

# PERMIT ISSUED

**City of Portland, Maine - Building or Use Permit Application**  
 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 03-0961	Issue Date: <b>OCT 16 2003</b>	CBL: 021 D007001
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Location of Construction: 313 Congress St	Owner Name: Roman Catholic Bishop Of	Owner Address: Po Box 11559 <b>CITY OF PORTLAND</b>	Phone: 773-6471
Business Name:	Contractor Name: The Signery	Contractor Address: 299 Forest Avenue Portland	Phone: 2078797700
Lessee/Buyer's Name:	Phone:	Permit Type: Signs - Permanent	Zone: <b>R6</b>

Past Use: Cathedral of The Immaculate Conception	Proposed Use: Cathedral of The Immaculate Conception w/48" x 96" changeable copy Sign	Permit Fee: \$94.00	Cost of Work: \$0.00	CEO District: 1	
Proposed Project Description: Install a 48" x 96" changeable copy Sign		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied		INSPECTION: Use Group: <u>U</u> Type: <u>Sign</u> <i>10/14/03</i> <i>[Signature]</i>	
		Signature:		Signature: <i>[Signature]</i>	
<b>PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)</b>					
Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied					
Signature: _____ Date: _____					

Permit Taken By: gad	Date Applied For: 08/08/2003	<b>Zoning Approval</b>
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<ol style="list-style-type: none"> <li>This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.</li> <li>Building permits do not include plumbing, septic or electrical work.</li> <li>Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..</li> </ol>	<p style="text-align: center;"><b>Special Zone or Reviews</b></p> <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan  <input type="checkbox"/> Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> Denied <i>Permit does not meet current even requirements for R-6/permissibles</i> <i>Date: 10/14/03 - PASSED</i>	<p style="text-align: center;"><b>Zoning Appeal</b></p> <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved  <input type="checkbox"/> Denied  <i>14-368, S.G allows for this</i> <i>Review for denied permits in the Planning Division under 14-526(2)(23)</i> <i>to Planning for further review 9/10/03</i>	<p style="text-align: center;"><b>Historic Preservation</b></p> <input type="checkbox"/> Not in District or Landmark <input type="checkbox"/> Does Not Require Review <input checked="" type="checkbox"/> Requires Review <input type="checkbox"/> Approved <input checked="" type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied  <i>to D.A 9/10/03</i> <i>Withdrawn 10/8/03</i>
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### CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

**City of Portland, Maine - Building or Use Permit**

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

<b>Permit No:</b> 03-0961	<b>Date Applied For:</b> 08/08/2003	<b>CBL:</b> 021 D007001
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<b>Location of Construction:</b> 313 Congress St	<b>Owner Name:</b> Roman Catholic Bishop Of	<b>Owner Address:</b> Po Box 11559	<b>Phone:</b> ( ) 773-6471
<b>Business Name:</b>	<b>Contractor Name:</b> The Signery	<b>Contractor Address:</b> 299 Forest Avenue Portland	<b>Phone</b> (207) 879-7700
<b>Lessee/Buyer's Name</b>	<b>Phone:</b>	<b>Permit Type:</b> Signs - Permanent	

<b>Proposed Use:</b> Cathedral of The Immaculate Conception w/48" x 96" changeable copy Sign	<b>Proposed Project Description:</b> Install a 48" x 96" changeable copy Sign
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<b>Dept:</b> Historical	<b>Status:</b> Approved with Conditions	<b>Reviewer:</b> Deborah Andrews	<b>Approval Date:</b> 10/08/2003
<b>Note:</b>	<b>Ok to Issue:</b> <input checked="" type="checkbox"/>		
1) * Approval is based on revised design and specifications (attached to original application).			
* Sign to be installed perpendicular to Congress Street.			
<b>Dept:</b> Zoning	<b>Status:</b> Denied	<b>Reviewer:</b> Marge Schmuckal	<b>Approval Date:</b>
<b>Note:</b> 09/08/2003 can not approve for signage because does not meet current R-6 penninsula zoning - 14-368.5.g			<b>Ok to Issue:</b> <input type="checkbox"/>
allows further review and approvals for denied permits under 14-526(a)(23) - given to Deb A for review			
<b>Dept:</b> Building	<b>Status:</b> Approved	<b>Reviewer:</b> Mike Nugent	<b>Approval Date:</b> 10/16/2003
<b>Note:</b>	<b>Ok to Issue:</b> <input checked="" type="checkbox"/>		

# DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

## BUILDING DEPARTMENT PERMIT

Permit Number: 030961

Please Read  
Application And  
Notes, If Any,  
Attached

This is to certify that Roman Catholic Bishop Of Signery \_\_\_\_\_  
has permission to Install a 48" x 96" changeable Copy Sign \_\_\_\_\_  
AT 313 Congress St \_\_\_\_\_ L 021 D007001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is leased or occupied. **HEAVY NOTICE IS REQUIRED.**

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

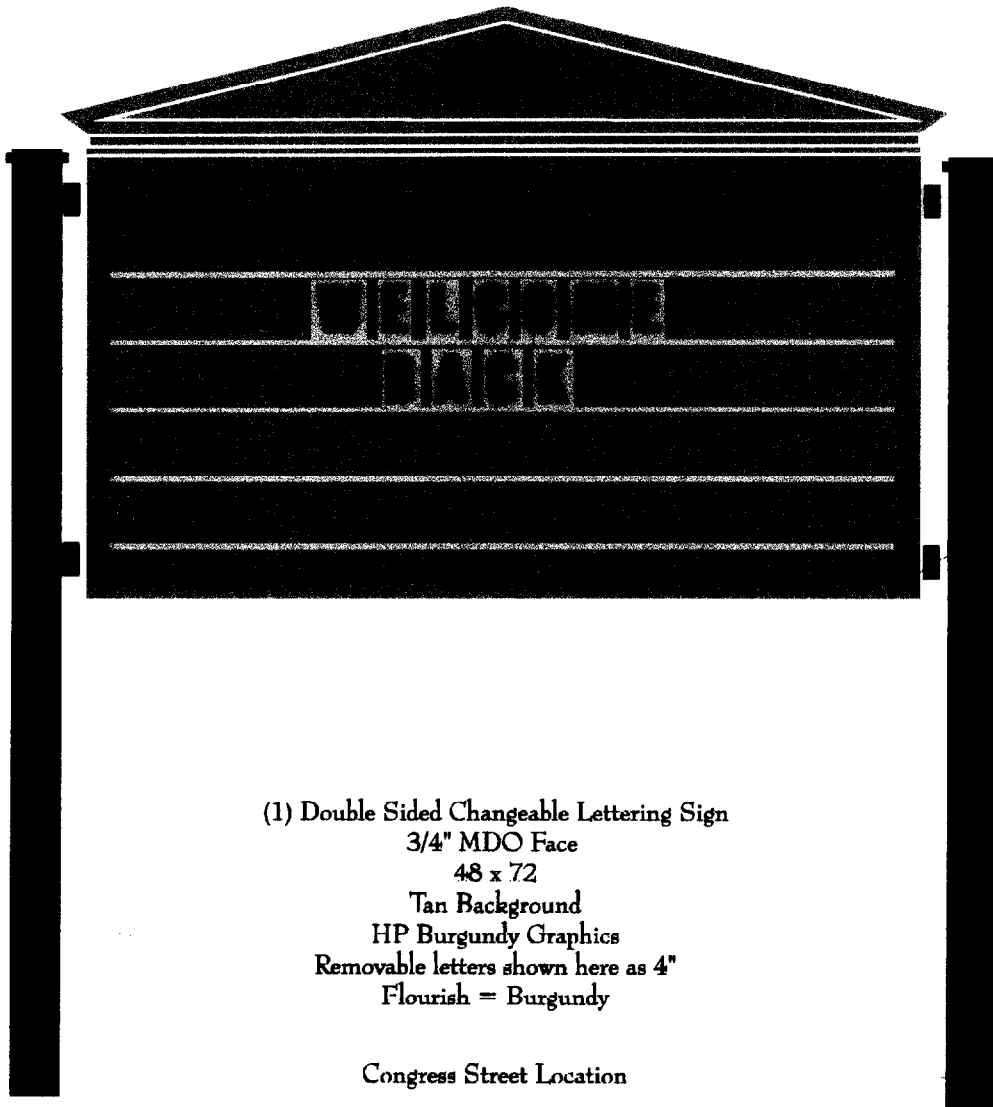
### OTHER REQUIRED APPROVALS

Fire Dept. \_\_\_\_\_  
Health Dept. \_\_\_\_\_  
Appeal Board \_\_\_\_\_  
Other \_\_\_\_\_  
Department Name

