of the IBC 2003 building code.

NO 73
 # 11835/92
 23-A-5-9
 Diamond 46-58

Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

| | | |
|--|---|--|
| Location/Address of Construction: <u>277 Marginal Way / 50 Diamond</u> | | |
| Total Square Footage of Proposed Structure | Square Footage of Lot | |
| Tax Assessor's Chart, Block & Lot Chart# <u>23</u> Block# <u>A</u> Lot# <u>005</u> | Owner: <u>Levinson</u> | Telephone: <u>775 5200</u> |
| Lessee/Buyer's Name (If Applicable) <u>Port City Flooring</u> <u>277 Marginal way</u> <u>Portland.</u> | Applicant name, address & telephone: <u>775 2434</u> | Total s.f. of signage x \$1.00 ^{2.00} per s.f. plus \$30.00 = Total Fee: <u>\$ 136 + 30</u> Awning Fee = Cost Of Work: \$ _____ Total Fee: <u>\$166.00</u> |
| Current use: <u>Flooring Company</u> | | |
| If the location is currently vacant, what was prior use: <u>NO</u> | | |
| Approximately how long has it been vacant: <u>NO</u> | | |
| Proposed use: _____ | | |
| Project description: _____ | | |
| Contractor's name, address & telephone: | | |
| Who should we contact when the permit is ready: <u>The Signery</u> | | |
| Mailing address: <u>299 Forest Avenue Portland ME</u> | | |
| We will contact you by phone when the permit is ready. You must come in and pick up the permit and view the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: <u>877-4700</u> | | |

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

| | |
|--|----------------------|
| Signature of applicant: <u>[Signature]</u> | Date: <u>11/3/04</u> |
|--|----------------------|

This is NOT a permit, you may not commence ANY work until the permit is issued.

SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 277 Marginal Way ZONE: B-5

CBL: _____

SINGLE TENANT LOT? YES _____ NO MULTI TENANT LOT? YES NO _____
MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES _____ NO

INFORMATION ON PROPOSED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES _____ NO DIMENSIONS PROPOSED: _____
BLDG. WALL SIGN? (attached to bldg) YES NO _____ DIMENSIONS PROPOSED: 24" x 408"
2 x 39 = 68 ft

INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES _____ NO DIMENSIONS: _____
BLDG. WALL SIGN (attached to bldg)? YES NO _____ DIMENSIONS: 24" x 144"
AWNING? YES _____ NO _____ DIMENSIONS: _____

LOT FRONTAGE (FEET): ?
TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET): 75' x 2' = 150 sq ft to be removed

AWNING YES _____ NO IS AWNING BACKLIT? YES _____ NO _____

HEIGHT OF AWNING: _____ LENGTH OF AWNING _____ DEPTH: _____

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES _____ NO _____

IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? _____ s.f.

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: [Signature] DATE: 11/3/04
775 - 434

*** FOR OFFICE USE ONLY ***

780-0970 FAX

ACORD CERTIFICATE OF LIABILITY INSURANCE

CSR BA DATE(MM/DD/YYYY)
PORTC-7 11/05/04

PRODUCER
Forse, Payson & Noyes
P.O. Box 406
Portland ME 04112-0406
Phone: 207-775-6000 Fax: 207-775-0339
INSURED

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

| INSURERS AFFORDING COVERAGE | NAIC # |
|---------------------------------------|--------|
| INSURER A TRAVELERS INSURANCE COMPANY | |
| INSURER B: | |
| INSURER C: | |
| INSURER E: | |

Port City Flooring
CsCoBa, Inc. d/B/a
277 Marginal Way
Portland ME 04101

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| SR ADD'L TR INSRD | TYPE OF INSURANCE | POLICY NUMBER | POLICY EFFECTIVE DATE (MM/DD/YY) | POLICY EXPIRATION DATE (MM/DD/YY) | LIMITS |
|-------------------|---|---------------|----------------------------------|-----------------------------------|--|
| K X | GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO. JECT <input type="checkbox"/> LOC | 16804490B261 | 09/01/04 | 09/30/05 | EACH OCCURRENCE \$ 1000000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300000 MED EXP (Any one person) \$ 5000 PERSONAL & ADV INJURY \$ 1000000 GENERAL AGGREGATE \$ 2000000 PRODUCTS - COMP/OF AGG \$ 2000000 |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS | | | | COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| | WORKERS COMPENSATION AND If yes, describe under SPECIAL PROVISIONS below | | | | WC STATUTORY LIMITS \$ OTH-ER \$ |

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City of Portland
City Hall
Portland

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
AUTHORIZED REPRESENTATIVE VE *Donna Dionne*
Donna Dionne

Morse, Payson & Noyes
 P.O. Box 406
 Portland, ME 04112-0406
 Phone: 207-775-6000 Fax: 207-775-0339

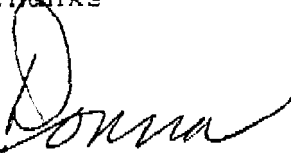
| | | |
|------------------------|----|-----------------------------------|
| MEMO | | Page 1 |
| Account No. 11/05/2004 | | |
| PORTC-7 | DD | 11/05/2004 |
| POLICY: I6804490B261 | | |
| TYPE: CBOP | | EXPIRATION: 09/01/2004 09/01/2005 |

