



Permitting and Inspections <buildinginspections@portlandmaine.gov>

**Fwd: Event Permit for Harvest on the Harbor at 58 Fore - The Portland Company:
10/21/16 - 10/23/16: CORRECTED DATES**

5 messages

Caitlin Prentice <cap@prenticehospitality.com>
To: buildinginspections@portlandmaine.gov
Cc: Jessica Pachuta <jlp@prenticehospitality.com>

Mon, Oct 17, 2016 at 3:50 PM

Caitlin A. Prentice | VP, Sales + Marketing
The Prentice Organization | Prentice Hospitality Group
Merrill's Wharf | 254 Commercial Street | Suite 118 | Portland, ME 04101
P +1 207.517.1100 cap@prenticehospitality.com | **Connect with me on LinkedIn**

Proud Recipient of the 2014 **Maine Family Business Award**

Begin forwarded message:

From: Caitlin Prentice <cap@prenticehospitality.com>
Subject: Event Permit for Harvest on the Harbor at 58 Fore - The Portland Company: 10/21/15 - 10/23/15
Date: October 17, 2016 at 3:47:54 PM EDT
To: buildinginspections@portlandmaine.gov
Cc: Jessica Pachuta <jlp@prenticehospitality.com>

Hi there!

Attached please find our event permit for The Greater Portland Convention & Visitor's Bureau's Harvest on the Harbor that will be held at **58 Fore - The Portland Company** on **Friday, 10/21 - Sunday, 10/23**.

The Harvest on the Harbor event includes a few mini events that are going to be held on property. Below please find an outline of those events:

Friday, 10/21

Lobster Celebration - Lower Level of Building #1
Public Access: 3:00-5:00pm

Saturday, 10/22

Market on the Harbor - Lower Level of Building #5
One Public Session: 11:00am-3:00pm

Sunday, 10/23

Chef Showcase - Lower Level of Building #1
Public Access: 1:00-3:00pm

Set Up will begin on 10/20 for all rooms, and breakdown will conclude on 10/23 for all rooms.

Included in this email are the following:

- completed permit application
- site plan of entire property, with areas of use circled
- floor plans of rooms used
 - Floor plan 1.1 = Building #1 for 10/21 event
 - Floor plan 2.1 = Building #5 for 10/22 event
 - Floor plan 1.2 = Building #1 for 10/23 event

Please let me know if you have any questions, and thank you so much for your assistance!

Caitlin

Caitlin A. Prentice | VP, Sales + Marketing
The Prentice Organization | Prentice Hospitality Group
Merrill's Wharf | 254 Commercial Street | Suite 118 | Portland, ME 04101
P +1 207.517.1100 cap@prenticehospitality.com | **Connect with me on LinkedIn**

Proud Recipient of the 2014 **Maine Family Business Award**

PLEASE READ: This message is for the named person's use only. It may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any mistransmission. If you receive this message in error, please delete it and all copies from your system, destroy any hard copies and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient. The Prentice Organization, LLC and its respective subsidiaries each reserve the right to monitor all email communications through its networks. Any views expressed in this message are those of the individual sender, except where the message states otherwise and the sender is authorized to state the views of such entity. Unless otherwise stated, any pricing information in this message is indicative only, is subject to change and does not constitute a formal offer at any price quoted.

3 attachments

 **Floorplan1.1.pdf**
241K

 **Floorplan1.2.pdf**
319K

 **Floorplan2.1.pdf**
383K

Permitting and Inspections <buildinginspections@portlandmaine.gov>
To: Caitlin Prentice <cap@prenticehospitality.com>
Cc: Jessica Pachuta <jlp@prenticehospitality.com>

Tue, Oct 18, 2016 at 11:19 AM

Good Morning Caitlin

I do not see an attached Tent/Canopy or Temporary Event Staging Permit Application.

I have attached for your convenience an application.

Thank you

Regards,