

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK



CITY OF PORTLAND BUILDING PERMIT

This is to certify that Circa Home and Vintage

Located At 247 B CONGRESS ST

Job ID: 2012-07-4526-SIGN

CBL: 021- F-009-001

has permission to 2 signs: 1 sidewalk & 1 building 15 square ft
provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statues of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of the buildings and structures, and of the application on file in the department.

Notification of inspection and written permission procured before this building or part thereof is lathed or otherwise closed-in. 48 HOUR NOTICE IS REQUIRED.	A final inspection must be completed by owner before this building or part thereof is occupied. If a certificate of occupancy is required, it must be
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N/A
Fire Prevention Officer

Mary Schmittal 8/2/12
Code Enforcement Officer / Plan Reviewer

THIS CARD MUST BE POSTED ON THE STREET SIDE OF THE PROPERTY
PENALTY FOR REMOVING THIS CARD

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

or email: buildinginspections@portlandmaine.gov

With the issuance of this permit, the owner, builder or their designee is required to provide adequate notice to the city of Portland Inspections Services for the following inspections. Appointments must be requested 48 to 72 hours in advance of the required inspection. The inspection date will need to be confirmed by this office.

- **Please read the conditions of approval that is attached to this permit!! Contact this office if you have any questions.**
- **Permits expire in 6 months. If the project is not started or ceases for 6 months.**
- **If the inspection requirements are not followed as stated below additional fees may be incurred due to the issuance of a "Stop Work Order" and subsequent release to continue.**

The project cannot move to the next phase prior to the required inspection and approval to continue, REGARDLESS OF THE NOTICE OF CIRCUMSTANCES.

IF THE PERMIT REQUIRES A CERTIFICATE OF OCCUPANCY, IT MUST BE PAID FOR AND ISSUED TO THE OWNER OR DESIGNEE BEFORE THE SPACE MAY BE OCCUPIED.



PORTLAND MAINE

Strengthening a Remarkable City, Building a Community for Life • www.portlandmaine.gov

Director of Planning and Urban Development
Jeff Levine

Job ID: 2012-07-4526-SIGN

Located At: 247 CONGRESS ST

CBL: 021- F-009-001

Conditions of Approval:

Zoning

1. This permit is being approved on the basis of plans submitted and additional changes by the tenant stating that the building sign will be no larger than 2' x 7.5'. Any deviations shall require a separate approval before starting that work.
2. All sidewalk signs shall be removed when the business is closed or while any snow or ice exists on the walkway within eight feet of the sign in any direction. All sidewalk signs shall be located near the curb rather than the building face. The sidewalk shall maintain a width of no less than 4 1/2 feet of unobstructed sidewalk width perpendicular to major flows. For a single tenant listing, the maximum width is 24 inches or less if needed for the 4.5 feet of unobstructed sidewalk width. The maximum height of a sidewalk sign is 40 inches to the top of the sign in place. The minimum height of a sidewalk sign is 30 inches to the top of the sign in place.

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, FAX: (207) 8716

Job No: 2012-07-4526-SIGN	Date Applied: 7/24/2012	CBL: 021- F-009-001	
Location of Construction: 247B CONGRESS ST	Owner Name: H H SAWYER REALTY	Owner Address: PO BOX 7225 PORTLAND, ME 04112	Phone:
Business Name: Circa Home and Vintage	Contractor Name: GRAPHX SIGNS	Contractor Address: PO BOX 805 YARMOUTH MAINE 04096	Phone: (207) 829-5063
Lessee/Buyer's Name: Tonya Sattin	Phone: 632-8574	Permit Type: SIGN - PERM & SIDEWALK	Zone: B-2b
Past Use: Retail	Proposed Use: Same: Retail – to erect sign on building and have a sidewalk sign	Cost of Work:	CEO District:
		Fire Dept: <input type="checkbox"/> Approved <input type="checkbox"/> Denied <input checked="" type="checkbox"/> N/A	Inspection: Use Group: Type: Signature: <i>N/A</i>
Proposed Project Description: 2 signs; 1 sidewalk & 1 building; ¹⁵⁰ sq ft		Pedestrian Activities District (P.A.D.)	
Permit Taken By: Brad	Zoning Approval		

