



Administrative Authorization Application
 Planning and Urban Development Department, Planning Division
 Portland, Maine

Planning
 2013-025

PROJECT NAME: Diana LLC
 PROJECT ADDRESS: 85 Indiana St. CHART/BLOCK/LOT: 020 0010
 APPLICATION FEE: _____ (\$50.00) 20 D 10

PROJECT DESCRIPTION: (Please Attach Sketch/Plan of the Proposal/Development)
add and means of access

CONTACT INFORMATION:

OWNER/APPLICANT
 Name: Diana LLC
 Address: 85 Indiana St.

CONSULTANT/AGENT
 Name: DMC One LLC
 Address: 45 Aust w St.

Work #:	<u>504-4095</u>	Work #:	<u>854-8400</u>
Cell #:		Cell #:	<u>851-0436</u>
Fax #:		Fax #:	<u>854-1402</u>
Home #:		Home #:	
E-mail:	<u>seba@wilbur-smith.com</u>	E-mail:	<u>dm@dmconsult.com</u>

Criteria for an Administrative Authorization: com
 (see section 14-523(4) on pg. 2 of this appl.)
 Applicant's Assessment
 Y(yes), N(no), N/A

- a) Is the proposal within existing structures? No
- b) Are there any new buildings, additions, or demolitions? Yes
- c) Is the footprint increase less than 500 sq. ft.? Yes
- d) Are there any new curb cuts, driveways or parking areas? No
- e) Are the curbs and sidewalks in sound condition? No
- f) Do the curbs and sidewalks comply with ADA? Yes
- g) Is there any additional parking? Yes
- h) Is there an increase in traffic? Yes
- i) Are there any known stormwater problems? Yes
- j) Does sufficient property screening exist? Yes
- k) Are there adequate utilities? Yes
- l) Are there any zoning violations? Yes
- m) Is an emergency generator located to minimize noise? Yes
- n) Are there any noise, vibration, glare, fumes or other impacts? Yes

Signature of Applicant: _____ Date: _____

RECEIVED
 JAN 16 2013
 City of Portland
 Planning Division

*Hated
 they*

IMPORTANT NOTICE TO APPLICANT: The granting of an Administrative Authorization to exempt a development from site plan review does not exempt this proposal from other required approvals or permits, nor is it an authorization for construction. You should first check with the Building Inspections Office, Room 315, City Hall (207)874-8703, to determine what other City permits, such as a building permit, will be required.

PROVISION OF PORTLAND CITY CODE
14-523 (SITE PLAN ORDINANCE)
RE: Administrative Authorization

Sec. 14-523 (b). Applicability

No person shall undertake any development identified in Section 14-523 without obtaining a site plan improvement permit under this article. (c) Administrative Authorization. Administrative Authorization means the Planning Authority may grant administrative authorization to exempt a development proposal from complete or partial site plan review that meets the standards below, as demonstrated by the applicant.

1. The proposed development will be located within existing structures, and there will be no new buildings, demolitions, or building additions other than those permitted by subsection b of this section;
2. Any building addition shall have a new building footprint expansion of less than five hundred (500) square feet;
3. The proposed site plan does not add any new curb cuts, driveways, or parking areas; the existing site has no more than one (1) curb cut and will not disrupt the circulation flows and parking on-site; and there will be no drive-through services provided;
4. The curbs and sidewalks adjacent to the lot are complete and in sound condition, as determined by the public works authority, with granite curb with at least four (4) inch reveal, and sidewalks are in good repair with uniform material and level surface and meet accessibility requirements of the Americans with Disabilities Act;
5. The use does not require additional or reduce existing parking, either on or off the site, and the project does not significantly increase traffic generation;
6. There are no known stormwater impacts from the proposed use or any existing deficient conditions of stormwater management on the site;
7. There are no evident deficiencies in existing screening from adjoining properties; and
8. Existing utility connections are adequate to serve the proposed development and there will be no disturbance to or improvements within the public right-of-way;
9. There are no current zoning violations;
10. Any emergency generators are to be located to minimize noise impacts to adjoining properties and documentation that routine testing of the generators occur on weekdays between the hours of 9 a.m. to 5 p.m. Documentation pertaining to the noise impacts of the emergency generator shall be submitted; and
11. There is no anticipated noise, vibration, glare, fumes or other foreseeable impacts associated with the project.

- a. **Filing the Application.** An applicant seeking an administrative authorization under this subsection shall submit an administrative authorization application for review, detailing the site plan with dimensions of proposed improvements and distances from all property lines, and stating that the proposal meets all of the provisions in standards 1-11 of Section 14-423 (b)1. **The application must be accompanied by an application fee of \$50.**
- b. **Review.** Upon receipt of such a complete application, the Planning Authority will process it and render a written decision of approval, approval with conditions or denial, with all associated findings.
- c. **Decision.** If a full administrative authorization is granted, the application shall be approved without further review under this article, and no performance guarantee shall be required. In the event that the Planning Authority determines that standards a and b of Section 14-523 (b) (1) and at least four (4) of the remaining standards have been met, the Planning Authority shall review the site plan according to all applicable review standards of Section 14-526 that are affected by the standards in this subsection that have not been met. If an exemption or partial exemption from site plan review is not granted, the applicant must submit a site plan application that will undergo a full review by the Planning Board or Planning Authority according to the standards of Section 14-526.

