

**City of Portland, Maine – Building or Use Permit Application** 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

020-E-020

Location of Construction: 65 India St		Owner: City of Portland	Phone: 874-8300	Permit No: 980614, 30614
Owner Address: 389 Congress Street		Lessee/Buyer's Name: Milestone Foundation P.O. Box T 008 04064	Phone: 008 04064	BusinessName:
Contractor Name: Leavitt & Paris, Inc.		Address:		Phone:
Past Use: Shelter/Detox Center	Proposed Use: Same	COST OF WORK: \$	PERMIT FEE: \$ 30.00	<div style="border: 2px solid black; padding: 5px; text-align: center;"> <b>PERMIT ISSUED</b>                  JUN 12 1998  <b>CITY OF PORTLAND</b> </div>
		FIRE DEPT. <input type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: UTILITY Use Group: Type: Signature: [Signature] Date: [Date]	
Proposed Project Description: Install Awning		PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.) Action: Approved <input type="checkbox"/> Approved with Conditions: <input type="checkbox"/> Denied <input type="checkbox"/>		
Permit Taken By: S.P.		Date Applied For: June 4, 1998		

Zone: CBL: 20-E-20  
B-7 30.00

Zoning Approval:  
Special Zone or Reviews:  
 Shoreland  
 Wetland  
 Flood Zone  
 Subdivision  
 Site Plan maj  minor  mm

**Zoning Appeal**

Variance  
 Miscellaneous  
 Conditional Use  
 Interpretation  
 Approved  
 Denied

**Historic Preservation**

Not in District or Landmark  
 Does Not Require Review  
 Requires Review

**Action:**

Approved  
 Approved with Conditions  
 Denied

Date: \_\_\_\_\_

PERMIT ISSUED WITH REQUIREMENTS

**CERTIFICATION**

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

See Pre-app

June 4, 1998

SIGNATURE OF APPLICANT ADDRESS: DATE: PHONE:

RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE PHONE:

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

CEO DISTRICT

COMMENTS

6-24-98 Met with Manager she will call when ready to install but not started AW

8-14-98 Awning appears to be installed as per plan (DC)

020-E-020

98-0164

Type	Inspection Record	Date
Foundation:	_____	_____
Framing:	_____	_____
Plumbing:	_____	_____
Final:	_____	_____
Other:	_____	_____

**THIS IS NOT A PERMIT/CONSTRUCTION CANNOT COMMENCE UNTIL THE PERMIT IS ISSUED**

**Building or Use Permit Pre-Application  
Attached Single Family Dwellings/Two-Family Dwelling  
Multi-Family or Commercial Structures and Additions Thereto**

In the interest of processing your application in the quickest possible manner, please complete the Information below for a Building or Use Permit.

**NOTE\*\*If you or the property owner owes real estate or personal property taxes or user charges on ANY PROPERTY within the City, payment arrangements must be made before permits of any kind are accepted.**

Location/Address of Construction (include Portion of Building): <i>25 India St</i>		
Total Square Footage of Proposed Structure	Square Footage of Lot	
Tax Assessor's Chart, Block & Lot Number Chart# <i>020</i> Block# <i>E</i> Lot# <i>020</i>	Owner: <i>City of Portland</i>	Telephone#:
Owner's Address: <i>389 Congress</i>	Lessee/Buyer's Name (If Applicable) <i>P.O. Box 1003096 Milestone Foundation Inc.</i>	Cost Of Work: <i>1500</i> Fee <del>\$ 750.00</del> \$ <i>30.00</i>
Proposed Project Description: (Please be as specific as possible) <i>Install Awning</i>		
Contractor's Name, Address & Telephone <i>Leavitt &amp; Paris Inc</i>		Rec'd By
Current Use: <i>Shelter/Detox</i>	Proposed Use: <i>Sam</i>	

Separate permits are required for Internal & External Plumbing, HVAC and Electrical installation.

- All construction must be conducted in compliance with the 1996 B.O.C.A. Building Code as amended by Section 6-Art II.
- All plumbing must be conducted in compliance with the State of Maine Plumbing Code.
- All Electrical Installation must comply with the 1996 National Electrical Code as amended by Section 6-Art III.
- HVAC (Heating, Ventilation and Air Conditioning) installation must comply with the 1993 BOCA Mechanical Code.

