

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK CITY OF PORTLAND

BUILDING INSPECTION

PERMIT

Permit Number: 060288

Please Read Application And Notes, If Any, Attached

PERMIT ISSUED
MAR 28 2006
CITY OF PORTLAND

This is to certify that Fixed Gear, LLC/n/a

has permission to Outdoor seating 3 tables 6 chairs

AT 100 CONGRESS ST

016 D001001

provided that the person or persons who perform or supervise the work accepting this permit shall comply with all of the provisions of the Statutes of this State and of the Ordinances of the City of Portland regulating the construction, maintenance and use of buildings and structures, and of the application on file in this department.

Apply to Public Works for street line and grade if nature of work requires such information.

Notification of inspection must be given and when permission is procured before this building or part thereof is leased or occupied. 24 HOUR NOTICE IS REQUIRED.

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. _____
Health Dept. _____
Appeal Board _____
Other _____
Department Name

Jeanne Bourke 3/27/06
Director - Building & Inspection Services

PENALTY FOR REMOVING THIS CARD

City of Portland, Maine - Building or Use Permit Application

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

PERMIT ISSUED

Permit No: 06-0288	Issue Date: MAR 28 2006	CBL: 016 D00 001
Owner Address: 12 Atlantic St	Phone:	
Contractor Address: CITY OF PORTLAND		

Location of Construction: 100 CONGRESS ST	Owner Name: Fixed Gear, LLC	Owner Address: 12 Atlantic St	Phone:
Business Name:	Contractor Name: n/a	Contractor Address: n/a Portland	
Lessee/Buyer's Name	Phone:	Permit Type: Outdoor Seating	Zone: B1
Past Use: Commercial - restaurant	Proposed Use: Commercial - restaurant - outdoor seating 3 tables 6 chairs	Permit Fee:	Cost of Work: \$75.00
		FIRE DEPT: <input type="checkbox"/> Approved <input type="checkbox"/> Denied	CEO District: 1
Proposed Project Description: Outdoor seating 3 tables 6 chairs		INSPECTION: Use Group: <i>A</i>	
		Signature	Signature <i>AMB 3/27/06</i>
		Action: <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied	
		Signature:	Date:

Permit Taken By: dmartin	Date Applied For: 03/01/2006	Zoning Approval		
		Special Zone or Reviews <input type="checkbox"/> Shoreland <input type="checkbox"/> Wetland <input type="checkbox"/> Flood Zone <input type="checkbox"/> Subdivision <input type="checkbox"/> Site Plan Maj <input type="checkbox"/> Minor <input type="checkbox"/> MM <input type="checkbox"/> <i>OK w/ conditions</i> Date: <i>3/14/06</i>	Zoning Appeal <input type="checkbox"/> Variance <input type="checkbox"/> Miscellaneous <input type="checkbox"/> Conditional Use <input type="checkbox"/> Interpretation <input type="checkbox"/> Approved <input type="checkbox"/> Denied Date:	Historic Preservation <input checked="" type="checkbox"/> Not in District or Landmark Does Not Require Review Requires Review <input type="checkbox"/> Approved <input type="checkbox"/> Approved w/Conditions <input type="checkbox"/> Denied <i>ABM</i> Date:

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE		DATE	PHONE

City of Portland, Maine - Building or Use Permit

389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716

Permit No: 06-0288	Date Applied For: 03/01/2006	CBL: 016 D001001
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Location of Construction: 100 CONGRESS ST	Owner Name: Fixed Gear, LLC	Owner Address: 12 Atlantic St.	Phone:
Business Name:	Contractor Name: n/a	Contractor Address: n/a Portland	Phone:
Lessee/Buyer's Name	Phone:	Permit Type:	

