

**City of Portland, Maine
Memorandum**

To: Ann Machado, Acting Zoning Administrator
From: Ronda Jones, Loan Officer
Subject: Verification of Legal Number of Units
Date: March 26, 2015
CBL 017E014001

We have received an application for housing assistance for the property located at:
40 Waterville St., Portland

Current Owner(s): 40 Waterville LLC

In completing the application the applicants have indicated that the number of units currently in use at this property is two.

Please verify that the number of units is legal under the current code.

- Yes, the number of units is legal.
- No, the number of units does not coincide with City records or the Land Use Code. According to City records the legal number of units for this property is _____.
- The property is a single family dwelling.

Verified: _____



Title: _____

Acting Zoning Administrator
8/26/15