

Fire Prevention Officer Ben Wallace
Portland Fire Department
380 Congress St.
Portland, Maine 04101

April 2, 2008

RE: Fire Inspection Violations, 17 Atlantic St

Officer Wallace,

I recently spoke with Inspector Kevin McGuire regarding the fire code violations found at my property at 17 Atlantic St, in Portland. Inspector McGuire was very helpful in his explanation of these violations and the steps I should take to remedy these matters. I appreciate the importance Portland's Fire Department places upon the safety of our multi-unit housing and will move to bring my home into compliance.

To that end, I am submitting the following Plan of Action for your approval.

Violation	Action to be taken	Completion Date
1. Fire Doors required on all 3 units.	Install 1-hour Fire door and frame with closed hinges in Unit 1	prior to 9/1/2008
	Install 1-hour fire doors and frame with closed hinges in Unit 2 and Unit 3	prior to 9/1/2009
2. Obstructed egress Floor 2 door Floor 1 door	Door to be replaced obstruction removed	prior to 9/1/2008 immediately
3. clearance protection	curtain removed	immediately

I appreciate the opportunity to address these violations in phases as my time and budget allows. Please feel free to contact me if you have any questions or concerns.

Sincerely,

Markos Miller
17 Atlantic St.
Portland, ME 04101

807-2681

CC: Fire Inspector Kevin McGuire