<p>1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</p> <p>2. Building Permits do not include plumbing, septic or electrical work.</p> <p>3. Building permits are void if work is not started within six (6) months of the date of issuance. False informatin may invalidate a building permit and stop all work.</p>	<p>Special Zone or Reviews</p> <p><input type="checkbox"/> Shoreland</p> <p><input type="checkbox"/> Wetlands</p> <p><input type="checkbox"/> Flood Zone</p> <p><input type="checkbox"/> Subdivision</p> <p><input type="checkbox"/> Site Plan</p> <p>___ Maj ___ Min ___ MM</p> <p>Date: <i>8/2/12</i></p>	<p>Zoning Appeal</p> <p><input type="checkbox"/> Variance</p> <p><input type="checkbox"/> Miscellaneous</p> <p><input type="checkbox"/> Conditional Use</p> <p><input type="checkbox"/> Interpretation</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Denied</p> <p>Date: <i>8/2/12</i></p>	<p>Historic Preservation</p> <p><input checked="" type="checkbox"/> Not in Dist or Landmark</p> <p><input type="checkbox"/> Does not Require Review</p> <p><input type="checkbox"/> Requires Review</p> <p><input type="checkbox"/> Approved</p> <p><input type="checkbox"/> Approved w/Conditions</p> <p><input type="checkbox"/> Denied</p> <p>Date: <i>8/2/12</i></p>
	CERTIFICATION		

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the appication is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE



Signage/Awning Permit Application ^{B-2b Entend} 7/24/12

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

2012-07-4526-526N

(33)

Location/Address of Construction: 247B Congress Street, Portland ME 04101		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 021 F009 001	Owner: H.H. Sawyer Realty owns the building. Tonya Sattin rents the location	Telephone: 632-8574
Lessee/Buyer's Name (If Applicable) Tonya Sattin Circa Home and Vintage	Contractor name, address & telephone: Graphx Signs Yarmouth 829-5063	Total s.f. of signage x \$2.00 48.00 Per s.f. plus \$30.00 30.00 For H.D. signage \$75.00 Fee: \$ 78.00 Awning Fee= cost of work _____ Total Fee: \$ 78.00
Who should we contact when the permit is ready: Tonya Sattin phone: 632-8574		
Tenant/allocated building space frontage (feet): Length: 10' X 1.5' = 15' Height: _____ Lot Frontage (feet) _____ Single Tenant or Multi Tenant Lot _____		
Current Specific use: Retail If vacant, what was prior use: Retail-gallery Proposed Use: Retail		
Information on proposed sign(s): Freestanding (e.g., pole) sign? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Dimensions proposed: 20" X 40" 2 x 4 = 8 sq x 2.00 = 16.00 Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Dimensions proposed: 78" X 2' = 16 sq ft Height from grade: _____		
Proposed awning? Yes _____ No <input checked="" type="checkbox"/> Is awning backlit? Yes _____ No <input checked="" type="checkbox"/> N/A Height of awning: _____ Length of awning: _____ Depth: _____ Is there any communication, message, trademark or symbol on it? Yes _____ No _____ If yes, total s.f. of panels w/communications, message, trademark or symbol: _____ s.f.		
Information on existing and previously permitted sign(s): Freestanding (e.g., pole) sign? Yes _____ No <input checked="" type="checkbox"/> Dimensions: _____ Bldg. wall sign? (attached to bldg) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Dimensions: _____ Awning? Yes _____ No <input checked="" type="checkbox"/> Sq. ft. area of awning w/communication: _____		
A site sketch and building sketch showing exactly where existing and new signage is located must be provided. Sketches and/or pictures of proposed signage and existing building are also required.		

2 x 4 = 8 sq x 2.00 = 16.00
78" X 2' = 16 sq ft
8 x 2 = 16 x 2.00 32.00
+ 16.00
48.00

RECEIVED
JUL 24 2012
Dept. of Building Inspections
City of Portland Maine

Please submit all of the information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: Tonya Sattin	Date: 7/24/12
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This is not a permit; you may not commence ANY work until the permit is issued.



PORTLAND MAINE

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Receipts Details:

Tender Information: Check , Check Number: 215

Tender Amount: 78.00

Receipt Header:

Cashier Id: bsaucier

Receipt Date: 7/24/2012

Receipt Number: 46290

Receipt Details:

Referance ID:	7378	Fee Type:	BP-Signs
Receipt Number:	0	Payment Date:	
Transaction Amount:	78.00	Charge Amount:	78.00
Job ID: Job ID: 2012-07-4526-SIGN - 2 signs; 1 sidewalk & 1 building; 24 sq ft			
Additional Comments: 247B CONGRESS			

Thank You for your Payment!