You must Include the following with you application:

- 1) A Copy of Your Deed or Purchase and Sale Agreement
- 2) A Copy of your Construction Contract, if available
- 3) A Plot Plan/Site Plan

Minor or Major site plan review will be required for the above proposed projects. The attached checklist outlines the minimum standards for a site plan.

**4) Building Plans**

**Unless exempted by State Law, construction documents must be designed by a registered design professional.**

A complete set of construction drawings showing all of the following elements of construction:

- Cross Sections w/Framing details (including porches, decks w/ railings, and accessory structures)
- Floor Plans & Elevations
- Window and door schedules
- Foundation plans with required drainage and dampproofing
- Electrical and plumbing layout. Mechanical drawings for any specialized equipment such as furnaces, chimneys, gas equipment, HVAC equipment (air handling) or other types of work that may require special review must be included.

**Certification**

I hereby certify that I am the Owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <i>Benjamin Z. Beard</i>	Date: <i>6-4-98</i>
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Building Permit Fee: \$25.00 for the 1st \$1000. cost plus \$5.00 per \$1,000.00 construction cost thereafter.  
Additional Site review and related fees are attached on a separate addendum

Now 5000 SF

Amato's

Milestone

65 India Street

Coffee By Design

Apartment window

Fronting Doorway

Building Window

Coffee By Design

Alleyway

Skate Board Business

SIDE WALL

India Street

# Certificate of Flame Resistance



REGISTERED APPLICATION CONCERN No.

F-368

ISSUED BY

UNITED TEXTILE & SUPPLY - EAST  
311 ROOSEVELT AVENUE  
PAWTUCKET, RI 02860

Date work performed

This is to certify that the materials described on the reverse side hereof have been flame-retardant treated (or are inherently nonflammable).

FOR LEAVITT & PARRIS AT P.O. BOX 3926  
CITY PORTLAND STATE MAINE 04104

Certification is hereby made that: (Check "a" or "b")

(a) The articles described on the reverse side of this Certificate have been treated with a flame-retardant chemical approved and registered by the State Fire Marshal and that the application of said chemical was done in conformance with the laws of the State of California and the Rules and Regulations of the State Fire Marshal.

Name of chemical used \_\_\_\_\_ Chem. Reg. No. \_\_\_\_\_

Method of application \_\_\_\_\_

(b) The articles described on the reverse side hereof are made from a flame-resistant fabric registered and approved by the State Fire Marshal for such use.

Trade name of flame-resistant fabric used 46" FIRERESIST SUNBRELLA Reg. No. F-368

The Flame Retardant Process Used WILL NOT Be Removed By Washing  
(will or will not)

\_\_\_\_\_  
Name of Applicator By Robert H. Stasler  
Title

We hereby certify this to be a true copy of the original "CERTIFICATE OF FLAME RESISTANCE" issued to us, "original copy" of which has been filed with the California State Fire Marshal.

Signed LEAVITT & PARRIS INC  
By Paul J. Toland

# Leavitt & Parris, Inc. Sales Agreement

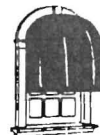
## L&P LEAVITT & PARRIS, INC.

