

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



CITY OF PORTLAND

BUILDING PERMIT

This is to certify that 247 Congress Street LLC

Located At 243 CONGRESS ST

Job ID: 2012-03-3506-SIGN

CBL: 021- F-009-001

has permission to install a wall sign 7.5 square feet (J. Kelley Salon).

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.

A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required it must be

04/09/2012

Fire Prevention Officer

Code Enforcement Officer / Plan Reviewer

**THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY
PENALTY FOR REMOVING THIS CARD**

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

Fastening Schedule/ Final Inspection

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.



PORTLAND MAINE

Strengthening a Remarkable City. Building a Community for Life • www.portlandmaine.gov

Acting Director of Planning and Urban Development
Gregory Mitchell

Job ID: 2012-03-3506-SIGN

Located At: 243 CONGRESS ST

CBL: 021- F-009-001

Conditions of Approval:

Building

1. Separate permits are required for any electrical: plumbing, sprinkler, fire alarm, HVAC systems, commercial hood exhaust systems and fuel tanks. Separate plans may need to be submitted for approval as a part of this process.
2. Signs shall be installed in accordance with Chapter 31 & 32 of the IBC, 2009 (MUBEC)
3. Signs attached to masonry, concrete or steel shall be safely and securely fastened by means of metal anchors, bolts or approved expansion screws of sufficient size and anchorage to safely support the loads applied (as referenced in the IBC, 2009 (MUBEC)).



B-26

Signage/Awning Permit Application

Entered 3/14/12

(B5)

2012-03-3506 SIGN

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

~~Addendum to # 2012-02-3244 - 2012-41678~~

Location/Address of Construction: 243 CONGRESS ST. PORT		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 21 F 009	Owner: Jill Kelley	Telephone: 879-9696
Lessee/Buyer's Name (If Applicable) J. Kelley Salan 243 Congress St, Portland, ME	Contractor name, address & telephone: South Paw Sign Studio 177 GRAY RD. FALMOUTH, ME 04105 878-0678 0678	Total s.f. of signage x \$2.00 Per s.f. plus \$30.00 For H.D. signage \$75.00 Fee: \$ Awning Fee= cost of work Total Fee: \$
Who should we contact when the permit is ready: SOUTH PAW Jenny Pray phone: 878-0678		
Tenant/allocated building space frontage (feet): Length: 11' Height: 14' Lot Frontage (feet) _____ Single Tenant or Multi Tenant Lot _____		
Current Specific use: _____ If vacant, what was prior use: _____ Proposed Use: _____		
Information on proposed sign(s): Freestanding (e.g., pole) sign? Yes ___ No ___ Dimensions proposed: _____ Height from grade: 10'-11" Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No ___ Dimensions proposed: 22" x 136" = 19 sq ft 22" x 136" = 19 sq ft		
Proposed awning? Yes ___ No ___ Is awning backlit? Yes ___ No ___ 1.8' x 10.8' Height of awning: _____ Length of awning: _____ Depth: _____ Is there any communication, message, trademark or symbol on it? Yes ___ No ___ If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.		
Information on existing and previously permitted sign(s): Freestanding (e.g., pole) sign? Yes ___ No ___ Dimensions: _____ Bldg. wall sign? (attached to bldg) Yes ___ No ___ Dimensions: _____ Awning? Yes ___ No ___ Sq. ft. area of awning w/communication: _____		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.		

larger sign 6' 2012-02-3244

Adding wall sign letters to existing sign

RECEIVED

MAR 13 2012
Dept. of Building Inspections
City of Portland Maine

8" x 103"
6" x 43"
7.5 sq ft

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: Jenny Pray	Date: 3-13-12
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This is not a permit; you may not commence ANY work until the permit is issued.