Administrative Authorization Decision

To: DASHA LLC

From: Barbara Barhydt **Subject:** Application ID: 2013-025 **Date:** 2/1/2013

The Administrative Authorization for the second means of egress at 85 India Street (2013-025) was approved by Barbara Barhydt, Development Review Services Manager, on February 01, 2013 with the following condition of approval listed below:

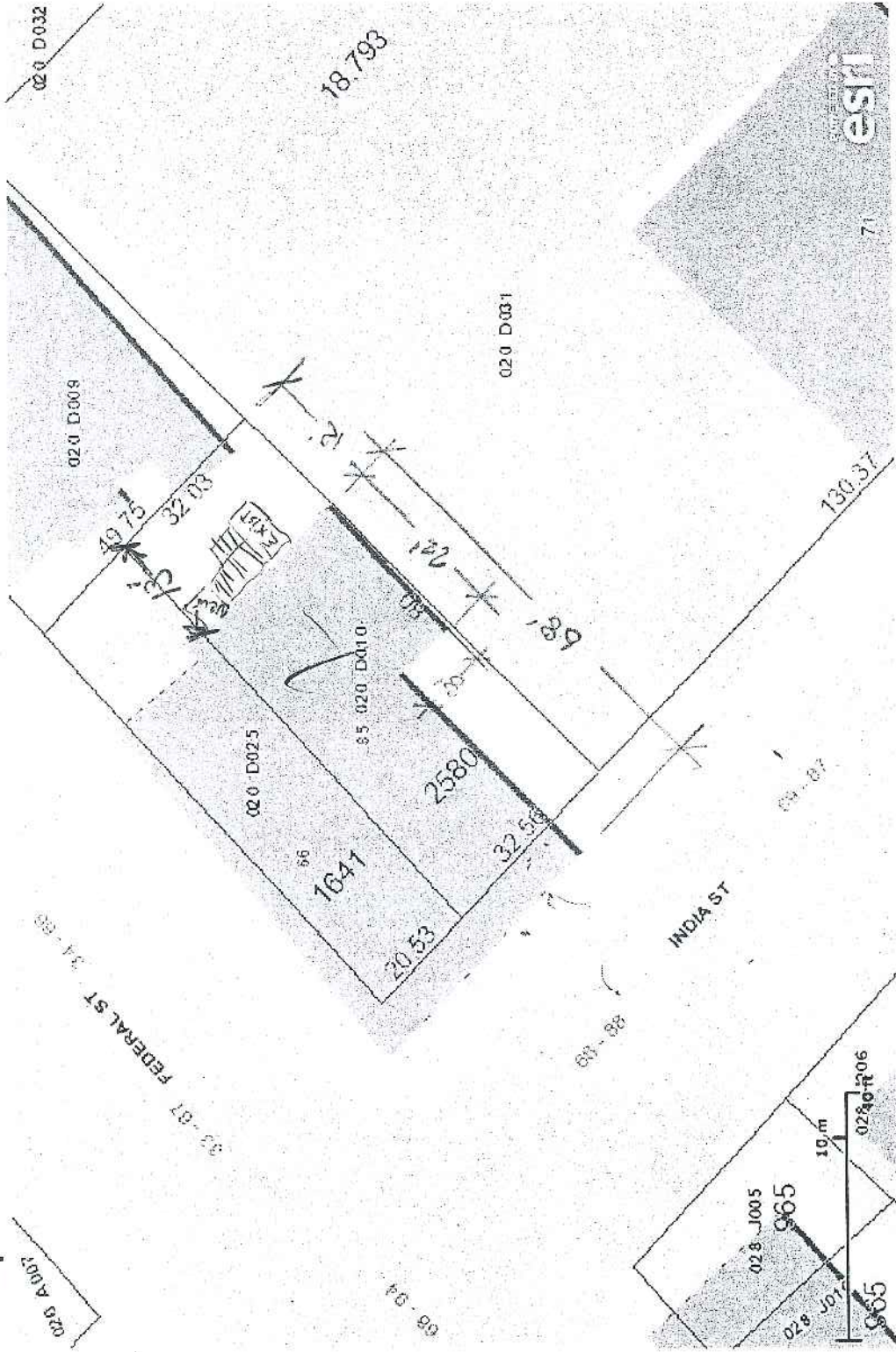
1. **Standard Condition of Approval:** The applicant shall obtain all required City Permits, including building permits from the Inspection Division (874-8703) and any other permits required from the Department of Public Services (874-8801) prior to the start of any construction.

Barbara Barhydt

Fire Escape- 85 India Street,

Portland

Map/Lot- 020 D010



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**CITY OF PORTLAND
DEPARTMENT OF PLANNING & URBAN DEVELOPMENT**

389 Congress Street
Portland, Maine 04101

RECEIPT OF FEES

Application No: 2013-025
Project Name: DASHA LLC
CBL: 020 D010001
Invoice Date: 01/17/2013

Applicant: DASHA LLC
Location: 85- INDIA ST
Development Type: Administrative Authorization

Previous Balance	-	Payment Received	+	Current Fees	-	Current Payment	=	Total Due	Payment Due Date
\$0.00		\$0.00		\$50.00		\$50.00		\$0.00	On Receipt

Previous Balance

\$0.00

Fee Description	Qty	Fee/Deposit Charge
Administrative Authorization	1	\$50.00
		<u>\$50.00</u>

Total Current Fees: + **\$50.00**
Total Current Payments: - **\$50.00**
Amount Due Now: **\$0.00**

Bill to:

CBL 020 D010001
Application No: 2013025
Invoice Date: 01/17/2013
Invoice No: 39813
Total Amt Due: \$0.00
Payment Amount: \$50.00

Make checks payable to the *City of Portland*, ATTN: Inspections, 3rd Floor, 389 Congress Street, Portland, ME 04101.