Form # P 04

DISPLAY THIS CARD ON PRINCIPAL FRONTAGE OF WORK

CITY OF PORTLAND

Please Read Application And Notes, If Any, Attached

E

Permit Number: 040222

epting this permit shall comply with a

This is to certify that

Potter Scott/n/a

has permission to

Replacement of 12'6" x 16' recop deck and additional 20' x and deck.

m or

SEP 1 4 2004

AT 35 Melbourne St

L 015 C022001

ne and of the ances of the City of Portland regulating

of buildings and she tures, and of the application on file

provided that the person or persons, of the provisions of the Statutes of Natheronautrion, maintenance and uthis department.

Apply to Public Works for street line and grade if nature of work requires such information.

n ication inspect in must git and with a permission procubility this is ding or the three diagrams. It is not to be a set of the set

ration

A certificate of occupancy must be procured by owner before this building or part thereof is occupied.

OTHER REQUIRED APPROVALS

Fire Dept. Af 4 pm

Health Dept.

Appeal Board_

Other

epartment Name

PENALTY FOR REMOVING THIS CARD

					To affect	Milit is			
_	of Portland, Maine Congress Street, 04101	•)11	rmit No: 04-0232	Issue Date:	`.	CBL: 015 CO	22001
Location	on of Construction:	Owner Name:		Owne	er Address:			Phone:	
35 M	elbourne St	Potter Scott	7751966	35 N	Melbourne St#	1		207-797-8	3661
Busine	ss Name:	Contractor Name	:	Contr	actor Address:			Phone	
n/a		n/a		n/a l	Portland				
Lessee	/Buger's Name	Phone:		Perm	it Type:				Zone:
n/a		n/a		Alt	erations - Mult	i Family			Zone: R6
Past Us	se:	Proposed Use:		Permit Fee: Cost of W		Cost of Work:			7
Cond	ominium	Condominium	/ Replacement of			\$25,000.	00) 1	
12'6" x 16' roo additional 20' x				FIRE	E DEPT:	Approved	NSPECTION SERVICE STREET	', \	Type: 5.75
_	led Project Description:	milly Condo	5		. 1		(Hd I Umr
Repla	acement of 12'6" x 16' roo	oftop deck and addition	al 20' x 15' deck.	Signature: Signature Signature PEDESTRIAN ACTIVITIES DISTRICT (P					
					_				Desired
				Actio	on: Approve	ed [] Appro	ved w/Con	iditions	Denied
				Signa	nture:		Da	te:	
Permit gg_	Taken By:	Date Applied For: 03/10/2004			Zoning	Approval			
1. 7	This permit application do	oes not preclude the	Special Zone or Rev	iews	ews Zoning Appeal			Historic Pres	ervation
A	Applicant(s) from meeting Federal Rules.	-	Shoreland		Variance			Not in Distric	t or Landmark
2. Building permits do not include plumbing, septic or electrical work.		Wetland		Miscellaneous			Does Not Require Review		
3. Building permits are void if work is not started within six (6) months of the date of issuance.		☐ Flood Zone		Conditional Use			Requires Review		
	False information may invalidate a building permit and stop all work		Subdivision	(=	[Interpreta	tion		Approved	
			Site Plan & Xev	For	Approved	1		Approved w/0	Conditions
			Maj Minor Mi	M 🗆	Denied			Denied	
			Date: 2	2/2	Date:		Date:		
				~/04			•		

CERTIFICATION

I hereby certify that I am the owner of record of the named property, or that the proposed work is authorized by the owner of record and that I have been authorized by the owner to make this application as his authorized agent and I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in the application is issued, I certify that the code official's authorized representative shall have the authority to enter all areas covered by such permit at any reasonable hour to enforce the provision of the code(s) applicable to such permit.