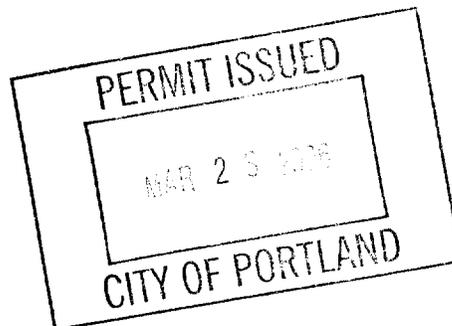
Proposed Use: Commercial - restaurant - outdoor seating 3 tables 6 chairs	Proposed Project Description: Outdoor seating 3 tables 6 chairs
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Dept: Zoning **Status:** Approved with Conditions **Reviewer:** Ann Machado **Approval Date:** 03/14/2006**Note:** **Ok to Issue:**

- 1) This property is located within a B-1 zone with the following conditions for restaurants. Maximum total floor area for use of the public shall be 1,000 feet. The hours of operation shall be limited to between 6 AM and 11 PM each day. Food service and consumption are the primary function of the restaurant.
- 2) All outdoor seating is subject to adjustment at any time from the City's traffic engineer who ensures that the City sidewalk is open and cleared for pedestrian use.
- 3) Separate permits shall be required for any new signage

Dept: Building **Status:** Approved with Conditions **Reviewer:** Jeanine Bourke **Approval Date:** 03/27/2006**Note:** **Ok to Issue:**

- 1) The tables and chairs must not block any means to egress the building
- 2) This permit approves outside seating only. Any food, alcohol or entertainment in this space requires licensing approvals from the City Clerk.





Outdoor Seating Permit Application

If you or the **property** owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Total Square Footage of Proposed Structure Not applicable - sidealk seating		Square Footage of Lot 4,092 s.f. +/-	
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#		Owner: Fixed Gear LLC.	Telephone: 207.232.2904
Lessee/Buyer's Name (If Applicable) Bar Lola, LLC		Owner's/Purchaser/Lessee Address 100 Congress Street Portland, ME 04101	cost Of Work: \$ <u>0</u> Fee: \$75.00
Current use: <u>vacant</u> Business name: <u>restaurant Bar Lola</u> If the location is currently vacant, what was prior use: <u>restaurant</u> Approximately how long has it been vacant: <u>7 montns</u> Proposed use: <u>restaurant</u> Project description: Outside Seating How many chairs? <u>6</u> How many tables? <u>3</u> Please contact the City Clerk's Office @ 874-8557 before you commence any serving of food or alcohol outside.			
Contractor's name: _____ Address & telephone: _____ Who should we contact when the permit is ready: <u>Stella Hernandez</u> Mailing address: _____ Phone: <u>207.232.2904</u> <u>12 Atlantic Street</u> <u>Portland, ME 04101</u>			

Please submit all of the information outlined in the Outdoor Seating Application Checklist. Failure to do so will result in the automatic denial of your permit.

In order to be sure the City fully understands the full scope of the project, the Planning and Development Department may request additional **information** prior to the issuance of a permit. For **further** information visit us on-line at www.portlandmaine.gov, stop by the Building Inspections office, room 315 City Hall or call 874-8703.

I hereby certify that I **am** the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative **shall** have the authority to enter **all** areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

Signature of applicant: <u>Stella Hernandez, member</u>	Date: <u>2.27.06</u>
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This is **not** a permit; you may not commence **ANY** work until the permit is issued.

THIS IS NOT A BOUNDARY SURVEY

This copyrighted document expires 04-04-08. Reproduction and/or dissemination after this date is unauthorized.