11 x 1.5 = 16.5 sq ft

2012-02-3244 - larger sign 6'
proposed: 8" x 103" = 82.4 sq ft
24" x 43" = 258 sq ft = 106.2 sq ft = 7.5 sq ft

13.5 sq ft (100)

3-14-12 Left vcm for Jenny Pray at Southpaw Sign Studio. The proposed square footage of the lettering on the wall with the square footage for the hanging sign is over what is allowed. The tenant frontage was given as 11'. $11 \times 1.5 = 16.5$ sf. The hanging sign is 6 sf. The lettering needs to be no more than 10.5 sf. -amachado

3-29-12 Received second revised size for lettering. J. Kelley Salon is 8" x 103" & phone number is 6" x 43" which totals 7.5 square feet. -amachado



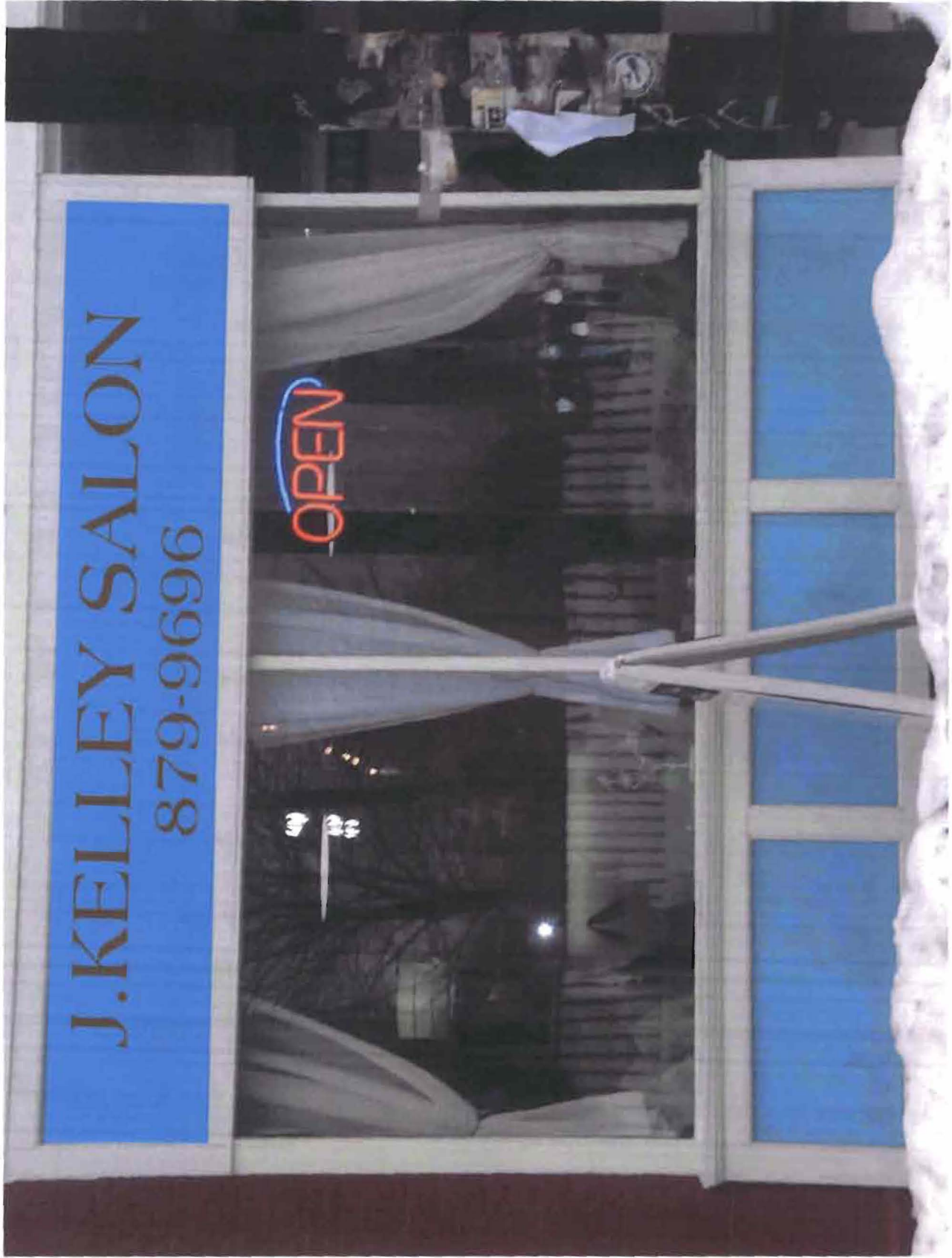
S16N



$$\begin{array}{l} 8 \times 103 = 824 \text{ hfg} \\ 6 \times 43 = \frac{258}{1082} = 7.5 \phi \end{array}$$

8" x 103"

6" x 43"



RECEIVED

MAR 29 2012

Dept. of Building Inspections
City of Portland Maine



Sign

Tuesday, February 7, 2012 1:02 PM

"H.H. Sawyer Realty" <sawyerrealty@gwi.net>
jwale, cc: cc@jwale.com

To Whom It May Concern:

(247)

Please be advised that Jill Kelley, of J. Kelley Salon, has our permission to place signage at her storefront at 243 Congress Street in the designated sign area of the building.

Please contact the office if you have any questions or concerns regarding this matter.

Stacy Moore

H.H. Sawyer Realty Company & Daughters
P.O. Box 7225
Portland, ME 04112
(207) 772-6579



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/07/2012

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Phone: 207-856-5800 Fax: 207-856-0004
ANDERSON WATKINS ASSOCIATES, INC
1 CENTRAL STREET
WESTBROOK ME 04092

CONTACT NAME: Terry Maletta	
PHONE (A/C, No. Ext): 207-856-5500	FAX (A/C, No): 207-856-0004
E-MAIL ADDRESS: tmaletta@andersonwatkinsinsurance.com	
INSURER(S) AFFORDING COVERAGE	
INSURER A: Peerless Insurance Company	NAIC #: 24196
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
FOOTPAW SIGN STUDIO LLC
77 GRAY RD
ALMOUTH ME 04105

