[DATE]

Mr. Kirk F. Mohney

Maine Historic Preservation Commission

55 Capitol Street

65 State House Station

Augusta, ME 04333

Dear Mr. Mohney,

Enclosed is information for the following property:

**PROJECT ADDRESS**

**Brief scope of work:**

*Attached you will find:*

Please examine this information in accordance with the procedures for protection of historic and cultural resources (36 CFR Part 800) to determine whether the proposed rehabilitation will have an adverse effect on this property as a historic or cultural resource.

Sincerely,

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Amy Grommes Pulaski

Housing and Community Development Program Manager