



General Building Permit Application


If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Address/Location of Construction: 19 Kellogg Street, Floor 3		
Total Square Footage of Proposed Structure: Current size is 4200sf, no size change proposed		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot# 017-E-028-001	Applicant Name: Amy Smith Address: 19 Kellogg, Floor 2 City, State & Zip: Portland, ME 04101	Telephone: 207-415-4245 Email: armybwsmith@gmail.com
Lessee/Owner Name : (if different than applicant) Address: City, State & Zip: Telephone & E-mail:	Contractor Name: Woodtalk Building (if different from Applicant) & Design Address: 10 Cliffside Road City, State & Zip: Casco, ME 04015 Telephone & E-mail: 854-8115 chipcarney@msn.com	Cost Of Work: \$2000.00 C of O Fee: \$ _____ Historic Rev \$ _____ Total Fees : \$ _____
Current use (i.e. single family) <u>3- family, owner occupies Floor 3</u>		
If vacant, what was the previous use? _____		
Proposed Specific use: <u>Same as current use</u>		
Is property part of a subdivision? <u>No</u> If yes, please name _____		
Project description: <u>Add 3 windows to the East wall of existing living/dining room.</u>		
Who should we contact when the permit is ready: Amy Smith		
Address: 19 Kellogg Street, Floor 3		
City, State & Zip: Portland, ME 04101		
E-mail Address: amybwsmith@gmail.com		
Telephone: 207-415-4245		

Please submit all of the information outlined on the applicable checklist. Failure to do so causes an automatic permit denial.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information or to download copies of this form and other applications visit the Inspections Division on-line at www.portlandmaine.gov, or stop by the Inspections Division office, room 315 City Hall or call 874-8703.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: 	Date: 8/13/2015
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This is not a permit; you may not commence ANY work until the permit is issued.