Sign Permit Application

Reviewed for Code Compliance
Inspections Division
Approved with Conditions
Date: 12/07/16

If you or the property owner owes real estate or personal property taxes or any other charges on any property within the City, payment arrangement MUST be made before permits are accepted.

Location/Address: 118 Congress Street, unit B

Tax Assessor's Chart/Block/Lot (CBL)
Chart: 016 Block: D Lot: 00/200B

OWNER Name/Address: 118 Congress LLC
400 US Rt. 1, Suite A.S.
Falmouth, ME 04105

Telephone: Susan Morris (207) 633-4328
E-Mail: The New Height Group

LEASEE/BUYER Name (if Applicable)
Gorham Bancorp MHC
10 Wentworth Dr.
Gorham, ME 04038

CONTRACTOR name, address/phone

Total S.F. signage $ 1.20
(SF= 6 x .20 for sidewalk)
Sign Fee: $ 25
(Sidewalk=$25)

Square Foot (SF) fee + Sign Fee = **TOTAL FEE: $** 26.20

Who should we contact when the permit is ready: Name: Caitlin Conroy Phone: (207) 222-1437
Address 10 Wentworth Dr, Gorham, ME 04038 E-Mail: cconroy@gorhamsavingsbank.com

Tenant/allocated building space frontage (in feet): Length: _____ Height: _____
Lot frontage (in feet): _____ Single Tenant or Multi-Tenant Lot: _____
778 sq. ft.

Current Property Specific Use: Gorham Savings Bank
If vacant, what was prior use: _____
Proposed Use: _____

Information on proposed sign(s)
Freestanding sidewalk sign? YES ☑ NO ☐ Dimensions proposed: 2' (sf); Height from grade: 3' sf

A site sketch and building sketch showing exactly where existing and proposed signage is located MUST be provided. Sketches and/or pictures of proposed signage and existing building are also required.

Please submit all information outlined in the Sign/Awning Application Checklist. Failure to do so may result in the denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional information prior to the issuance of a permit. For further information, visit us on-line at WWW.PORTLANDMAINE.GOV, stop by the Building Inspections Office, room 315 City Hall, or call 207-874-8703.

I hereby certify I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of Applicant: Caitlin R. Conroy *Date:* 8/1/16

Revised 06/2012 **This is NOT a permit; you may not commence ANY work until the permit is issued**