SIGNATURE OF APPLICANT	ADDRESS	DATE	PHONE
RESPONSIBLE PERSON IN CHARGE OF WORK, TITLE	DATE	PHONE	

Permit No: Date Applied For: CBL: City of Portland, Maine - Building or Use Permit 04-0232 03/10/2004 015 C022001 389 Congress Street, 04101 Tel: (207) 874-8703, Fax: (207) 874-8716 Location of Construction: Owner Name: Owner Address: Phone: 35 Melbourne St Potter Scott 35 Melbourne St #1 207-797-8661 **Business Name:** Contractor Name: Contractor Address: Phone n/a n/a n/a Portland Lessee/Buyer's Name Phone: Permit Type: n/a n/a Alterations - Multi Family Proposed Use: **Proposed Project Description:** Condominium / Replacement of 12'6" x 16' rooftop deck and Replacement of 12'6" x 16' rooftop deck and additional 20' x 15' additional 20' x 15' deck. deck. **Dept:** Zoning **Status:** Approved with Conditions Reviewer: Marge Schmuckal Approval Date: 03/25/2004 Ok to Issue: Note: 3/24/04 question on height and open outside, exterior stairs - left message with David Leasure 3/25/04 He will fax me a letter - the height is 45' to top of structural beam and the open, exterior stair exists it is being rebuilt up to current codes. - He will apply for a site plan exemption 1) It is understood that the new building height is 45 feet from average grade to the highest point of the strucutral flat roof beam. YOU WILL BE REQUIRED TO VERIFY THIS HEIGHT TO THE CODE ENFORCEMENT OFFICE IN THE FIELD AT THE TIME OF CONSTRUCTION. 2) This is NOT an approval for an additional dwelling unit. You SHALL NOT add any additional kitchen equipment including, but not limited to items such as stoves, microwaves, refrigerators, or kitchen sinks, etc. Without special approvals. 3) This property shall remain a four (4) family dwelling condominiums. Any change of use shall require a separate permit application for review and approval. 4) This permit is being approved on the basis of plans submitted. Any deviations shall require a separate approval before starting that 09/14/2004 Dept: Building **Status:** Approved with Conditions Reviewer: Mike Nugent **Approval Date:** Note: Ok to Issue:

Dept: Fire Status: Approved Reviewer: Lt. MacDougal Approval Date: 04/06/2004 Note: Ok to Issue: ✓

1) The structural alterations as prescribed by Helen Watts P.E. Must be verified prior to the commencement of framing of the project.

Comments:

4/13/2004-mjn: Left a message with the designer, this is an additional floor and in 5B construction this will require additional fire protection work.

9/14/2004-min: Deemed to comply with Mezzanine requirements (section 505) not considered and additional floor.

Spiral Stair not part of this permit.

VERY IMPORTANT! Mjn

All Purpose Building Permit Application

If you or the property owner owes real estate or personal property taxes or user charges on any property within the City, payment arrangements must be made before permits of any kind are accepted.

Location/Address of Construction: 35	MELBOU	WE STREET,	PIL	O, ME unit		
Total Square Footage of Proposed Structu 206 SF ENCUSED	ure	Square Footage of Lot	<u>5</u> F	. A3		
Tax Assessor's Chart, Block & Lot Chart# Block# Lot#	Owner: Scott	POTTER		Telephone: 797-8661		
Lessee/Buyer's Name (If Applicable)	telephone: DAULD L 1344 WI	name, address & EASUILE -ARCHIT ASHIJATU AUE JD, ME 04103	= W	ost Of ork: \$ 25,000		
Current use: CONDO (RESIDENTIAL) If the location is currently vacant, what was prior use: N/A Approximately how long has it been vacant: N/A Proposed use: ROOFTOP RECREATIONAL Project description: PROJECT LICUMES REPLACEMENT OF EXIST ROOF PECK! WI ENCOSED STRUCTURE W/ ADDITIONAL OPEN DECK AREA. 20 X 15						
Contractor's name, address & telephone: Why UNKERNER AT THIS TIME Who should we contact when the permit is ready: DAUD WASHING - 797-866 Mailing address: 1344 WASHINGTON AVOIDE PONTULA, ME. OH 103 We will contact you by phone when the permit is ready. You must come in and pick up the permit and review the requirements before starting any work, with a Plan Reviewer. A stop work order will be issued and a \$100.00 fee if any work starts before the permit is picked up. PHONE:						

IF THE REQUIRED INFORMATION IS NOT INCLUDED IN THE SUBMISSIONS THE PERMIT WILL BE AUTOMATICALLY DENIED AT THE DISCRETION OF THE BUILDING/PLANNING DEPARTMENT, WE MAY REQUIRE ADDITIONAL INFORMATION IN ORDER TO APROVE THIS PERMIT.

