

**Denis Lafreniere, Jr. (Portland Peninsula)**

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**From:** Jennifer Yeaton [JMY@portlandmaine.gov]  
**Sent:** Wednesday, April 16, 2014 10:28 AM  
**To:** tgreer@pinkhamandgreer.com; Denis Lafreniere, Jr. (Portland Peninsula)  
**Cc:** Barbara Barhydt  
**Subject:** Admin. Authorization Approval - 307 Congress St.  
**Attachments:** rptApprovalsAdminAuthorization.pdf

Good Morning,

Attached is the approval for the above application.

Jennifer Yeaton, Office Manager  
Planning and Urban Development  
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## Administrative Authorization Decision

Application #: 2013-272

Name: Parking Lot

Address: CONGRESS ST

Description: Add 990 sq. ft. of pavement

Criteria for an Administrative Authorization: Applicant's Assessment Planning Division  
 (See Section 14-523 (4) on page 2 of this application) Yes, No, N/A Use Only

a) Is the proposal within existing structures? <input type="checkbox"/>	No	
b) Are there any new buildings, additions, or demolitions?	No	
c) Is the footprint increase less than 500 sq. ft.?	N/A	
d) Are there any new curb cuts, driveways or parking areas?	Yes	
e) Are the curbs and sidewalks in sound condition?	Yes	
f) Do the curbs and sidewalks comply with ADA?	Yes	
g) Is there any additional parking?	No	
h) Is there an increase in traffic?	No	
i) Are there any known stormwater problems?	No	
j) Does sufficient property screening exist?	Yes	
k) Are there adequate utilities?	Yes	
l) Are there any zoning violations?	No	
m) Is an emergency generator located to minimize noise?	N/A	
n) Are there any noise, vibration, glare, fumes or other impacts?	No	

The Administrative Authorization for the Parking Lot was approved by Barbara Barhydt, Development Review Services Manager on April 11, 2014 with the following condition of approval listed below:

- 1) The applicant will obtain a building permit for site work only.
- 2) Best management practices for erosion control shall be installed where the site is being disturbed.
- 3) One parking space by the cathedral shall be eliminated in order to have sufficient space for vehicle circulation per the review by Tom Erico, consulting traffic engineer, dated April 11, 2014 (copy attached to this approval)

Barbara Barhydt  
 Development Review Services Manager  
 Approval Date: April 11, 2014