*Chad King* 10/16/03  
Director - Building & Inspection Services

**PENALTY FOR REMOVING THIS CARD**

*Final approved sign*



(1) Double Sided Changeable Lettering Sign  
3/4" MDO Face  
48 x 72  
Tan Background  
HP Burgundy Graphics  
Removable letters shown here as 4"  
Flourish = Burgundy

Congress Street Location

3-0971

Print Permit

Denial Review

Save

C

Zoning

Denied

Marge Schmuckal

9/8/03 can not approve for signage because does not meet current R-6 penninsula zoning - 14-368.5.g allows further review and approvals for denied permits under 14-526(a)(23) given to Deb A.

08/12/2003

Marge Schmuckal

08/12/2003

kwd

09/08/2003

mes

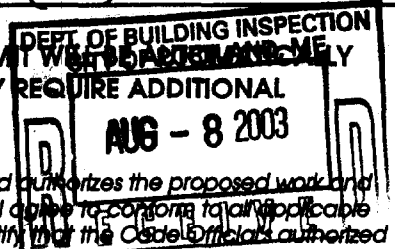
03-0961

# Signage/Awning Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>CATHEDRAL OF THE IMMACULATE CONCEPTION</u> <u>307 CONGRESS ST</u> <u>PORTLAND, ME</u>		
Total Square Footage of Proposed Structure <u>32 square feet</u>	Square Footage of Lot <u>12,943 Sq. Ft.</u>	
Tax Assessor's Chart, Block & Lot Chart# <u>021</u> Block# <u>D</u> Lot# <u>007</u>	Owner: <u>DIOCESE OF PORTLAND</u> <u>ROMAN CATHOLIC</u> <u>BISHOP OF PORTLAND</u>	Telephone: <u>773-6471</u>
Lessee/Buyer's Name (if Applicable)	Applicant name, address & telephone: <u>CATHEDRAL OF THE IMMACULATE CONCEPTION</u> <u>307 CONGRESS ST.</u> <u>PORTLAND, ME 04101</u> <u>773-7746</u>	Total s.f. of signage x <u>64</u> <del>\$1.00</del> per s.f. plus \$30.00 = Total Fee: <u>\$ 94.00</u> Awning Fee = Cost Of Work: \$ _____ Total Fee: \$ <u>94.00</u>
Current use: <u>Church</u>		
If the location is currently vacant, what was prior use: _____		
Approximately how long has it been vacant: _____		
Proposed use: _____		
Project description: <u>1 CHANGEABLE COPY SIGN 48" x 96"</u>		
Contractor's name, address & telephone: <u>THE SIGNERY 299 FOREST AVE. PORTLAND, ME</u> <u>PHONE 879-7700</u>		
Who should we contact when the permit is ready: <u>LOUISE R. CARPENTIER</u>		
Mailing address: <u>21 WOODMONT ST.</u> <u>PORTLAND, ME 04102</u>		
We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE: <u>(207) 773-2726</u>		

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT. WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APPROVE THIS PERMIT.