AWNINGS / TENTS est. 1919

Est. 1919



AWNINGS & SIGNAGE  
FLAGS & BANNERS

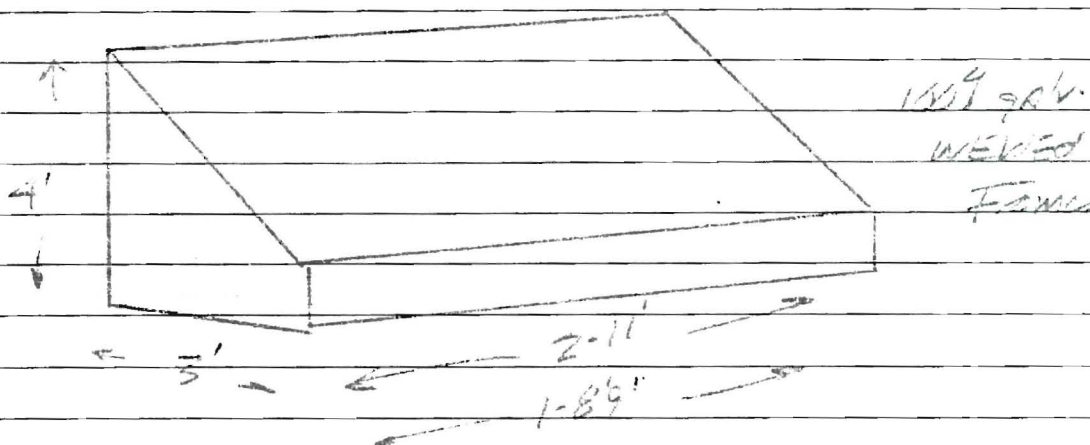


256 Read Street • Portland, Maine 04103  
Phone (207) 797-0100 • FAX 797-4194  
1-800-833-6679 in Maine

ORDER TAKEN BY <i>NEK</i>	DATE <i>5-14-98</i>	PURCHASE ORDER NO.	
JOB PHONE	OFFICE #	PHONE	FAX
SITE PERSON		CONTRACT PERSON	
INSTALL LOCATION <i>SAMP</i>		BILL TO <i>Milis Jan Foundation</i>	
ADDRESS		ADDRESS <i>TRINIA ST</i>	
CITY	STATE	ZIP	CITY
			<i>Portland Me</i>
			STATE
			ZIP

We hereby submit specifications and estimates for:

*3 STRAWBERRY AWNINGS - compute*



In case of cancellation, deposit will be forfeited.

We propose to furnish material and labor — complete in accordance with the specifications above and conditions set forth on the reverse side of this Proposal, for the sum of: *One thousand five hundred* dollars (\$ *1500.-*)

Payment to be made as follows: Deposit of 50% upon acceptance *750* \$ *750* BALANCE DUE ON INSTALLATION.

**ATTENTION: CUSTOMERS' RESPONSIBILITY TO CHECK WITH LOCAL MUNICIPALITY CONCERNING PERMITS REQUIRED FOR INSTALLATION.**

**ALL ELECTRICAL WORK IS CUSTOMER'S RESPONSIBILITY.**

LEAVITT & PARRIS, INC.

By *[Signature]*  
Authorized Representative

NOTE: The proposal is withdrawn if not accepted within five business days.

**Acceptance of Proposal** — The prices, specifications and conditions as set forth above and on the reverse side of this proposal are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined herein.

*[Signature]*  
Signature

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

Return to Leavitt & Parris White and Pink signed copies

# ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YY)

05/20/1998

PRODUCER (207)283-1486 FAX

Paquin & Carroll Insurance  
260 Main St.  
P.O. Box 356  
Biddeford, ME 04005

Attn: Milestone Foundation, Inc.  
Ext: P. O. Box T  
Old Orchard Beach, ME 04064

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

### COMPANIES AFFORDING COVERAGE

- COMPANY A Medical Mutual Insurance Co
- COMPANY B
- COMPANY C
- COMPANY D

### COVERAGES

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY	HCP00646-02	01/22/1998	01/22/1999	GENERAL AGGREGATE \$ 3,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY				PRODUCTS - COMP/OP AGG \$ 1,000,000
	<input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR				PERSONAL & ADV INJURY \$ 1,000,000
	OWNER'S & CONTRACTOR'S PROT				EACH OCCURRENCE \$ 1,000,000
					FIRE DAMAGE (Any one fire) \$ 100,000
					MED EXP (Any one person) \$ 5,000
	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT \$
	ANY AUTO				BODILY INJURY (Per person) \$
	ALL OWNED AUTOS				BODILY INJURY (Per accident) \$
	SCHEDULED AUTOS				PROPERTY DAMAGE \$
	GARAGE LIABILITY				AUTO ONLY - EA ACCIDENT \$
	ANY AUTO				OTHER THAN AUTO ONLY
					EACH ACCIDENT \$
	EXCESS LIABILITY				AGGREGATE \$
	UMBRELLA FORM				EACH OCCURRENCE \$
	OTHER THAN UMBRELLA FORM				AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY				WC STATUTORY LIMITS OTHER
	THE PROPRIETOR/PARTNERS/EXECUTIVE OFFICERS ARE	INCL			EL EACH ACCIDENT \$
		EXCL			EL DISEASE - POLICY LIMIT \$
					EL DISEASE - EA EMPLOYEE \$

### DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/SPECIAL ITEMS

Certificate holder is also Additional Insured as respects their interest as Landlord for property located at 65 India Street, Portland, Maine.