I hereby certify that I am the Owner of record of the named property, or that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as his/her authorized agent. I agree to conform to all applicable laws of this jurisdiction. In addition, if a permit for work described in this application is issued, I certify that the Code Official's authorized representative shall have the authority to enter all areas covered by this permit at any reasonable hour to enforce the provisions of the codes applicable to this permit.

		1.7	1		
Signature of applicant: `	.),		Date: 2	2/10/02/	
organizate of applicant.		*	Dale.	3/10/04	

This is NOT a permit, you may not commence ANY work until the permit is issued.

If you are in a Historic District you may be subject to additional permitting and fees with the Planning Department on the 4th floor of City Hall

G PERMIT INSPECTION PROCEDURES

Please call <u>874-8703</u> or <u>874-8693</u> to schedule your inspections as agreed upon

Permits expire in 6 months, if the project is not started or ceases for 6 months.

The Owner or their designee is required to notify the inspections office for the following inspections and provide adequate notice. Notice must be called in 48-72 hours in advance in order to schedule an inspection:

By initializing at each inspection time, you are agreeing that you understand the inspection procedure and additional fees from a "Stop Work Order" and "Stop Work Order Release" will be incurred if the procedure is not followed as stated below.

A Pre-construction Meeting will take place upo	n receipt of your building permit.						
Footing/Building Location Inspection:	Prior to pouring concrete						
Re-Bar Schedule Inspection:	Prior to pouring concrete						
Foundation Inspection:	Prior to placing ANY backfill						
Framing/Rough Plumbing/Electrical:	Prior to any insulating or drywalling						
use.	Final/Certificate of Occupancy: Prior to any occupancy of the structure or use. NOTE: There is a \$75.00 fee per inspection at this point.						
Certificate of Occupancy is not required for certain you if your project requires a Certificate of Occupatinspection If any of the inspections do not occur, the	ancy. All projects DO require a final ne project cannot go on to the next						
phase, REGARDLESS OF THE NOTICE OR CCERIFICATE OF OCCUPANICES MI BEFORE THE SPACE MAY BE OCCUPIED							



October 8, 2003

Mr. Scott Potter 35 Melbourne Street Portland, Maine 04101

Re: Structural Design – Rooftop Deck 35 Melbourne Street, Portland, Maine CME Project No. 03-068

Dear Mr. Potter:

At your request, I reviewed the roof structure of the building at 35 Melbourne Street in Portland, Maine. I visited the building on October 7, 2003. The building is a 3-story, multi-unit apartment building. The building is approximately 90 years old, and was renovated various times.

The roof is a multi-level flat roof and gable with asphalt/fiberglass and rubber membrane roofing. A roof deck has been designed by David Leasure of David Leasure Architects for part of this roof. George Austin of Austin and Sons Roofing was at the building today due to a roof leak. The roof is being removed from the area of the roof deck. Dave, George, and I looked at the condition of the roof and looked at the roof framing to determine the best way to support the roof deck loads, so that the roof leak can be addressed while preparing the roof for the installation of the designed deck structure. The deck structure can then be built without disturbing the rooofing next spring.

The attached sketch shows the framing sizing. I am forwarding this letter to Dave so he can update his drawings as needed, and have called George with the beam sizing so that the roofing can be installed speedily over the added support framing.

