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**DEPARTMENT OF PLANNING AND DEVELOPMENT**

March 31, 2003

SOUTHWICK WILLIAM & BRENDA JTS  
12 ANDERSON ST  
PORTLAND, ME 04101

**CBL: 022 L015001**  
**Located at 12 ANDERSON ST**

**Certified Mail 70022410000081322842**

Dear SOUTHWICK WILLIAM & BRENDA JTS,

An evaluation of the above-referenced property on 03/28/2003 at the structure fails to comply with Chapter 6.Article V. of the Code of Ordinances of the City of Portland, The Housing Code. Attached is a list of the violations.

This is a notice of violation pursuant to Section 6-118 of the Code. All referenced violations shall be corrected within 30 days of the date of this notice. A re-inspection of the premises will occur on 04/28/2003 at which time compliance will be required. Failure to comply will result in this office referring the matter to the City of Portland Corporation Counsel for legal action and possible civil penalties, as provided for in Section 1-15 of the Code.

This constitutes an appealable decision pursuant to Section 6-127 of the Code.

Please feel free to contact me if you wish to discuss the matter or have any questions.

Please be advised that the Portland City Council has amended the Building regulations to include a \$75.00 re-inspection fee. This violation will automatically cause a re-inspection at no charge. If there are any subsequent inspections, however, the \$75.00 fee will be assessed for each inspection.

Sincerely,

Jodine Adams @ (207) 874-8707  
Code Enforcement Officer