

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING INSPECTION

PERMIT

Please Read Application And Notes, If Any, Attached

Permit Number: 090446

APPROVED

DATE: 5/29/09

CITY OF PORTLAND

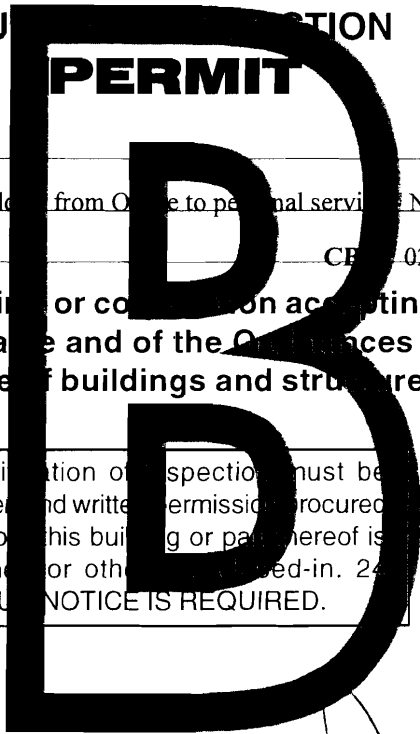
This is to certify that GRAVES ELIZABETH S
 has permission to Change of use of rear of first floor from Office to personal services No Construction
 AT 97 NEWBURY ST *Front* CB# 020 B017001

provided that the person or persons, firm or corporation accepting this permit shall comply with all of the provisions of the Statutes of Maine and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and written permission procured before this building or part thereof is lath or other work is laid-in. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.



OTHER REQUIRED APPROVALS
 Fire Dept. CAPT. N. Santiano
 Health Dept. _____
 Appeal Board _____
 Other _____
 Department Name _____

Jamie Burke 5/29/09
 Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

BUILDING PERMIT INSPECTION PROCEDURES

Please call 874-8703 or 874-8693 (ONLY)

to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upon receipt of your building permit.

 X Final/Certificate of Occupancy: Prior to any occupancy of the structure or use.
NOTE: There is a \$75.00 fee per inspection at this point.

Certificate of Occupancy is not required for certain projects. Your inspector can advise you if your project requires a Certificate of Occupancy. All projects DO require a final inspection.

If any of the inspections do not occur, the project cannot go on to the next phase, REGARDLESS OF THE NOTICE OR CIRCUMSTANCES.

CERIFICATE OF OCCUPANICES MUST BE ISSUED AND PAID FOR, BEFORE THE SPACE MAY BE OCCUPIED.



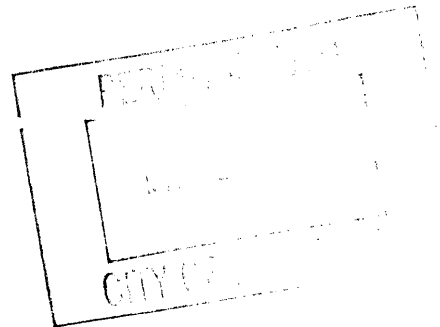
Signature of Applicant/Designee



Signature of Inspections Official

 5/29/09
Date

 5/29/09
Date



City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

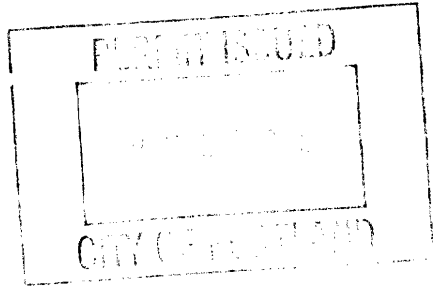
Permit No: 09-0446	Issue Date:	CBL: 020 B017001
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Location of Construction: 97 NEWBURY ST	Owner Name: GRAVES ELIZABETH S	Owner Address: 97 NEWBURY ST	Phone:
Business Name:	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Change of Use - Commercial	Zone: B-2b

Past Use: Commercial - Multi- use (first floor office & second floor dwelling, 3rd floor vacant)	Proposed Use: Commercial - Multi-Use - Personal service first floor, rear <i>Front</i>	Permit Fee: \$105.00	Cost of Work: \$105.00	CEO District: 1
Proposed Project Description: Change of use of rear of first floor from Office to personal service - No Construction <i>Front</i>		FIRE DEPT: <input checked="" type="checkbox"/> Approved <input type="checkbox"/> Denied	INSPECTION: Use Group: <i>B/R-3</i> Type: <i>SB</i> <i>IBC-2003</i> Signature: <i>JMB 5/29/09</i>	
		Signature: <i>(KG)</i>	PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)	
		Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied		
		Signature: _____ Date: _____		

Permit Taken By: Ldobson	Date Applied For: 05/11/2009	Zoning Approval	
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- This permit application does not preclude the Applicant(s) from meeting applicable State and Federal Rules.
- Building permits do not include plumbing, septic or electrical work.
- Building permits are void if work is not started within six (6) months of the date of issuance. False information may invalidate a building permit and stop all work..



