

FEDERLE | MAHONEY

Neighborhood Meeting Invitation

December 6, 2013

Dear Neighbor:

On behalf of 118 on Munjoy Hill, I am writing to invite you to join a neighborhood meeting to discuss a Site Plan Application relating to a mixed-use redevelopment of property located at 118 Congress Street. **The meeting information is as follows:**

Meeting location: East End Community Center, 195 North Street

Meeting date: December 18, 2013

Meeting time: 6:00 pm

The City land use ordinance requires that property owners within 500 feet of the proposed development and residents on an “interested party” list be invited to participate in a neighborhood meeting. A sign-in sheet will be circulated and minutes of the meeting will be taken. Both the sign-in sheet and minutes will be submitted to the Planning Board.

If you have any questions, please call me at 207.899-0155.

Regards,

Thomas B. Federle

Note: Under Section 14-32(C) and 14-525 of the City Code of Ordinances, an applicant for a Level III development, subdivision of over five lots/units, or zone change is required to hold a neighborhood meeting within three weeks of submitting a preliminary application or two weeks of submitting a final site plan application, if a preliminary plan was not submitted. The neighborhood meeting must be held at least seven days prior to the Planning Board public hearing on the proposal. Should you wish to offer additional comments on this proposed development, you may contact the Planning Division at 874-8721 or send written correspondence to the Planning and Urban Development Department, Planning Division 4th Floor, 389 Congress Street, Portland, ME 04101 or by email to: bab@portlandmaine.gov