Portland, Maine



Yes. Life's good here.

Portland Fire Department

Fire Prevention Bureau

380 Congress St

Portland, ME 04101

July 29, 2016

Dear Ms. McClure,

This letter is to confirm we have accepted your Plan of Action for the property located on 25 Monument St. According to the email we received on July 28, 2016, you have stated that the stairways in question have been cleared and a junction box cover has been installed where needed. In 60 days, all required fire doors will be installed.

Sincerely,

Victoria Ross

OFFICE USE ONLY

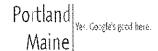
7/88/10

POA Completion Date

POACOMPLET A 22 16

Approved By (Print)

Date



Tori Ross <meservev@portlandmaine.gov>

INSPECTION FOLLOW UP ON OUR PROPERTY AT 25 MONUMENT STREET, PORTLAND, MAINE

'Melinda Morrow' via Fire Prevention

Thu, Jul 28, 2016 at 3:07

<fireprevention@portlandmaine.gov>

PM

Reply-To: Melinda Morrow <melindasplace25@yahoo.com>

To: "fireprevention@portlandmaine.gov" <fireprevention@portlandmaine.gov>

Cc: Melinda McClure <melindasplace25@yahoo.com>

July 28, 2016 25 Monument Street Portland, ME 04101 (207) 774-4487 melindasplace25@yahoo.com

Fire Prevention Bureau 389 Congress St **Room 211** Portland, Maine 04101

To whom it may concern:

I am sending you this email "PLAN OF ACTION" in response to your phone conversation earlier today. Thanks for the information.

We have completed the needed changes as listed on our INSPECTIONS VIOLATIONS letter numbers 1 & 2 already - Removed ITEMS from the CELLAR STAIRWAY and Installed the needed JUNCTION BOX COVER.

As for Violation #3, Our contractor has confirmed that our Hallway Doors into the apartments are FIRE DOORS, but we didn't realize that the CELLAR DOOR(s) also need to be Fire Rated.

So, we are in the process of getting measurements, quotes and orders filled.

Estimated time for completion should be within 60 days; and I'll call if we run into a delay or get done ahead of time.

Thank you,

Melinda Morrow McClure

CC