MORTGAGE INSPECTION OF: DEED BOOK 15124 PAGE 284 COUNTY Cumberland
PLAN BOOK --- PAGE --- LOT ---

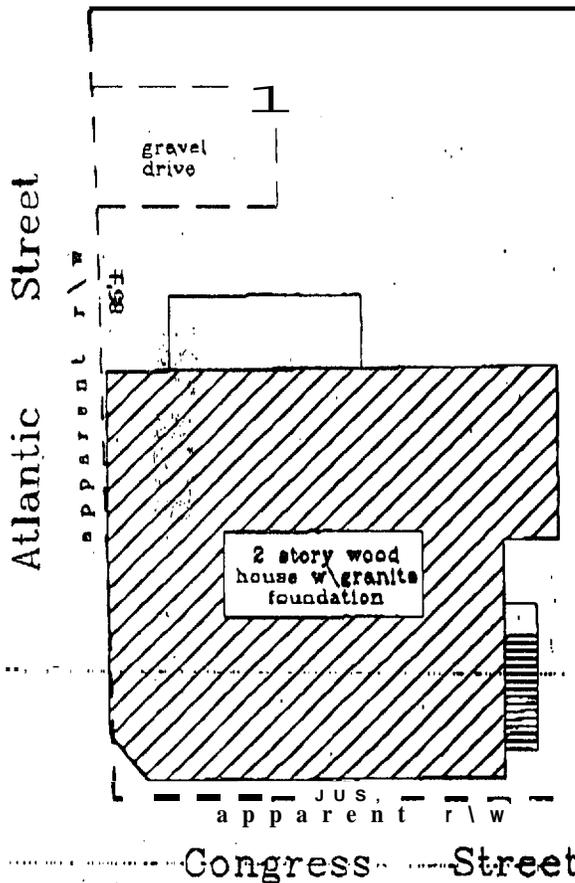
ADDRESS: 100 Congress Street, Portland, Maine

Job Number: 548-77

Inspection Date: 01-04-05

Scale: 1" = 20'

'Buyer: Fixed Gear, LLC.
Seller; Roger J. Trettel



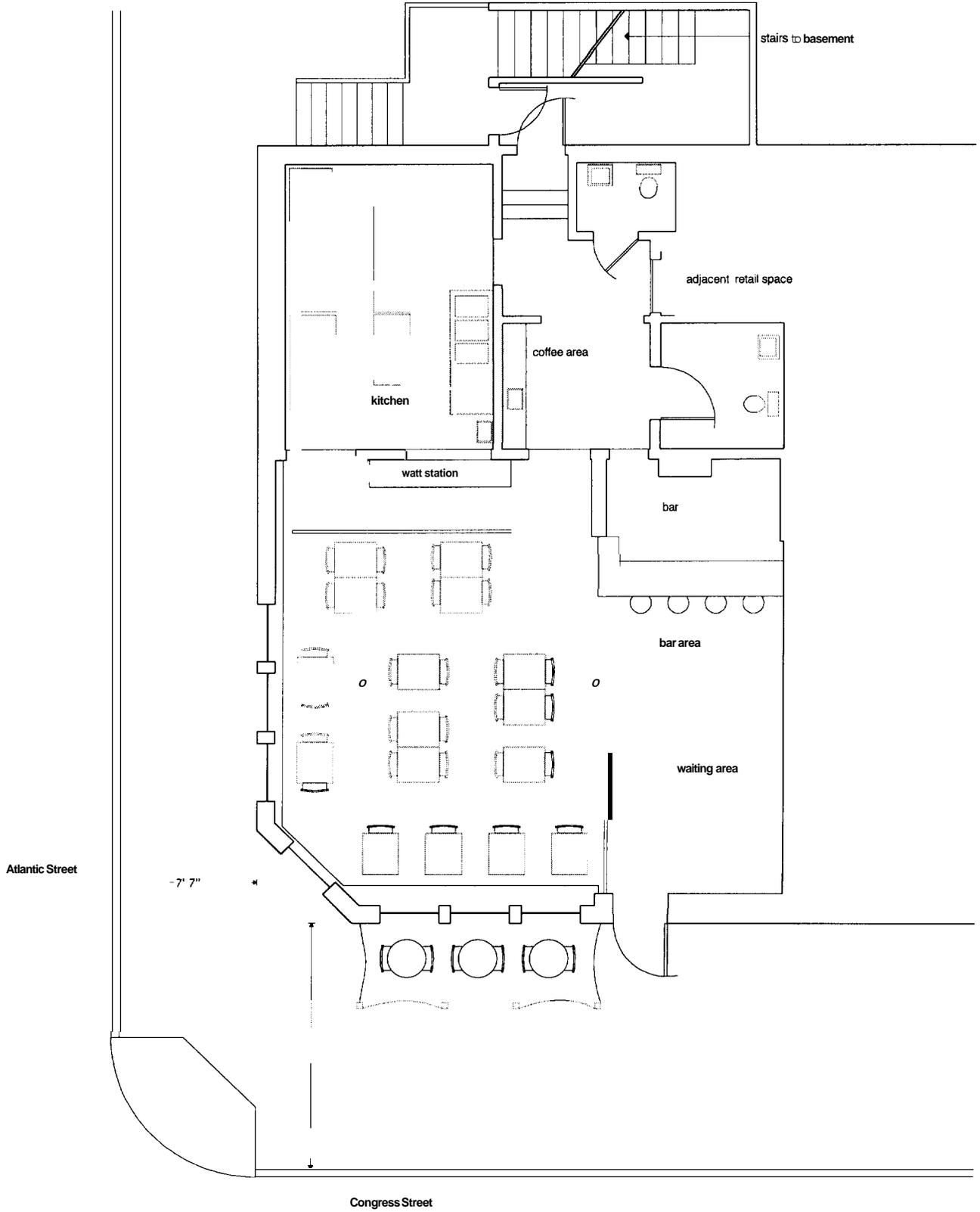
[Handwritten signature]