We also discussed roof ventilation of the existing deck. Mildew was visible on some of the framing that was exposed when the sheathing was removed. The roof framing generally appears to be in good condition where probed, but the high-moisture conditions causing mildew will eventually cause rot to deteriorate the strength of the wood framing. This deck should be ventilated to prevent a buildup of moisture in the framing. George plans to install 2-inch diameter round vents by sawing through the side framing. This will improve the ventilation of the deck. We also discussed adding two mushroom-cap-type ventilators near the peak of the gabled roof where the original gable end vent was removed. The front gable end vent remains as it was.

October 8, 2003 Page 2

Thank you for giving us the opportunity to be of service to you again.

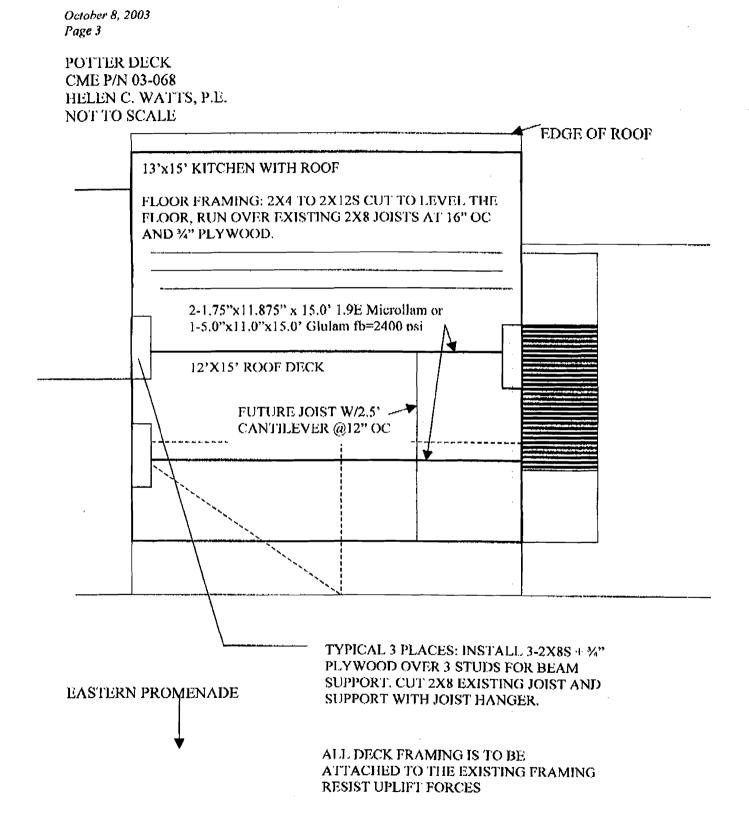
Yours truly,

Helen C. Watts, P.E. Project Engineer

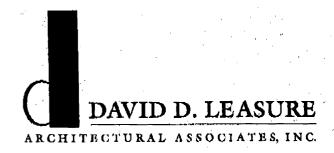
HCW/

Fax to: George Austin, Austin and Sons Roofing, 693-5078 E-mail to: David Leasure, Architect

J:\DATA\Projects\Proj03\Potter03-068 ltr.doc



FROM: DAVID D. LEASURE - ARCHITECTS



TO: Mr, Mike Nugent - Code Enforcement Officer
City of Portland, Maine
389 Congress Street
Portland, Maine 04101

DATE: August 11, 2004

NO. OF PAGES INCL. COVER SHT. 1

FAX. (207) 874-8716

SUBJECT: 35 Melbourne Street (Map 15, Lot 22): BOCA Code interpretation

MEMORANDUM:

Dear Mike:

Per our discussion today regarding the above referenced 3 story condominium complex and the roof top deck replacement and enclosure, it is our interpretation that the 208 s.f. enclosed area to be constructed on the existing roof meets the definition of a mezzanine per BOCA-1999; Section 505 and therefore would be permitted to be constructed of Type 5, unprotected wood framed construction as detailed on the drawings dated April 1, 2003 and revised March 2, 2004. The rooftop addition, per BOCA-1999; Section 505 will not contribute to the building height or area limitation and will therefore not require a fire protection (sprinkler) system. Furthermore, the mezzanine area is not required to be open to the floor below since the maximum occupancy load is by BOCA-1999 code equal to 2.63 persons but in no way may exceed 10 persons.