Special Zone or Reviews	Zoning Appeal	Historic Preservation
<input type="checkbox"/> Shoreland	<input type="checkbox"/> Variance	<input checked="" type="checkbox"/> Not in District or Landmark
<input type="checkbox"/> Wetland	<input type="checkbox"/> Miscellaneous	<input type="checkbox"/> Does Not Require Review
<input type="checkbox"/> Flood Zone	<input type="checkbox"/> Conditional Use	<input type="checkbox"/> Requires Review
<input type="checkbox"/> Subdivision	<input type="checkbox"/> Interpretation	<input type="checkbox"/> Approved
<input type="checkbox"/> Site Plan	<input type="checkbox"/> Approved	<input type="checkbox"/> Approved w/Conditions
Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/>	<input type="checkbox"/> Denied	<input type="checkbox"/> Denied
Date: _____	Date: _____	Date: _____

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 09-0446	Date Applied For: 05/11/2009	CBL: 020 B017001
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Location of Construction: 97 NEWBURY ST	Owner Name: GRAVES ELIZABETH S	Owner Address: 97 NEWBURY ST	Phone:
Business Name:	Contractor Name:	Contractor Address:	Phone:
Lessee/Buyer's Name	Phone:	Permit Type: Change of Use - Commercial	

Proposed Use: Commercial - Multi-Use - Personal service first floor, front	Proposed Project Description: Change of use of front of first floor from Office to personal service - No Construction
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Dept: Zoning	Status: Approved with Conditions	Reviewer: Ann Machado	Approval Date: 05/12/2009
Note: No more parking is necessary with the change of use since the parking requiremt is the same for office or personal service.			Ok to Issue: <input checked="" type="checkbox"/>
1) With the issuance of this permit and the certificate of occupancy the use of the building will be one office suite & one personal service suite office on the first floor, a dwelling unit on the second floor and the thrid floor vacant. A separate permit will have to be taken out when the use of the third floor is established.			
Dept: Building	Status: Approved with Conditions	Reviewer: Jeanine Bourke	Approval Date: 05/29/2009
Note:			Ok to Issue: <input checked="" type="checkbox"/>
1) This is a Change of Use ONLY permit. It does NOT authorize any construction activities.			
2) Separate permits are required for any electrical, plumbing, sprinkler, fire alarm or HVAC or exhaust systems. Separate plans may need to be submitted for approval as a part of this process.			
Dept: Fire	Status: Approved	Reviewer: Capt Keith Gautreau	Approval Date: 05/14/2009
Note:			Ok to Issue: <input checked="" type="checkbox"/>

Comments: 5/29/2009-jmb: Spoke with Alan Holt and confirmed the change to personal service is in the front office



General Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: <u>97 NEWBURY STREET</u>		
Total Square Footage of Proposed Structure/Area		Square Footage of Lot
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# <u>20</u> <u>B</u> <u>17</u>	Applicant * must be owner, Lessee or Buyer* Name <u>ELIZABETH GRAVES</u> Address <u>97 NEWBURY ST.</u> City, State & Zip <u>PORTLAND OREGON</u>	Telephone: <u>831.3237</u>
Lessee/DBA (If Applicable)	Owner (if different from Applicant) Name <u>(SAME) ↑</u> Address City, State & Zip	Cost Of Work: \$ _____ C of O Fee: \$ _____ Total Fee: \$ <u>105</u>
Current legal use (i.e. single family) <u>MULTI-USE</u> If vacant, what was the previous use? <u>N/A</u> Proposed Specific use: <u>CHANGE ONE SUITE FROM "BUSINESS" TO "PERSONAL SERVICES"</u> Is property part of a subdivision? <u>NO</u> If yes, please name _____ Project description: <u>THIS PROJECT IS COMPLETE; NO CONSTRUCTION INVOLVED. THE APPLICANT WISHES TO CHANGE ONE OFFICE SUITE FROM "BUSINESS USE" TO "PERSONAL SERVICES" USE. THE PROPERTY IS LOCATED IN THE B-1-b ZONE</u>		
Contractor's name: <u>(NONE)</u> Address: _____ City, State & Zip _____ Telephone: _____ Who should we contact when the permit is ready: <u>ALAN HOLT</u> Telephone: <u>831.5376</u> Mailing address: <u>145 NEWBURY ST. PORTLAND, ME OREGON</u>		

