

**Building Inspections - Event Permit for Town Square Media's "Dessert First" Event at 58 Fore - The Portland Company: 4/25/15**

---

**From:** Caitlin Prentice <cap@prenticehospitality.com>  
**To:** Building Inspections <buildinginspections@portlandmaine.gov>  
**Date:** 3/31/2015 4:50 PM  
**Subject:** Event Permit for Town Square Media's "Dessert First" Event at 58 Fore - The Portland Company: 4/25/15  
**Attachments:** Temp Event Permit Application\_DessertFirst.pdf; Survey\_Dessert.pdf; Staging Details.pdf; Floorplan 1-1.pdf

---

To Whom It May Concern,

Attached please find our revised event permit for Town Square Media's "Dessert First" event that will be held at **58 Fore - The Portland Company** on **Saturday, April 25, 2015**. Town Square Media will be selling a maximum of 2,000 tickets.

The Dessert First event will be held in the lower levels of buildings #1 and #2. Everything will be held inside, there will not be any tent structures.

Town Square Media will be setting up for the event on Saturday, April 25, and the event will be open to the public that day from 1:00pm - 4:00pm. Breakdown from the event will occur that day following the conclusion of the event.

Please find the included documents:

- completed permit application
- site plan of entire property, with areas of use circled
- building plan for staging
- proposed layout, inclusive of objects and dimensions

Please let me know if you have any questions, and thank you so much for your assistance!

Caitlin

**Caitlin Prentice**  
VP, Sales & Marketing  
PrenticeHospitalityGroup  
Inn: 207.846.5155  
Office: 207.358.1995

Named a "[Top 50 Small Hotel](#)" by Condé Nast Traveler!  
Named "[A Best U.S. Destination for Weddings](#)" by Martha Stewart Weddings!  
Follow us on [Facebook](#), [Twitter](#) and [Pinterest](#)!  
Check out our [Flickr account](#) for additional photos!

PLEASE READ: This message is for the named person's use only. It may contain confidential, proprietary or legally privileged information. No confidentiality or privilege is waived or lost by any mistransmission. If you receive this message in error, please delete it and all copies from your system, destroy any hard copies and notify the sender. You must not, directly or indirectly, use, disclose, distribute, print, or copy any part of this message if you are not the intended recipient. Prentice Hospitality Group, LLC and its respective subsidiaries each reserve the right to monitor all email communications through its networks. Any views expressed in this message are those of the individual sender, except where the message states otherwise and the sender is authorized to state the views of such entity. Unless otherwise stated, any pricing information in this message is indicative only, is subject to change and does not constitute a formal offer at any price quoted.