COVERAGES CERTIFICATE NUMBER: 29092 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ORIGIN	TYPE OF INSURANCE	ADDL. SUBR. INSR. WVD.	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY		BOP8865863	08/15/11	08/15/12	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (per occurrence) \$ 50,000 MED. EXP. (Any one person) \$ 5,000 PERSONAL & ADV. INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY					
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					
	GEN'L AGGREGATE LIMIT APPLIES PER:					
	POLICY	PROJ. JECT				
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (per accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (per occurrence) \$
	<input type="checkbox"/> ANY AUTO	<input type="checkbox"/> SCHEDULED AUTOS				
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS				
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> AUTOS				
	<input type="checkbox"/> UMBRELLA LIAB	<input type="checkbox"/> OCCUR				EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> CLAIMS-MADE				AGGREGATE \$
	DEDU. RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC/STAT. TORTY LIMITS \$ OTHER \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (mandatory in NH)					E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE-EA EMPLOYEE \$
						E.L. DISEASE-INDIVIDUAL \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
CERTIFICATE HOLDER IS AN ADDITIONAL INSURED IN REGARDS TO GENERAL LIABILITY

CERTIFICATE HOLDER CANCELLATION

CITY OF PORTLAND
389 CONGRESS ST
PORTLAND, ME 04101

Attention:

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Theresa L. Maletta
Theresa L. Maletta



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Receipts Details:

Tender Information: Check , Check Number: 112

Tender Amount: 68.00

Receipt Header:

Cashier Id: bsaucier

Receipt Date: 3/14/2012

Receipt Number: 41742

Receipt Details:

Referance ID:	5614	Fee Type:	BP-Signs
Receipt Number:	0	Payment Date:	
Transaction Amount:	68.00	Charge Amount:	68.00
Job ID: Job ID: 2012-03-3506-SIGN - Adding letters to existing sign			
Additional Comments: 243 Congress			

Thank You for your Payment!