

memo

To: Whom it May Concern
From: Barbara Beckelman, President, 118 On Munjoy Hill Condo Assoc. *DBB*
CC: Alexander & Jill Spaulding
Date: March 7 2017
Re: Approval of Installation of Fireplace;
The following vote was taken by the Board

Voted: To approve for the owners of Unit 203 at their expense to install a side vent on the St Lawrence Street side of the building in generally the location indicated in their March 4th proposal to the Board, taking into account and taking responsibility for proper construction methods to execute the installation of the side venting, and approval by the President of the Board for the color match of the powder coating on the outside vent itself; and receipt of the appropriate permit from the City of Portland, if required.

Project Address: 118 Congress St. Unit 203