**MEMORANDUM**

**City Council Agenda Item**

**DISTRIBUTE TO:** City Manager, Mayor, Anita LaChance, Sonia Bean, Danielle West-Chuhta, Nancy English, Julianne Sullivan

**FROM:** Jeff Levine, Director of Planning and Urban Development

**DATE:** December 10, 2015 **(updated)**

**SUBJECT:** Bayside Anchor License Agreement

**SPONSOR:** Jeff Levine, Director of Planning and Urban Development

**COUNCIL MEETING DATE ACTION IS REQUESTED:**

**1st reading\_\_\_\_\_\_\_\_\_\_\_\_\_ Final Action\_\_\_\_**December 21, 2015**\_\_\_\_**

**Can action be taken at a later date: \_\_\_\_ Yes \_\_**X**\_\_ No (If no why not?)**

The Bayside Anchor developer indicates the license agreement must be approved prior to the project’s loan closing which is scheduled for December 30, 2015. Bayside Anchor requests the license be approved by the City Council on an emergency basis since the license needs to be signed by the City Manager prior to their loan closing.

**PRESENTATION: (List the presenter(s), type and length of presentation)**

Short presentation by Planning Board Chair. Short presentation by Planning Staff (if necessary).

Short presentation by Bayside Anchor representative.

1. **ONE SENTENCE SUMMARY**

Bayside Anchor, an affordable housing development, is requestingCity Council approvalof a license agreement for improvementswithin public rights-of-way which are needed to construct thisproject.

1. **AGENDA DESCRIPTION**

The developers of the Bayside Anchor housing development, a partnership of the Portland Housing Authority and AVESTA, are requesting City Council approval of a license agreement for certain improvements within public rights-of-way which are needed to construct this project. Bayside Anchor is a proposed 45 unit affordable housing development located on the corner of Boyd Street and Oxford Street.

The requested license covers a number of improvements within the public right-of-way and include:

1. Subsurface building footings
2. Permanent canopies above building entrances
3. **BACKGROUND**

The developers of the Bayside Anchor, a partnership of the Portland Housing Authority and AVESTA, are requesting City Council approval of a license agreement for certain improvements within public rights-of-way which are needed to construct this project. Bayside Anchor is a proposed 45 unit affordable housing development located on the corner of Boyd Street and Oxford Street.

The requested license agreement covers a number of improvements within the public right-of-way and include:

1. Subsurface building footings
2. Permanent canopies above building entrances

 Bayside Anchor received Planning Board site plan and subdivision approval on

 July 23, 2014 with conditions and one of the conditions referenced City Council

 approval of the licenses.

**IV. INTENDED RESULT AND OR COUNCIL GOAL ADDRESSED**

Granting the license for Bayside Anchor supports the general City Council goal to

 “Promote Housing Availability”.

**V. FINANCIAL IMPACT**

 There are no known adverse financial impacts associated with granting the

 license. The Bayside Anchor development will have a positive impact in terms of

 providing affordable housing.

**VI. STAFF ANALYSIS AND BACKGROUND THAT WILL NOT APPEAR IN THE AGENDA DESCRIPTION**

Planning Staff recommends approval of the license agreement since they are a critical

 part of the Bayside Anchor development. City Council approval of the license is needed

 for the project to proceed. Bayside Anchor received Planning Board site plan and

 subdivision approval on July 23, 2014 with conditions and one of the conditions

 referenced City Council approval of the licenses. The requested license is similar to other

licenses requested by other peninsula developments.

**VII. RECOMMENDATION**

Planning Staff recommends approval of the license agreement since they are a critical

 part of the Bayside Anchor development. City Council approval of the licenses is needed

 for the project to proceed. Bayside Anchor received Planning Board site plan and

 subdivision approval on July 23, 2015 with conditions and one of the conditions

 referenced City Council approval of the licenses.

**VIII. LIST ATTACHMENTS**

1. Bayside Anchor License Agreement

Prepared by: Richard Knowland

Date: December 10, 2015

Bean/agendarequestmemo/rev 11/2015