

**Building Inspections - Event Permit for Opportunity Alliance Event at 58 Fore - The Portland Company: 9/17/15**

---

**From:** Caitlin Prentice <cap@prenticehospitality.com>  
**To:** Building Inspections <buildinginspections@portlandmaine.gov>  
**Date:** 9/1/2015 9:31 AM  
**Subject:** Event Permit for Opportunity Alliance Event at 58 Fore - The Portland Company: 9/17/15  
**CC:** Jessica Pachuta <jlp@prenticehospitality.com>  
**Attachments:** Survey\_OpportunityAlliance.pdf; Temp Event Permit Application\_OpportunityAlliance.pdf; Floorplan 2.2.pdf

---

Hi there!

Attached please find our event permit for the Opportunity Alliance event that will be held at **58 Fore - The Portland Company** on **Thursday, September 17, 2015**. Opportunity Alliance will be selling a maximum of 350 tickets, but are expecting about 275 attendees.

The event will be held in the upper level of building #2. Opportunity Alliance will be setting up for the event that day, and it will be open to the public from 5:30-8:00pm. Breakdown from the event will occur that evening following the conclusion of the event.

Please find the included documents:

- completed permit application
- site plan of entire property, with areas of use circled
- proposed layout for upper level, building #2:
- 2.2 is building #2, upper level

Please let me know if you have any questions, and thank you so much for your assistance!

Caitlin

Caitlin A. Prentice | VP, Sales + Marketing  
The Prentice Organization | Prentice Hospitality Group  
Merrill's Wharf | 254 Commercial Street | Suite 119 | Portland, ME 04101  
P +1 207.358.7075 | Direct P +1 207.358.1995 | [cap@prenticehospitality.com](mailto:cap@prenticehospitality.com) | [Connect with me on LinkedIn](#)

Proud Recipient of the 2014 [Maine Family Business Award](#)

PLEASE READ: This message is for the named person's use only. It may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any mistransmission. If you receive this message in error, please delete it and all copies from your system, destroy any hard copies and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient. The Prentice Organization, LLC and its respective subsidiaries each reserve the right to monitor all email communications through its networks. Any views expressed in this message are those of the individual sender, except where the message states otherwise and the sender is authorized to state the views of such entity. Unless otherwise stated, any pricing information in this message is indicative only, is subject to change and does not constitute a formal offer at any price quoted.