### CERTIFICATE HOLDER

City of Portland  
389 Congress St.  
Portland, ME 04101

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

Thomas E. Wells

**CITY OF PORTLAND, MAINE**  
**M E M O R A N D U M**

**TO:** Code Enforcement Office c/o Victoria Dover

**FROM:** Penny Littell, Associate Corporation Counsel  
Ext. 8430

**DATE:** May 27, 1998

**RE: Milestone Foundation Sign Permit Application re: 65 India Street**

The City of Portland owns the property located at 65 India Street and is presently renting this building to its tenant, Milestone Foundation. Paul MacDonald of Milestone Foundation requested from the City (as owner of the building at 65 India Street) a "Letter of Permission" which he could present to the Code Enforcement Office as part of his application to hang an awning(s) from the building at 65 India Street.

I have talked with Bob Duranleau of Social Services. He has no objection to Milestone Foundation hanging an awning(s) from the building at 65 India Street. In addition, I have reviewed the Lease Agreement entered into between Milestone Foundation and the City. There is nothing in the Lease which would prohibit Milestone Foundation from hanging an awning from the building at 65 India Street.

I talked with Mr. MacDonald on Wednesday, May 27 regarding this matter. He is aware that the City, as Lessor, will authorize Milestone Foundation, as Lessee, to hang an awning(s) from 65 India Street. This authorization does not obviate the need for Milestone Foundation to obtain any and all necessary permits from the City, including but not limited to a sign permit, which he may need at this location. It is merely a representation by the owner of 65 India Street (the City) that Milestone Foundation may hang an awning(s) from the structure it is leasing.

By copy of this memo to Mr. MacDonald I am informing him of our communication in this regard and will assume this memo will satisfy Inspections as to the "owner's letter of permission" in this case.

Please feel free to contact me should you have any questions.

**cc: Paul MacDonald, Milestone Foundation**  
**Gary Wood, Esq.**

O:\WP\PENNY\MEMOS\INSP0527.WPD



# BUILDING PERMIT REPORT

DATE: 11 June 98 ADDRESS: 65 India St. (20-E-20)  
REASON FOR PERMIT: To install awning  
BUILDING OWNER: City of PTD  
CONTRACTOR: Leavitt & Paris Inc.  
PERMIT APPLICANT: Sho  
USE GROUP R-2 BOCA 1996 CONSTRUCTION TYPE 3B

## CONDITION(S) OF APPROVAL

This Permit is being issued with the understanding that the following conditions are met:

Approved with the following conditions: X/

- X 1. This permit does not excuse the applicant from meeting applicable State and Federal rules and laws.
2. Before concrete for foundation is placed, approvals from the Development Review Coordinator and Inspection Services must be obtained. (A 24 hour notice is required prior to inspection)
3. Precaution must be taken to protect concrete from freezing.
4. It is strongly recommended that a registered land surveyor check all foundation forms before concrete is placed. This is done to verify that the proper setbacks are maintained.
5. Private garages located beneath habitable rooms in occupancies in Use Group R-1, R-2, R-3 or I-1 shall be separated from adjacent interior spaces by fire partitions and floor/ceiling assembly which are constructed with not less than 1-hour fire resisting rating. Private garages attached side-by-side to rooms in the above occupancies shall be completely separated from the interior spaces and the attic area by means of ½ inch gypsum board or the equivalent applied to the garage means of ½ inch gypsum board or the equivalent applied to the garage side. (Chapter 4 Section 407.0 of the BOCA/1996)
6. All chimneys and vents shall be installed and maintained as per Chapter 12 of the City's Mechanical Code. (The BOCA National Mechanical Code/1993).
7. Sound transmission control in residential building shall be done in accordance with Chapter 12 section 1214.0 of the city's building code.
8. Guardrails & Handrails: A guardrail system is a system of building components located near the open sides of elevated walking surfaces for the purpose of minimizing the possibility of an accidental fall from the walking surface to the lower level. Minimum height all Use Groups 42", except Use Group R which is 36". In occupancies in Use Group A, B, H-4, I-1, I-2 M and R and public garages and open parking structures, open guards shall have balusters or be of solid material such that a sphere with a diameter of 4" cannot pass through any opening. Guards shall not have an ornamental pattern that would provide a ladder effect. (Handrails shall be a minimum of 34" but not more than 38". Use Group R-3 shall not be less than 30", but not more than 38".) Handrail grip size shall have a circular cross section with an outside diameter of at least 1 1/4" and not greater than 2".
9. Headroom in habitable space is a minimum of 7'6".
10. Stair construction in Use Group R-3 & R-4 is a minimum of 10" tread and 7 3/4" maximum rise. All other Use group minimum 11" tread, 7" maximum rise.
11. The minimum headroom in all parts of a stairway shall not be less than 80 inches. (6' 8")
12. Every sleeping room below the fourth story in buildings of use Groups R and I-1 shall have at least one operable window or exterior door approved for emergency egress or rescue. The units must be operable from the inside without the use of special knowledge or separate tools. Where windows are provided as means of egress or rescue they shall have a sill height not more than 44 inches (1118mm) above the floor. All egress or rescue windows from sleeping rooms shall have a minimum net clear opening height dimension of 24 inches (610mm). The minimum net clear opening width dimension shall be 20 inches (508mm), and a minimum net clear opening of 5.7 sq. ft.
13. Each apartment shall have access to two (2) separate, remote and approved means of egress. A single exit is acceptable when it exits directly from the apartment to the building exterior with no communications to other apartment units.
14. All vertical openings shall be enclosed with construction having a fire rating of at least one (1) hour, including fire doors with self closer's. (Over 3 stories in height requirements for fire rating is two (2) hours.)
15. The boiler shall be protected by enclosing with (1) hour fire-rated construction including fire doors and ceiling, or by providing automatic extinguishment.
16. All single and multiple station smoke detectors shall be of an approved type and shall be installed in accordance with the

provisions of the City's Building Code Chapter 9, Section 19, 920.3.2 (BOCA National Building Code/1996), and NFPA 101 Chapter 18 & 19 (Smoke detectors shall be installed and maintained at the following locations):


- In the immediate vicinity of bedrooms
- In all bedrooms
- In each story within a dwelling unit, including basements

In addition to the required AC primary power source, required smoke detectors in occupancies in Use Groups R-2, R-3 and I-1 shall receive power from a battery when the AC primary power source is interrupted. (Interconnection is required)

17. A portable fire extinguisher shall be located as per NFPA #10. They shall bear the label of an approved agency and be of an approved type.
18. The Fire Alarm System shall be maintained to NFPA #72 Standard.
19. The Sprinkler System shall maintained to NFPA #13 Standard.
20. All exit signs, lights, and means of egress lighting shall be done in accordance with Chapter 10 Section & Subsections 1023. & 1024. Of the City's building code. (The BOCA National Building Code/1996)
21. Section 25-135 of the Municipal Code for the City of Portland states, "No person or utility shall be granted a permit to excavate or open any street or sidewalk from the time of November 15 of each year to April 15 of the following year".
22. The builder of a facility to which Section 4594-C of the Maine State Human Rights Act Title 5 MRSA refers, shall obtain a certification from a design professional that the plans commencing construction of the facility, the builder shall submit the certification to the Division of Inspection Services.
23. Ventilation shall meet the requirements of Chapter 12 Sections 1210. Of the City's Building Code.
24. All electrical, plumbing and HVAC permits must be obtained by a Master Licensed holders of their trade.
25. All requirements must be met before a final Certificate of Occupancy is issued.
26. All building elements shall meet the fastening schedule as per Table 2305.2 of the City's Building Code. (The BOCA National Building Code/1996).
27. Ventilation of spaces within a building shall be done in accordance with the City's Mechanical Code (The BOCA National Mechanical Code/1993).
28. Please read and implement the attached Land Use-Zoning report requirements.

x 29. The proposed zoning must be done in accordance with Chapter 32 of The building Code.

30. \_\_\_\_\_
31. \_\_\_\_\_
32. \_\_\_\_\_



P. Samuel Hoffses, Code Enforcement

cc: Lt. McDougall, PFD  
Marge Schrumckal