As delineated on the Federal Emergency Management Agency Community Panel:

The structure does not fall within the special flood hazard zone.
The land does not fall within the special flood hazard zone.
A wetlands study has not been performed.

Livingston-Hughes
Professional Land Surveyors
88 Guinea Road
Kennebunkport, Maine 04048
207-967-9761 phone 207-967-4831 fax
www.livingston-hughesurveyors.com

THIS SKETCH IS FOR MORTGAGE PURPOSES ONLY



ACORD CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)
03/01/2006

PRODUCER (207)774-6257 FAX (207)774-2994
Clark Associates
2385 Congress Street
P O Box 3543
Portland, ME 04104

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

INSURED Bar Lola, LLC
100 Congress Street
Portland, ME 04101

INSURERS AFFORDING COVERAGE		NAIC #
INSURER A	Travelers Insurance Co.	39357
INSURER B		
INSURER C		
INSURER D		
INSURER E		

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSF LTR	DD'1 ISRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS	
A		GENERAL LIABILITY <input checked="" type="checkbox"/> COMME <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GENL AGGREGATE LIMIT APPLIES PER <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	TO BE DETERMINED	03/01/2006	03/01/2007	EACH OCCURRENCE	\$ 1,000,000
		DAMAGE TO RENTED PREMISES (Ea occurrence)				\$ 50,000	
						MED EXP (Any one person)	\$ 5,000
						PERSONAL & ADV INJURY	\$ 1,000,000
						GENERAL AGGREGATE	\$ 2,000,000
						PRODUCTS - COMP/OP AGG	\$ 2,000,000
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT	\$
						OTHER THAN EA ACC	\$
						AUTO ONLY AGG	\$
		EXCESS UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> DEDUCTIBLE <input type="checkbox"/> RETENTION \$				EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
							\$
		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? *yes, describe under SPECIAL PROVISIONS below				WC STATUTORY LIMITS	OTHER
						E L EACH ACCIDENT	\$
						E L DISEASE - EA EMPLOYEE	\$
						E L DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS/ LOCATIONS/ VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT/ SPECIAL PROVISIONS
 Location of Property: 100 Congress Street, Portland, ME.
 City of Portland, ME. is listed as Additional Insured on General Liability Policy for sign and outside dining permit.

