

Portland, Maine



Yes. Life's good here.

Portland Fire Department
Fire Prevention Bureau
380 Congress St
Portland, ME 04101

July 29, 2016

Dear Ms. McClure,

This letter is to confirm we have accepted your Plan of Action for the property located on 25 Monument St. According to the email we received on July 28, 2016, you have stated that the stairways in question have been cleared and a junction box cover has been installed where needed. In 60 days, all required fire doors will be installed.

Sincerely,

A handwritten signature in cursive script, appearing to read "Victoria Ross".

Victoria Ross

OFFICE USE ONLY

7/28/16

Date Submitted

9/30/16

POA Completion Date

PETRUCCELLI

Approved By (Print)

7/29/16

Date

INSPECTION FOLLOW UP ON OUR PROPERTY AT 25 MONUMENT STREET, PORTLAND, MAINE

'Melinda Morrow' via Fire Prevention

Thu, Jul 28, 2016 at 3:07
PM

<fireprevention@portlandmaine.gov>

Reply-To: Melinda Morrow <melindasplace25@yahoo.com>

To: "fireprevention@portlandmaine.gov" <fireprevention@portlandmaine.gov>

Cc: Melinda McClure <melindasplace25@yahoo.com>

July 28, 2016

25 Monument Street

Portland, ME 04101

(207) 774-4487

melindasplace25@yahoo.com

Fire Prevention Bureau

389 Congress St

Room 211

Portland, Maine 04101

To whom it may concern:

I am sending you this email "PLAN OF ACTION" in response to your phone conversation earlier today. Thanks for the information.

We have completed the needed changes as listed on our INSPECTIONS VIOLATIONS letter numbers 1 & 2 already - Removed ITEMS from the CELLAR STAIRWAY and Installed the needed JUNCTION BOX COVER.

As for Violation #3, Our contractor has confirmed that our Hallway Doors into the apartments are FIRE DOORS, but we

didn't realize that the CELLAR DOOR(s) also need to be Fire Rated.

So, we are in the process of getting measurements, quotes and orders filled.

Estimated time for completion should be within 60 days; and I'll call if we run into a delay or get done ahead of time.

Thank you,

Melinda Morrow McClure

cc