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## MEMORANDUM

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**To:** FILE  
**From:** Caitlin Cameron  
**Subject:** Application ID: 2014-066  
**Date:** 7/7/2014

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**Comments Submitted by: David Margolis-Pineo/Civil Engineering on 7/7/2014**

Memo To: Caitlin Cameron

Barbara Barhydt

From: David Margolis-Pineo

Re: 167(185?) Fore Street – Review Comments 2014-066

Department of Public Services

1. Applicant will need to execute a pedestrian access easement with the City to allow public access onto the applicant's property.

Applicant agrees to execute a standard City pedestrian access easement.

2. Please show where snow will be stored or indicate how snow will be handled.

Applicant states that any snow accumulations will likely be haul away.

3. If a general note does not currently exist, please add a note stating that all work within the road right of way will follow City of Portland Technical Manual standards.

Comment addressed

4. If the first floor retail area will be serving prepared food products, a grease removal unit may be necessary. If so, the applicant should contact Frank Brancely for guidance. 854-8832.

Applicant states that no food will be prepared on site and therefore a grease interceptor will not be required.

5. The applicant is requested to place additional bike parking on Fore St in the proximity to office/retail door and to locate towards the back of the sidewalk and away from the curb line.

Bike rack spacing guidelines:

- If bike racks are located next to and parallel to the building, they shall be a minimum of 30" from the building (36" preferred). The minimum spacing between racks (on center) shall be 6'.
- If bike racks are located next to and perpendicular to the building, they shall be a minimum of 48" (on center) from the building (60" preferred). The minimum spacing between racks (on center) shall be 36" (48" preferred).
- If bike racks are placed at the curb and parallel to the curb, they shall be located a minimum of 24" from the back of curb (36" preferred). The minimum spacing between racks (on center) shall be 6'. They should be placed/spaced to avoid car doors opening based upon expected parking spacing.

Bike racks may not be placed when bicycles are parked to reduce the clear sidewalk width below 5'.

Comment addressed.

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6. If the proposed build's footings encroaches the street right of way, an easement from the City will be required.

No encroachment of footings is proposed.

7. The four property corners shall have property pins set by a registered land surveyor prior to issuance of an occupancy permit.

Comment addressed.

8. Both of the cross walk ramps at the corner of Hancock and Middle Street do not meet current City of Portland standards. The applicant is requested to rebuild these two ramps to meet current City standards.

Comment addressed.

9. The applicant is request to direct all site stormwater drainage into the catchbasin at the corner of India and Fore St. The penetration to the catchbasin shall be core drilled with a snap in boot connection.

Comment addressed

10. The City is reviewing wiring options for the proposed three new street lights. It is the City's intent to acquire ownership of these lights. Therefore a meter may be necessary for power billing purposes. The applicant should verify that the light specified for this location meets City of Portland lighting standards.

11. At this time, the applicant is proposing one new and one relocated light pole with no stated consideration of adding a meter so that the City would retain ownership of the lights. It has been the City's intent that all new streets lights would be metered for City ownership.

12. The applicant is proposing to encroach the road right of way with planters. A license will be required from the City to facilitate.

The Department has no further comments at this time.