City of Portland, ME.
389 Congress Street
Portland, ME 04101

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL _____ DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE
Christine Clark Williams/BSL *Christine Clark Williams*

IMPORTANT

If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

If SUBROGATION **IS** WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

DISCLAIMER

The Certificate of Insurance on the reverse side of this form does not constitute a contract between the issuing insurer(s), authorized representative or producer, and the certificate holder, nor does it affirmatively or negatively amend, extend or alter the coverage afforded by the policies listed thereon.



Outdoor Seating/ Dining On Private and/or City Property

Permits are required for expanding eating facilities (tables and chairs) to the outside whether it is on private and/or City Property. The fee is based on the cost of work (which in most cases would be less than \$1,000 or, a fee of **\$75.00**). The permit is good for one year and covers the time period April 15th thru September 30th of that same year. **The permit must be renewed each year prior to commencing the activity.**

All of the following information is required and must be submitted. You **will** also be required to fill out an Outdoor Seating Permit Application.

A plot plan is required and must include:

- A drawing of the lot, where the building sits on the lot along with the lot and building dimensions
- The dimensional setback from the sidewalk to the building
- The location of the street, and if it's a corner lot, the intersecting streets
- The sidewalk along with its width and curbing location
- The location of the table and chair placement

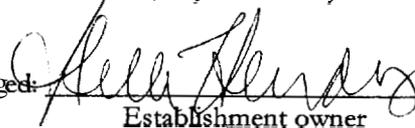
Additional requirements include:

- The tables and chairs need to be placed on the sidewalk in such a manner as to allow the free and safe passage of pedestrian traffic. If the placement of the tables and chairs creates a public safety hazard, the municipality may require ~~them~~ to be removed or relocated to a more suitable location.
- The sidewalk area where the tables and chairs are located must be kept neat and free from litter and debris.
- You are required to produce and maintain public liability insurance coverage in an amount of not less than three hundred thousand (\$300,000) combine single limit for bodily injury, death and property damage. If the tables and chairs are on City property, the City **will** need to be named as ~~additional insured~~
- No food shall be prepared outside.
- If alcohol is to be served, you **will** need to notify the City's Business Licensing Office in room 203 of City Hall or call 874-8557. Additionally, State law requires that any outdoor area serving alcohol be segregated from the rest of the public.
- If the seating area is located on City Property, the owner of the establishment will need to sign the following indemnifying statement.

Conditions for Sidewalk Occupancy Permit

Written consent and agreement relating to occupancy of the City of Portland sidewalk in the front, side, and or rear of the building at the stated location: 100 Congress Street; in Portland, Maine, by the owner of the establishment being: Bar Lola, LLC, doing business as: Bar Lola, hereby, to the fullest extent permitted by law, shall defend, indemnify and hold harmless the City of Portland, its officers and employees, from and against all claims, damages, losses and expenses, just or unjust, including, but not limited to costs of defense and attorney's fees, arising out of the establishment's occupancy of the sidewalk, provided that any such claims, damage, loss or expense (1) is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property including the loss of use there from, and (2) is caused in whole or in part by any negligent act or omission of the establishment, anyone directly or indirectly employed by it, or anyone for whose act it may be liable.

Signed and acknowledged:


Establishment owner

Date:

7-27-06

CITY OF PORTLAND, MAINE
ZONING BOARD OF APPEALS

Elizabeth Bordowitz, Chair
Lee Lowry III, Secretary
William Nelenki, Jr.
Andrew Braceras
Sam Sivovios
Julie Brady
Peter Clifford

December 10, 1999

Roger Trettle
42 North Street
Portland, ME 04101

RE: 100 Congress Street
CBL: 016-D-001
ZONE: ~~016-D-001~~ Zone
B-1

previous approval

Dear **Mr. Trettle**;

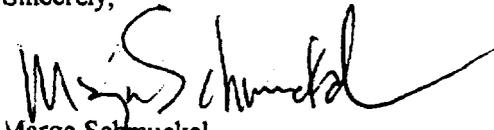
As you know, at its December 9, 1999 meeting, the Board of **Appeals** voted 6-0 to grant allowing for two commercial units, one to **be** retail and the second to be **a** coffee shop, as outlined under Section 14-163, B-1 Zone.