I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Officials authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>Louise R. Carpentier</u>	Date: <u>8/8/03</u>
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**This is NOT a permit, you may not commence ANY work until the permit is issued.**

SIGNAGE/AWNING PRE-APPLICATION QUESTIONNAIRE

PLEASE ANSWER ALL QUESTIONS

ADDRESS: 307 CONGRESS ST. PORTLAND, ME ZONE: R-6  
04101

CBL: 021/D/007

SINGLE TENANT LOT? YES  NO  MULTI TENANT LOT? YES  NO   
MORE THAN ONE SIGN TOTAL WITH PROPOSED SIGN? YES  NO

INFORMATION ON PROPOSED SIGN(S):

FREESTANDING (e.g., pole) SIGN? YES  NO  DIMENSIONS PROPOSED: 48" x 96"  
BLDG. WALL SIGN? (attached to bldg) YES  NO  DIMENSIONS PROPOSED: \_\_\_\_\_

INFORMATION ON ALREADY EXISTING AND PERMITTED SIGN(S):

N/A

FREESTANDING (e.g., pole) SIGN? YES  NO  DIMENSIONS: \_\_\_\_\_  
BLDG. WALL SIGN(attached to bldg) ? YES  NO  DIMENSIONS: \_\_\_\_\_  
AWNING? YES  NO  DIMENSIONS: \_\_\_\_\_

LOT FRONTAGE (FEET): Approx. 90 feet 109' shown  
TENANT/ALLOCATED BUILDING SPACE FRONTAGE (FEET): \_\_\_\_\_

AWNING YES  NO  IS AWNING BACKLIT? YES  NO

HEIGHT OF AWNING: \_\_\_\_\_ LENGTH OF AWNING: \_\_\_\_\_ DEPTH: \_\_\_\_\_

IS THERE ANY COMMUNICATION, MESSAGE, TRADEMARK OR SYMBOL ON IT? YES  NO

IF YES, TOTAL S.F. OF PANELS WITH COMMUNICATIONS/MESSAGE/TRADEMARK/SYMBOL? \_\_\_\_\_ s.f.

A SITE SKETCH AND BUILDING SKETCH SHOWING EXACTLY WHERE EXISTING AND NEW SIGNAGE IS LOCATED MUST BE PROVIDED. SKETCHES AND/OR PICTURES OF PROPOSED SIGNAGE ARE ALSO REQUIRED.

SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

\*\*\*\*\* FOR OFFICE USE ONLY \*\*\*\*\*

<p>street frontage 25 # <sup>100' to 250'</sup> max allowed 8' high max 5' set back</p>	<p>— 32 # shown — Non shown — 6' shown</p>
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Table 2.2

**Institutional Uses in Residential Zones**

*Restriction on Freestanding Signs in The Peninsula*

(Regulations apply to institutions permitted as conditional uses in residential zoning districts. Such uses may include, but are not necessarily limited to, churches, schools, private clubs, fraternal organizations and hospitals.)

*109 frontage*

**Freestanding**

	Street Frontage < 100'	Street Frontage 100' to 250'	Street Frontage > 250'
- Area	15 sq. ft.	25 sq. ft.	50 sq. ft.
- Height	6 ft.	8 ft.	8 ft.
- Setback	5 ft.	5 ft.	5 ft.
- # Freestanding signs per lot	1/st. frontage (a)(b)	1/st. frontage (a)(b)	1/st. frontage (a)(b)

(a) Lots fronting on two or more streets are allowed one freestanding sign for each frontage. However, the area of each sign shall correspond to the length of the applicable frontage. Freestanding signs shall be positioned such that they are not readily concurrently visible.

(b) Where one lot contains more than one affiliated use, each use shall be allowed one sign per street frontage.

Note: Pertinent directional information shall, to the extent possible, be included on the principal freestanding sign. Additional directional signs shall be allowed only in the event that necessary information cannot fit reasonably within the permitted sign area. The size of additional signs shall be the minimum necessary to achieve the informational objective.

