Portland, Maine | Yes. Life's good here.

Inspections Division
Date: 05/19/17

Permitting and Inspections Department
Michael A. Russell, MS, Director

General Building Permit Application

Project Address: 44 MONUMENT ST.

Tax Assessor's CBL: 016 (Chart #) H001 (Block #) 001 (Lot #) **Cost of Work: $** $ 14,100.00

Proposed use (e.g., single-family, retail, restaurant, etc.): SINGLE FAMILY

Current use: SINGLE FAMILY **Past use, if currently vacant:** _____

○ **Commercial** ○ **Multi-Family Residential** ☒ **One/Two Family Residential**

Type of work (check all that apply):

☐ New Structure	☐ Foundation Only	☐ Change of Ownership - Condo Conversion
☐ Addition	☐ Fence	☐ Change of Use
☐ Alteration	☐ Pool - Above Ground	☐ Change of Use - Home Occupation
☐ Amendment	☐ Pool - In Ground	☐ Radio/Telecommunications Equipment
☐ Shed	☐ Retaining Wall	☐ Radio/Telecommunications Tower
☒ Demolition - Structure (DECK)	☐ Replacement Windows	☐ Tent/Stage
☐ Demolition - Interior	☐ Commercial Hood System	☐ Wind Tower
☐ Garage - Attached	☐ Tank Installation/Replacement	☐ Solar Energy Installation
☐ Garage - Detatched	☐ Tank Removal	☐ Site Alteration

Project description/scope of work (attach additional pages if needed):

- REPLACE EXISTING 12 FT² DECK AND STEPS WITH NEW DECK + STEPS WITH SIMILAR SIZE. (NO NET GAIN IN COVERAGE)
- REPLACE EXISTING PATIO ON GRADE WITH NEW PAVER PATIO

Applicant Name: CHRIS MATAVA (GNOME LANDSCAPES) **Phone:** (207) 781 - 2955

Address: 305 US RT 1 FALMOUTH 04105 **Email:** CHRIS@GNOMELANDSCAPES.COM

Lessee/Owner Name (if different): CHRIS AKERLUND **Phone:** (207) 450 - 4963

Address: 44 MONUMENT ST **Email:** CHRISAKERLUND@gmail

Contractor Name (if different): GNOME LANDSCAPES **Phone:** (207) 781 - 2955

Address: 305 US RT 1 FALMOUTH 04105 **Email:** CHRIS@GNOMELANDSCAPES.COM

I hereby certify that I am the owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature: _____ **Date:** 4/12/17

This is a legal document and your electronic signature is considered a legal signature per Maine state law.

Review of this application will not begin until the permit payment is received. This is not a permit. Work may not commence until the permit is issued.

Inspections Division
Date: 05/19/17

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Jeff Levine, AICP, Director
Planning & Urban Development Department

Tammy Munson, Director
Inspections Division

Residential Additions / Alterations Permit Application Checklist

All of the following information is required and must be submitted. Checking off each item as you prepare your application package will ensure your package is complete and will help to expedite the permitting process.

The Maine Home Construction Contracts Act requires that any home construction or repair work for more than $3000. in materials or labor must be based on a written contract unless the parties agree to exempt themselves. A sample contract is available on the City's website at www.portlandmaine.gov, in the Inspection Office, Room 315 of Portland City Hall or call (207)874-8703 to have one mailed to you.

One (1) complete set of construction drawings must include:

- [x] Cross sections w/framing details
- [ ] Floor plans and elevations existing & proposed
- [ ] Detail removal of all partitions & any new structural beams
- [ ] Detail any new walls or permanent partitions
- [ ] Stair details including dimensions of: rise/run, head room, guards/handrails, baluster spacing
- [ ] Window and door schedules
- [ ] Foundation plans w/required drainage and damp proofing (if applicable)
- [ ] Detail egress requirements and fire separation/sound transmission ratings (if applicable)
- [ ] Insulation R-factors of walls, ceilings & floors & U-factors of windows per the IEEC 2009
- [x] Deck construction including: pier layout, framing, fastenings, guards, stair dimensions
- [ ] Electronic files in pdf format are also required
- [ ] Proof of ownership is required if it is inconsistent with the assessors records

Separate permits are required for internal & external plumbing, HVAC, and electrical installations.

If there are any additions to the footprint or volume of the structure, any new or rebuilt structures or, accessory detached structures a plot plan is required. A plot must include:

- [ ] The shape and dimension of the lot, footprint of the existing and proposed structure and the distance from the actual property lines. Structures include decks, porches; bow windows, cantilever sections and roof overhangs, sheds, pools, garages and any other accessory structures must be shown with dimensions if not to scale.
- [ ] Location and dimensions of parking areas and driveways
- [ ] A change of use may require a site plan exemption application to be filed.

Please submit all of the information outlined in this application checklist. If the application is incomplete, the application may be refused.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

Permit Fee: $25.00 for the first $1000.00 construction cost, $11.00 per additional $1000.00 cost

This is not a Permit; you may not commence any work until the Permit is issued.

*389 Congress Street * Portland Maine 04101-3509 * Phone: (207) 874-8703 * Fax: (207) 874-8716*
http://www.portlandmaine.gov/planning/buildinsp.asp * E-Mail: buildinginspections@portlandmaine.gov

Inspections Division
Date: 05/19/17

Permitting and Inspections Department
Michael A. Russell, MS, Director

Electronic Signature and Fee Payment Confirmation

This is a legal document and your electronic signature is considered a legal signature per Maine state law. You will receive an e-mailed invoice from our office which signifies that your electronic permit application has been received and is ready for payment. Please pay by one of the following:

- Electronic check or credit card: portlandmaine.gov/payyourpermit
- Over the phone at (207) 874-8703
- Drop off to Room 315, City Hall
- Mail to:

City of Portland
Permitting and Inspections Department
389 Congress Street, Room 315
Portland, Maine 04101

By signing below, I understand the review process starts once my payment has been received. After all approvals have been completed, my permit will be issued via e-mail. Work may not commence until permit is issued.

Applicant Signature: _____ Date: 4/12/17

I have provided electronic copies and sent them on: Date:_____

NOTE: All electronic paperwork must be delivered to permitting@portlandmaine.gov or with a thumb drive to the office.

If you or the property owner owes taxes or user charges on property within the City, payment arrangements must be made before a permit application is accepted.