Administrative Authorization Appli

Portland, Maine

Planning and Urban Development Department, Planni

Reviewed for Code Compliance
Inspections Division
Approved with Conditions

Date: 07/09/13

PROJECT NAME: Roof Expansion project

PROJECT ADDRESS: 273 Congress St. **CHART/BLOCK/LOT:**

APPLICATION FEE: 50.00 **($50.00)**

PROJECT DESCRIPTION: (Please Attach Sketch/Plan of the Proposal/Development)

Remove partial Roof. expand 2nd floor Space By 140 sq ft. Raise Roof.

CONTACT INFORMATION:

OWNER/APPLICANT		**CONSULTANT/AGENT**	
Name:	Dusty Wallace	**Name:**	
Address:	177-A pond Rd. New Gloucester ME. 04260	**Address:**	
Work #:		**Work #:**	
Cell #:	207-712-3013	**Cell #:**	
Fax #:		**Fax #:**	
Home #:		**Home #:**	
E-mail:	drwallace28@gmail	**E-mail:**	

Criteria for an Administrative Authorization:
(see section 14-523(4) on pg .2 of this appl.)

		Applicant's Assessment Y(yes), N(no), N/A
a)	Is the proposal within existing structures?	Y
b)	Are there any new buildings, additions, or demolitions?	Y
c)	Is the footprint increase less than 500 sq. ft.?	Y
d)	Are there any new curb cuts, driveways or parking areas?	N
e)	Are the curbs and sidewalks in sound condition?	Y
f)	Do the curbs and sidewalks comply with ADA?	Y
g)	Is there any additional parking?	N
h)	Is there an increase in traffic?	N
i)	Are there any known stormwater problems?	N
j)	Does sufficient property screening exist?	Y
k)	Are there adequate utilities?	Y
l)	Are there any zoning violations?	N
m)	Is an emergency generator located to minimize noise?	N
n)	Are there any noise, vibration, glare, fumes or other impacts?	N

Signature of Applicant:	**Date:**
	4/18/13

IMPORTANT NOTICE TO APPLICANT: The granting of an Administrative Authorization to exempt a development from site plan review does not exempt this proposal from other required approvals or permits, nor is it an authorization for construction. You should first check with the Building Inspections Office, Room 315, City Hall (207)874-8703, to determine what other City permits, such as a building permit, will be required.