Please submit all of the information outlined on the applicable Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: [Signature] Date: 5/9/09

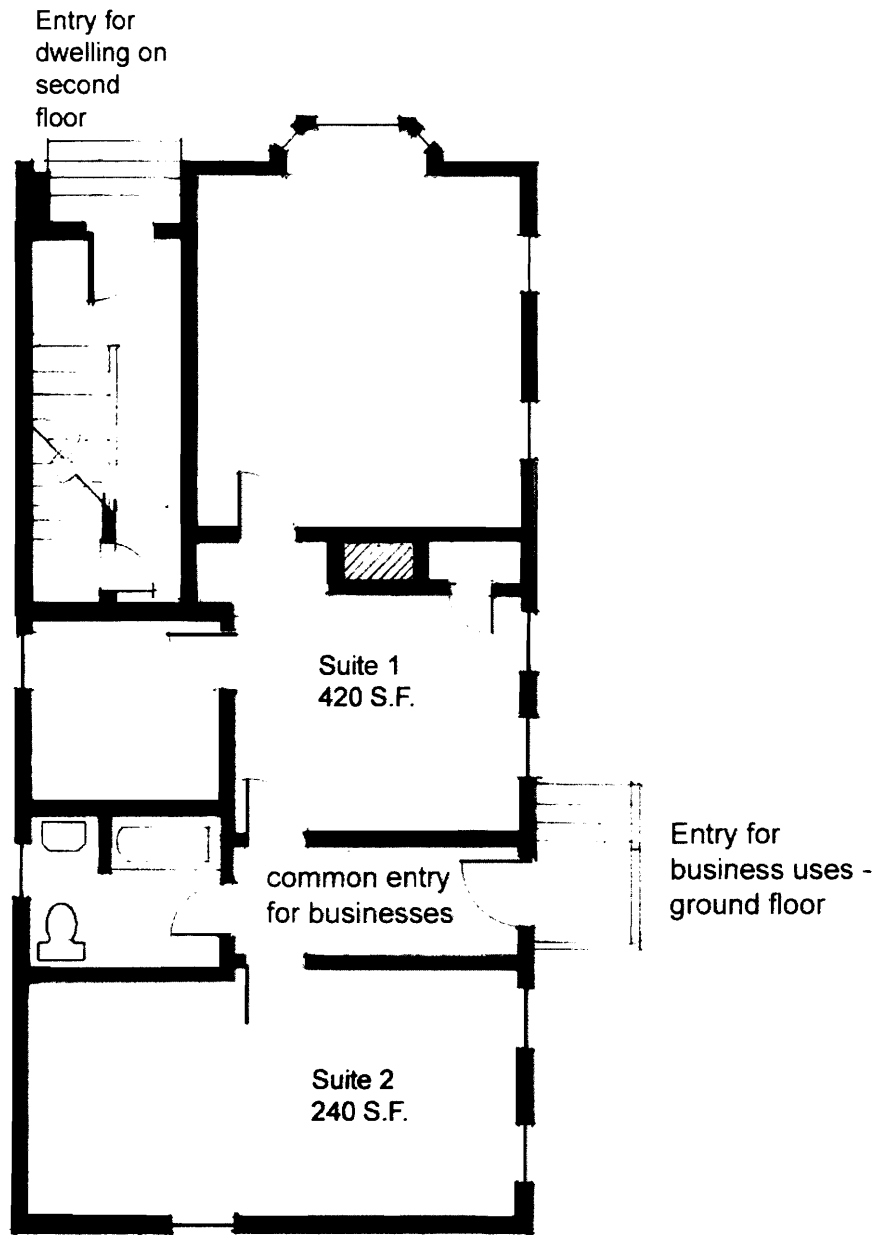
This is not a permit; you may not commence ANY work until the permit is issued
ELIZABETH GRAVES

Notes:

1. Suite 1 (in green) is currently listed as an "office" use. Property Owner wishes to change the listing to "personal services."