Enclosed please find **a copy's** of the Board's decision.

It will now be **necessary** for **you** to come to this **office** and **apply** for a change of use permit. **This** permit will indicate that it is changing a **variety** store to two units, one to be retail **and** the second to be **a coffeeshop** (restaurant). We will require **a** site plan showing parking and complete floor plans with dimensions **and a** set of construction plans should you do any interior renovations. **A** cost of a change of use is \$30.00.

Should **you** have **any** questions regarding this **matter**, please do not hesitate to contact either myself or Nadine Williamson, Office Manager.

Sincerely,



Marge Schmuckal
Zoning Administrator

1S/nbg
enclosure

C: Area 1 (Arthur Rowe, David Caddell & Jeannie Bourke)

City of Portland, Maine - Building or Use Permit Application 389 Congress Street, 04101, Tel: (207) 874-8703, FAX: 874-8716

100 Congress Street
 Lessee/Buyer's Name: John Roger Trettel
 Phone: 774-7525

42 North Street, Portland ME 04101
 Address: Phone: Business Name:

Contractor Name: Address: Phone:

Past Use: Proposed Use: Commercial
 COST OF WORK: \$ 3 PERMIT FEE: \$ 3

Commercial
 FIRE DEPT. Approved Denied
 INSPECTION: Use Group: *MT* Type: *30*

Proposed Project Description: Signature: *HHM* Signature: *2/16/01*
 PEDESTRIAN ACTIVITIES DISTRICT (P.A.D.)

Change of Use
 Action: Approved Approved with Conditions Denied

Conversion of existing retail inot to super ~~st~~ commercial
 Spaces.

Permit Taken By: Gayle Date Applied For: October 30, 2000 GG
 Signature: Date:

1. This permit application does not preclude the Applicant(s) from meeting applicable State and Federal rules.
 2. Building permits do not include plumbing, septic or electrical work.
 3. Building permits are void if work is not started within six (6) months of the date of issuance. False informa-
 tion may invalidate a building permit and stop all work.

MA MINOR SITE \$400.00

CERTIFICATION
PERMIT ISSUED WITH REQUIREMENTS

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit

SIGNATURE OF APPLICANT: ADDRESS: DATE: October 31 2000 PHONE:

NEED TO BE FILLED IN CHANGE OF WORK, TITLE PHONE:

White-Permit Desk Green-Assessor's Canary-D.P.W. Pink-Public File Ivory Card-Inspector

Permit No: **010123**

Permit Issued: FEB 22 01

Zoning: *B1* CBL: 016 D001

Zoning Approval: *2/16/01*
 Special Zone of Reviews: *with conditions*
 Shoreland
 Wetland
 Flood Zone
 Subdivision
 Site Plan maj Minor Dmm

Zoning Appeal
 Variance
 Miscellaneous
 Conditional Use
 Interpretation
 Approved *12/9/99*
 Denied

Historic Preservation
 Not in District or Landmark
 Does Not Require Review
 Requires Review

Action:
 Approved
 Approved with Conditions
 Denied

Date: *[Signature]*

PERMIT ISSUED WITH REQUIREMENTS
 CEO DISTRICT **1**

J. Roger Trettel

**100 Congress Street
Portland, Maine 04101**

Site Plan Review

Written Statement

The following written statement is prepared in compliance with Portland Code Section 14-525 (c). The project is being proposed by J. Roger Trettel of **42 North** Street, Portland, Maine **04101**, who is the owner **of** the property at 100 Congress Street, Portland, Maine 04101. The project involves the conversion of **an** existing retail convenience store into two separate commercial spaces: (1) an approximately **600** square foot retail space, and (2) an approximately 1200 square foot café/restaurant space. The project has already been presented to the Zoning Board of Appeals, which has approved the project in a 6-0 vote. The owner has also already procured a building permit to perform renovations on the space at his **risk**, based **on** the expectation that the proposed change of use would ultimately be approved.