Part City Flooring
 CsCoBa, Inc., d/b/a
 277 Marginal Way
 Portland, ME 04101

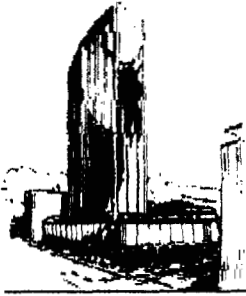
RE PAUL R. TAX COVER

See certificate enclosed - also be sure to pay MEMIC before 12/10

Thanks



Donna Dionne

**INVESTMENT ASSOCIATES, INC.**

183 Middle Street
P.O. Box 465
Portland, Maine 04112
(207) 7744737



November 8, 2004

via facsimile 780-0970

Paul Lajoie, President
PORT CITY FLOORING
277 Marginal Way
Portland, ME 04101

Re: Sign on Rental Property located at 277 Marginal Way

Dear Paul:

This will serve as written permission from Investment Associates, Inc., (Landlord) to Port City Flooring, (Tenant), for installation of a new sign located on its rental property at 277 Marginal Way. I understand this new sign will be within the city code and permit issued by the City of Portland.

Sincerely,

Alan J. Levenson
President
INVESTMENT ASSOCIATES, INC.

A.JL/fdc

THE SIGNERY

299 Forest Avenue
Portland, Maine 04101
207.879.7700
Fax: 207.879.1570
Email: signery@maine.rr.com

November 5, 2004

Paul Lajoie
Port City Flooring
Marginal Way
Portland, Me 04101

Dear Paul:

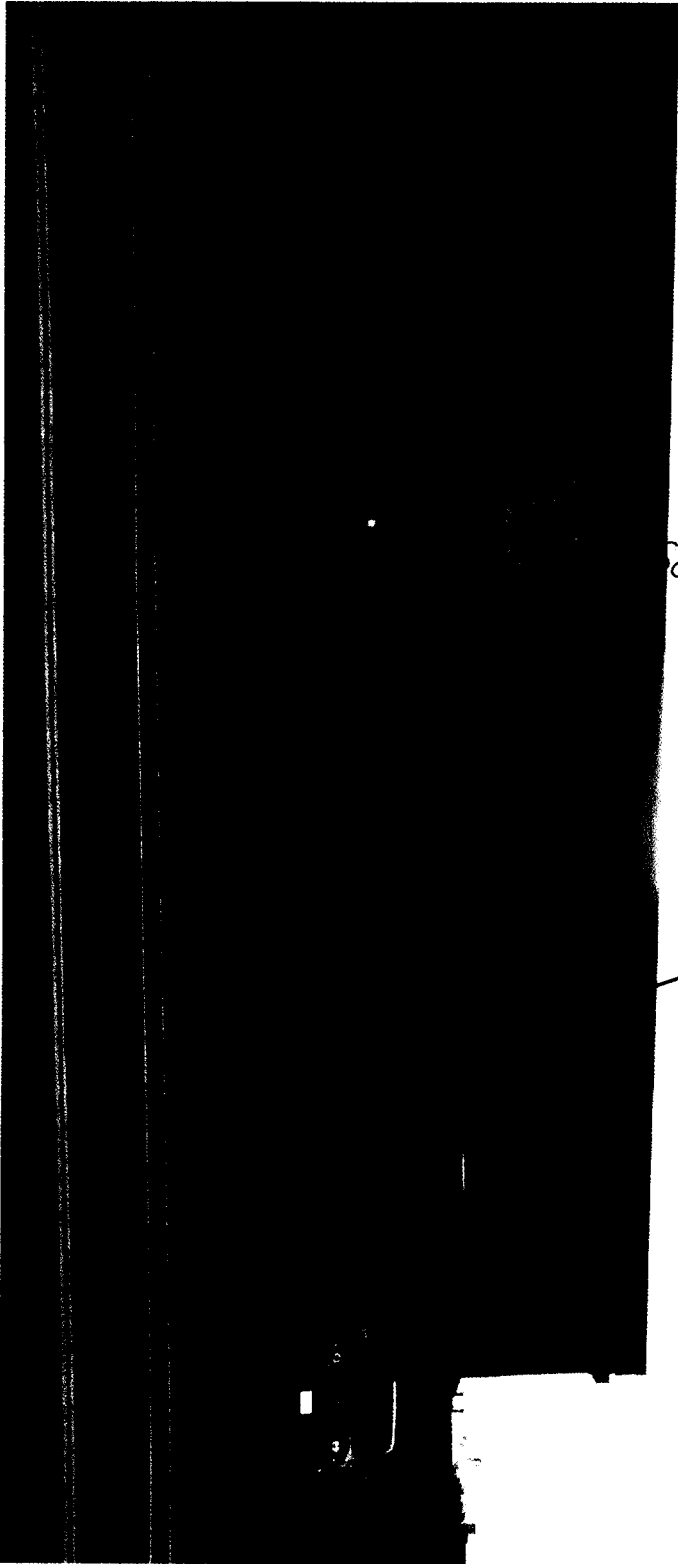
As a follow up to the proof we forwarded for your review, I wanted to explain how we intend to mount the letters to the building face. We will attach each letter to the face by drilling 1" deep holes into the building to support each letter. Studs would then be attached to the letter backs and into the wall using a silicone adhesive.

If you have any questions please do not hesitate to call.

Sincerely,



Dave Berrang



one

LETTERS: 24"H X 408"W

2 x 34

11 68 \$