Likewiso, the occupant load of the enclosed area at 208 s.f. and the unenclosed deck area at 318 s.f. supports an provides for an occupancy load of 526 s.f./200 gross s.f. per person = 2.63 persons per BOCA-1999 but the entire rooftop area would be limited to a maximum occupancy load of 10 or fewer persons to per permitted to be constructed with a single exit.

Please consider this interpretation and contact me if you would like to discuss it further.

Best Regards,

David D. Leasure DDL/tl

cc: Scott Potter File

This facsimile may constitutes a privileged communication or otherwise confidential material. If you receive this facsimile in error or any part of the transmission is not received, please contact the sender at (207) 797-8661.

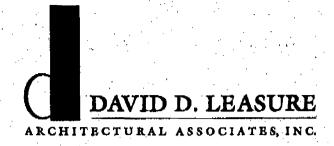
Wpwin80/Data/Potter_RoofDeck_Fax

Page 1 of 1

COMMERCIAL • RESIDENTIAL • PLANNING • CONSULTING

1344 WASHINGTON AVENUE PORTLAND, MAINE 04103 (207) 797-8661 FAX (207) 797-8533

TELEFAX TRANSMITTAL



TO: Ms. Marge Schmuckel - Director of Planning
City of Portland, Maine
389 Congress Street
Portland, Maine 04101

DATE: March 26, 2004

NO. OF PAGES INCL. COVER SHT. 1

FAX. (207) 874-8716

SUBJECT: 35 Melbourne Street (Map 15, Lot 22): Project Clarifications

MEMORANDUM:

Dear Marge:

Thank you for contacting me yesterday regarding the above referenced project. Below please find the clarifications in regards to the above mentioned project as discussed in our phone conversation yesterday, March 26, 2004. They are as follows:

- 1. An existing roof deck currently exists which will be removed and replaced with the new roof deck enclosure as set forth on the drawings prepared by my office and dated March 2, 2004
- The new exterior wood stair to the roof enclosure will be a replacement stair. A existing wood framed stair is currently in place and will be replaced to meet current code requirements.

3. The project requires application for site plan review and or an exemption if the area of the structure is less than 500 s.f.

Please contact me If you need any additional information.

Best Regards,

David D. Leasure

DDL/II

cc: Scott Potter

CITY OF PORTLAND, ME

MAR 2 6 2004

This facsimile may constitutes a privileged communication or otherwise confidential material. If you receive this facsimile in error or any part of the transmission is not received, please contact the sender at (207) 797-8661.

Wpwin80/Data/Potter_RoofDeck_Fax

Page 1 of 1

COMMERCIAL • RESIDENTIAL • PLANNING • CONSULTING
1344 WASHINGTON AVENUE PORTLAND, MAINE 04103 (207) 797-8661 FAX (207) 797-8533

TRANSMITTAL COVER SHEET

DATE: March 10, 2004



TO: City of Portland - Code Enforcement Dept.
389 Congress Street

Portland, Maine 04101

Project: Roof Deck Project for

Mr. Scott Potter

35 Melbourne Street Portland, Maine 04101

TRANSMITTAL:

Copies	Date	Description	Action Code
1 Set	3/2/04	Revised Roof Deck Construction Drawings (C-200, A-200, A-400, A-500)	E
1 Set	3/2/04	Construction drawing reductions (11x17)	E

Action A. Action Indicated on transmitted item.

D. For Signature & forwarding as noted below

B. No Action Required.

E. See Remarks below.

C. For Signature & return to this office.

SUBJECT: Roof Deck Project: Building Permit Submission

MEMORANDUM:

Dear Sir/Madam:

Enclosed please find submission materials to obtain a building permit for the above referenced project. Please contact me if you require additional information.