- 1). Proposed uses: **As** described above, the space has been divided into two spaces – one for retail use, the other for café/restaurant use. The building has two existing residential units on the second floor, but no additional residential units are proposed. The original retail convenience store contained a fully operational commercial kitchen which contains commercial wash tubs, gas grill, **and** exhaust hood.
- 2). Land and floor area: The existing lot is approximately 4061 square feet; existing building is 1814 square feet.
- 3). **No** existing or proposed easements or other burdens are now existing or to be placed on the property **as part** of this proposal.
- 4). The development will generate miscellaneous rubbish related to the operation of a commercial retail space and restaurant/café. Currently it is anticipated that a small dumpster will be stored on site behind the existing building and such debris will be disposed of by a commercial rubbish collector.
- 5). The existing building is served by city sewer, water, and paved streets. No improvements to these facilities are required.
- 6). The site is level and covered with the existing building and an approximately 35 x **45** foot area of **grass** and gravel driveway. The site is currently well drained and stormwater **runs** into the existing storm drain system along Atlantic and Congress Streets. No stormwater management plan is required **as** there is no proposed change to the existing site conditions.

J.R. Trettel
100 Congress Street Site Plan Review Written Statement
Page 2

- 7). The proposed project will require additional interior renovations to complete. No other construction activities on the outside of the building are required.
- 8). No other state or federal regulatory approvals are required.
- 9). The majority of the building renovations have been completed and minimal additional costs are anticipated. The owner currently owns the property in fee with no mortgages or liens. The owner is financially solvent and fully capable of completing the **final** renovations to complete the project.
- 10). Attached is the purchase and sale agreement indicating ownership of the property.
- 11). No unusual natural areas, wildlife and fisheries habitats, or archaeological sites are located on or near the project site.
- 12). Submission drawings not available in electronic format.
- 13). Not applicable.

CITY OF PORTLAND, MAINE
ZONING BOARD OF APPEALS

Elizabeth Bordowitz, Chair
Lee Lowry III, Secretary
William Neleski, Jr.
Andrew Braceras
Sam Sivovlos
Julie Brady
Peter Clifford

December 10, 1999

Roger Trettle
42 North Street
Portland, ME 04101

RE: 100 Congress Street
CBL: 016-D-001
ZONE: R-3 Zone

Dear Mr. Trettle;

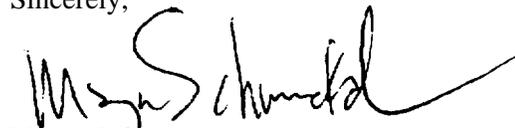
As you **know**, at its December 9, 1999 meeting, **the Board of Appeals voted 6-0 to grant** allowing for two commercial units, one to be retail and the second to be a coffee shop, **as** outlined under Section **14-163, B-1** Zone.

Enclosed please find a copy's of the Board's decision.

It will now be necessary for you to come to this office and apply for a change of use permit. **This permit will** indicate that **it** is changing **a** variety store to two units, one to **be** retail **and** the second to **be** a coffee shop (restaurant). We will require **a** site plan showing parking and complete floor plans with dimensions and a set of construction plans should you do any interior renovations. **A** cost of a change of use is **\$30.00**.

Should you have any questions regarding this matter, please do not hesitate to contact either myself or Nadine Williamson, Office Manager.

Sincerely,



Marge Schmuckal
Zoning Administrator

MS/nbg
Enclosure

CC: Area 1 (Arthur Rowe, David Caddell & Jeannie **Bourke**)