2. Suite 2 (in blue) is currently listed as an "office" use. No change is requested.

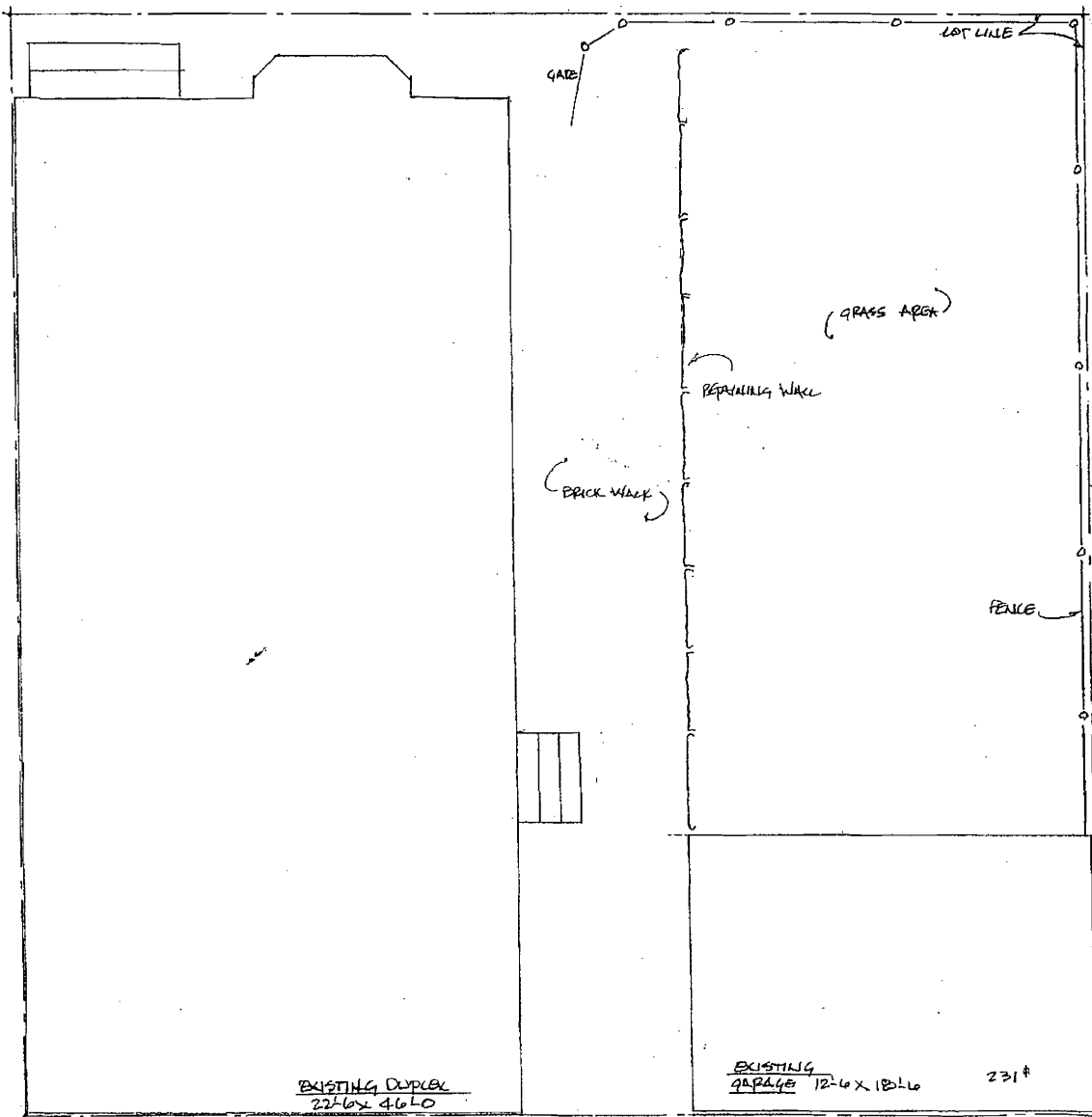
3. No new construction is required or proposed.



97 Newbury Street

Schematic Ground Floor Plan

1/8" = 1' - 0"



49'-0"

SITE PLAN
SCALE 1/4" = 1'-0"

97 NEWBURY STREET, DUPLEX PORTLAND, MAINE		Date 9-11-06
SITE PLAN		Job No.
Scale: 1/4" = 1'-0"	Richard H. Campbell, Inc. 30 Freedom Park Tel: (207) 848-0871 Fax: (207) 848-0844 Bangor, Maine 04401	Project:
Drawn by: PHC	Construction Management Residential - Interior - Commercial Millwork - Development	Sheet No. 1 1 OF 3
Revisions:	Checked by:	