Best Regards,

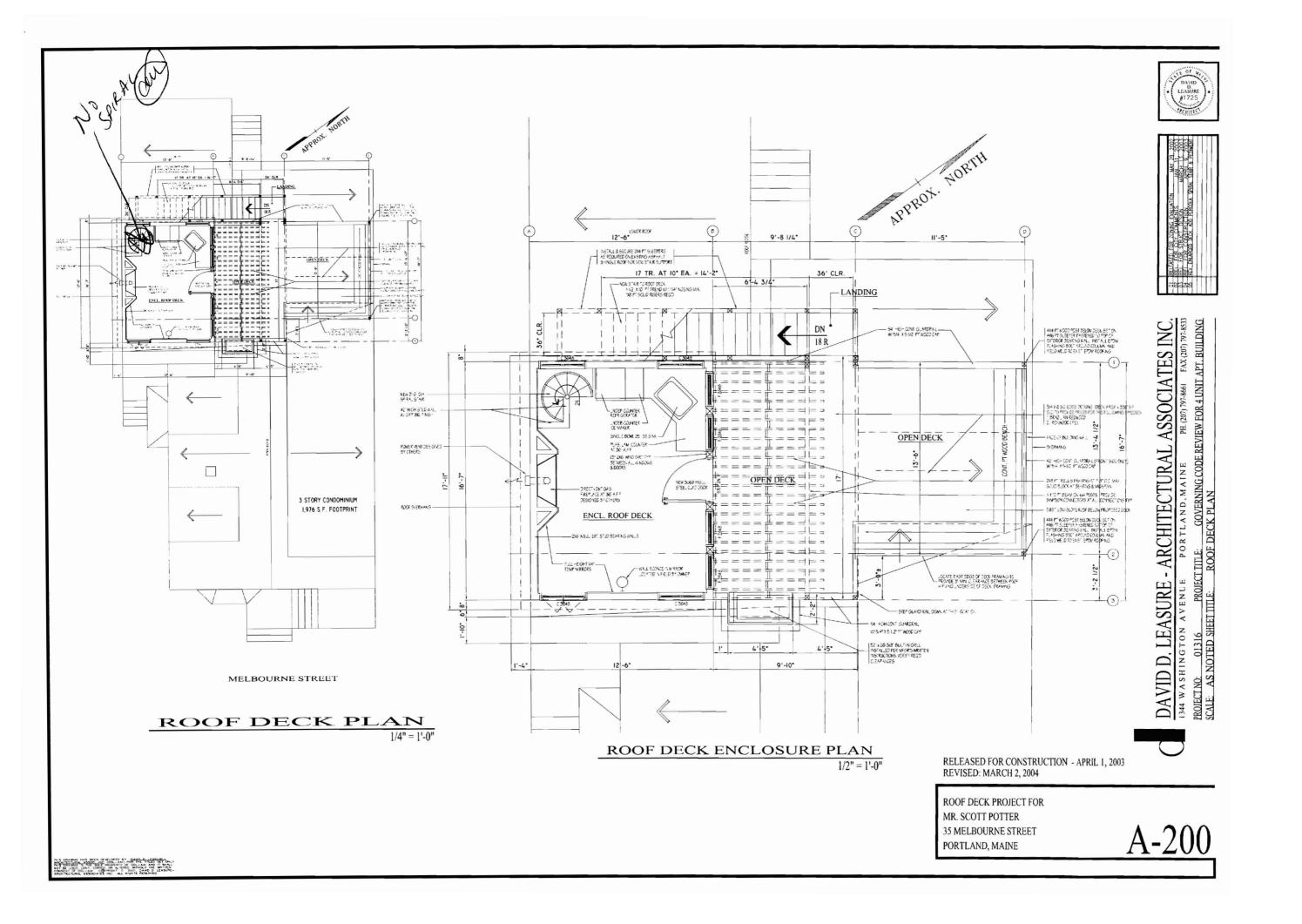
DAVID D. LEASURE - 1344 WASHINGTON AVENUE