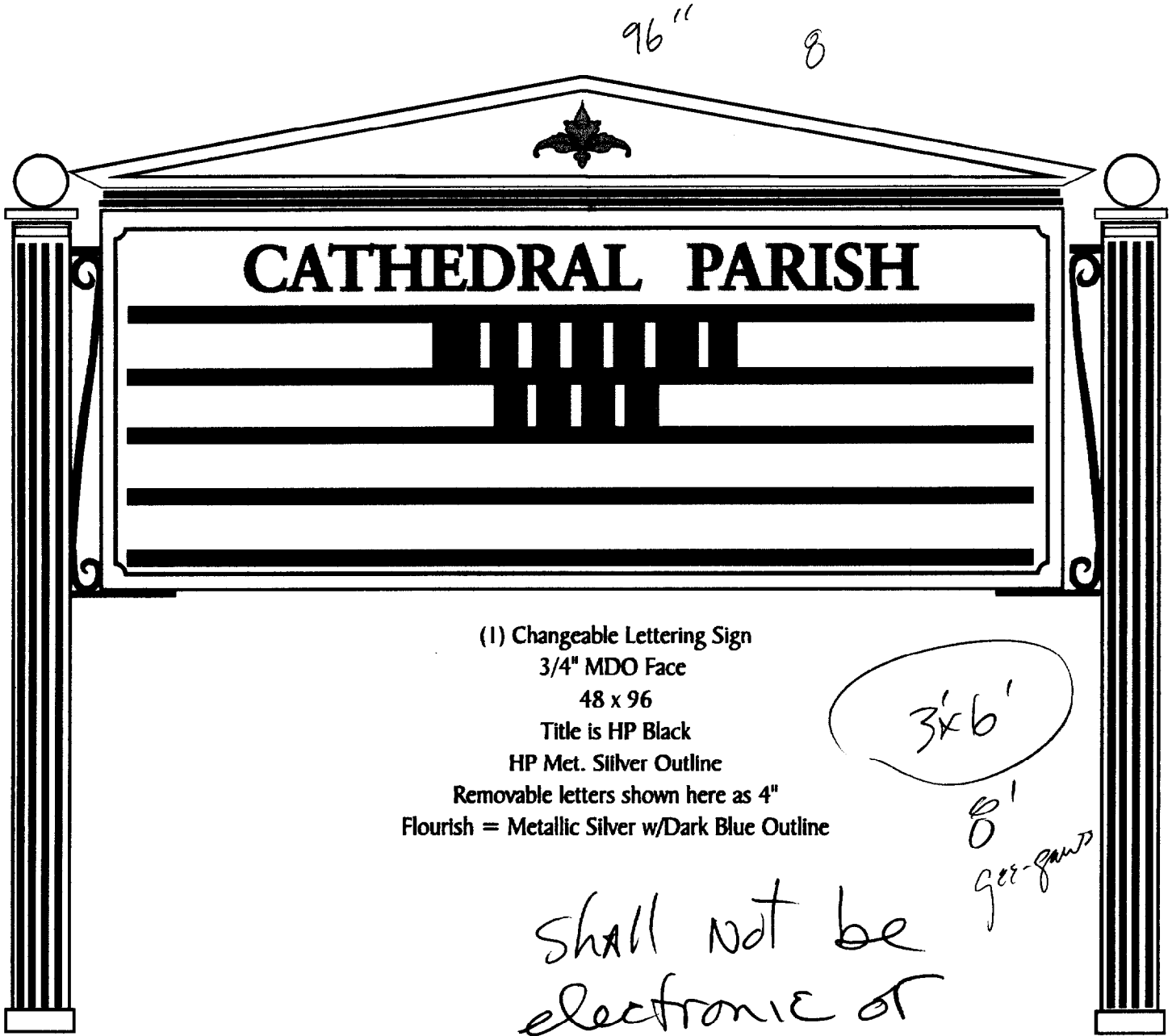
**Building Signs (a)**

- Maximum permitted sign area	na
- % of wall area on which sign is to be placed	5%
- # building signs permitted per lot	1/bldg. face (b)

(a) Building signs shall be reviewed for compliance with sign standard(s) included in site plan ordinance and shall under no circumstances be internally illuminated.

(b) One sign is allowed per building face provided such signs are not readily concurrently visible.





3' x 6'

8'  
gee-gaws

shall not be  
 electronic or  
 scrolling

4 x 8 = 32

more than 8' in height  
 what is height?



CHART 021 BLOCK D  
120 1207 LOT 007

FRANKLIN AVENUE  
(1 WAY-NORTHBOUND)  
SIDEWALK

GUILD  
HALL

(PARISH HALL)

90 ft.



PROPOSED SITE  
OF CHANGEABLE  
COPYSIGN  
(18" X 16")

SIDEWALK

STREET

CONGRESS