CERTIFICATE OF LIABILITY INSURANCE

CIRCA-1 OP ID: CT

DATE (MM/DD/YYYY)

07/05/12

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER O'Hearn Insurance Agency Inc 1087 Forest Ave Portland, ME 04103 Benjamin Clark	207-797-9400 207-797-0956	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No):	INSURER(S) AFFORDING COVERAGE INSURER A : Travelers NAIC # 19038 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :
INSURED Circa Home & Vintage, LLC Neil Sattin 247 Congress st STE B Portland, ME 04101			

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
GENERAL LIABILITY						
A	X COMMERCIAL GENERAL LIABILITY		680-009B671466	06/29/12	06/29/13	EACH OCCURRENCE \$ 1,000,000
	+ CLAIMS-MADE X OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS - COMPROP AGG \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER						
	POLICY	PRO-JECT	LOC			\$
AUTOMOBILE LIABILITY						
	ANY AUTO					COMBINED SINGLE LIMIT (Ea accident) \$
	ALL OWNED AUTOS	SCHEDULED AUTOS				BODILY INJURY (Per person) \$
	HIRED AUTOS	NON-OWNED AUTOS				BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
UMBRELLA LIAB OCCUR						
	EXCESS LIAB	CLAIMS-MADE				EACH OCCURRENCE \$
						AGGREGATE \$
	DED	RETENTION \$				\$
WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A			WC STATU- TORY LIMITS OTH- ER
	if yes, describe under DESCRIPTION OF OPERATIONS below					E L EACH ACCIDENT \$
						E L DISEASE - EA EMPLOYEE \$
						E L DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

CERTIFICATE HOLDER City of Portland	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Benjamin Clark
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395 Fore Street
P.O. Box 7225
Portland, ME 04112
Tel: (207) 772-6579
Fax: (207) 773-0680

June 27, 2012

City of Portland
389 Congress Street
Portland, Maine 04101

To Whom It May Concern;

Please be advised that H. H. Sawyer Realty Company, owner of 247 Congress Street, gives permission to Tonya Sattin, owner of the business Circa Homes and Vintage, to place signage at 247 Congress Street, Store B, in the designated sign area of the building.

Please contact the office if you have any questions or concerns regarding this matter.

Sincerely,

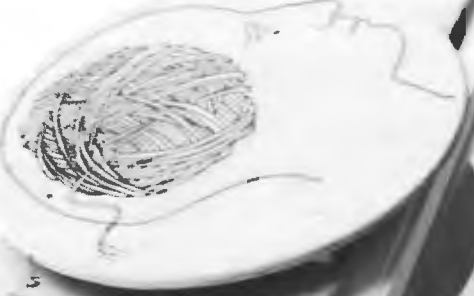
Cathy-Ann Wirth
H.H. Sawyer Realty Company & Daughters



BOOKS

J. KELLEY
SALON
HIP.
Different.
J. KELLEY STYLE

Knitwit
Yarn Shop



STREET view - 247 Congress Street



STREET VIEW w/ Previous Signage 247 Congress

Shows previous signage
(ember grove)



CIRCA HOME

and Vintage

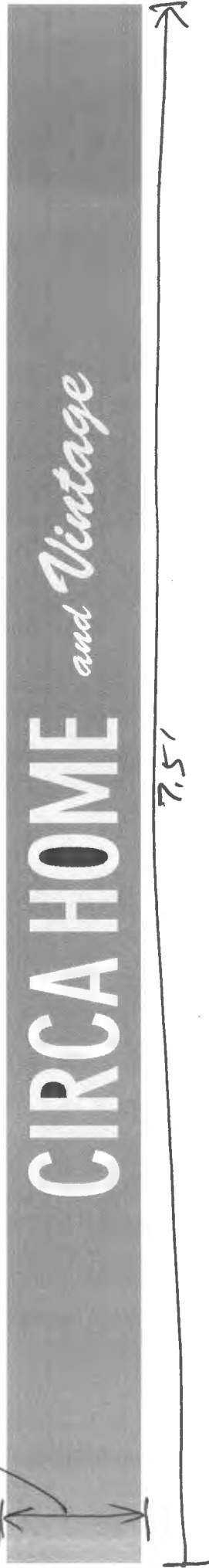
CIRCAHOMEANDVINTAGE.COM

40 inches

24 inches

Sidewalk Sign - Wood construction, Flat Paint, Black Chalkboard surface

2



CIRCA HOME

and Vintage

7.5'

7.5' ~~revised~~ size 8/2/11 - per tenant

Total sf: 8 x 2

On-building sign for 247 B Congress Street
Made of: Dibond

Circa Home and Vintage
(formerly "Ember Grove")