ARCHITECTURAL ASSOCIATES IN C. PORTLAND, MAINE (207) 797-8661

cc: File

Wpwin80/Data/Potter_RoofDeck_Trans

Page 1 of 1









DAVID D. LEASURE - ARCHITECTURAL ASSOCIATES INC.
1344 WASHINGTON AVENUE PORTLAND, MAINE PH. (201) 797-8661 FAX (207) 797-8533
PROJECTNO: 01316 PROJECTIFILE GOVERNING CODE REVIEW FOR 4 UNIT APT. BUILDING
SCALE: 1/2" = 1'-0" SHEETTIFLE EXTERIOR ELEVATIONS

-1/2" X 6" CEDAR CLAPBD, SIDING IX6 PTD. "PRIMELOCK" CORNER BD. TRIM — INSTALL (2) TOESPACE OPENINGS IN GUARDRAIL — FOR DRAINAGE (FRONT SIDE ONLY)

SOUTHEAST ELEVATION

4'-0°

1X4 PTD. "PRIME_OCK" TRIM-

5/6" EXT. GLUE PLY, DECKING — 2X4'S AT 16 C.C. (SLOPED CRICKET) —

.060 EPDM ROOF OVER 5/6" EXT GLUE PLY. DECKING-

4" Y:NYL 5:DING -

2X8 PT SLEEPER -

(OPPOSITE SIDE SIMILAR)

8.-4.

- 2 X 10 PT MUDSILL TYP. FLASHED AT 10P

PRICE PEDIMENT AS AN ALTERNATE

- PTD. CROWN MOLDING

- IX10 °TD "PRIMELOCK" TRIM

- 3/4" PTD MDOP_YWOOD PANEL

-.024 WHITE ALUM, FLASHING

— 1X8 PTD. "PRIMELOCK" (RIM (GLOPED)

-2X6 WCCC 5"UD WALL W/ 1/2" "LY EA. SIDE

— 024 WHITE ALIM. FLASHING W 20 YR, KYNAR FINISH — 1X4 P°D "PRIYELOCK" TRIV

NORTHEAST DECK ENCLOSURE ELEVATION 1/2" = 1'-0"

NORTHEAST ELEVATION

- 2X8 PT PERGOLA FRAMING AT 7-3/4" O.C. .024 WHITE ALUM. FLAS-ING IX PRIMELOCK PTD. PINE TRIM

- .024 WHITE ALUM, FLASHING AT ALL WINDOW & DOOR HEADS REQ'D VINYL WINDOWS AS SELECTED BY OWNER

.024 WHITE FLASHING W/ 20 YR, KYNAR FINISH

- LIMIT OF BRACING CRICKET BEYOND. SEE S DE ELEVATION - PTD. MOO PLYWOOD PANEL

- .024 WHITE ALUM. FLASHING W/ 20 YR. KYNAR FINISH -

1X4 PRIMELOCK PTD. PINE TRIM -

024 W-ITE ALUV FLASHING -5/4" X 10" CEDAR MUDSILL TY?. -

- 1X4 PTD. "PRIMELOCK" CLR. PINE TR'M

-1X10 PTD, "PRIMELOCK" CLR. P'NE TRIM

- 1X5 PTD. 'PRIMELOCK' C.R. P'NE TRIM -

- 1X10 PTD. "PRIMELOCK CLR. P'NE TRIM -

-.024 WHITE ALUM, FLAS-, ING AT ALL WADOW & DOOR HEADS REQ'D

-3070 STEEL CLAD FULL LITE DOOR -1/2 x 6" CEDAR CLAPBD. S DING -5/4" X 12" WCCD COL. BASE TRIV TYP.

--- ENGL. DECK ELEY. _EXT. DECK ELEV.

- 20. CROWN MOLDING

TOP OF ROOF ... NE BEYOND

FLUTED WOOD TRIM 1X6 °CD. 'PRIMELOCK' CORNER 305. -1/2" x 6" CEDAR CLAPBO. S'DING - 4" HIGH X 48" WIDE DRAINAGE OPENINGS

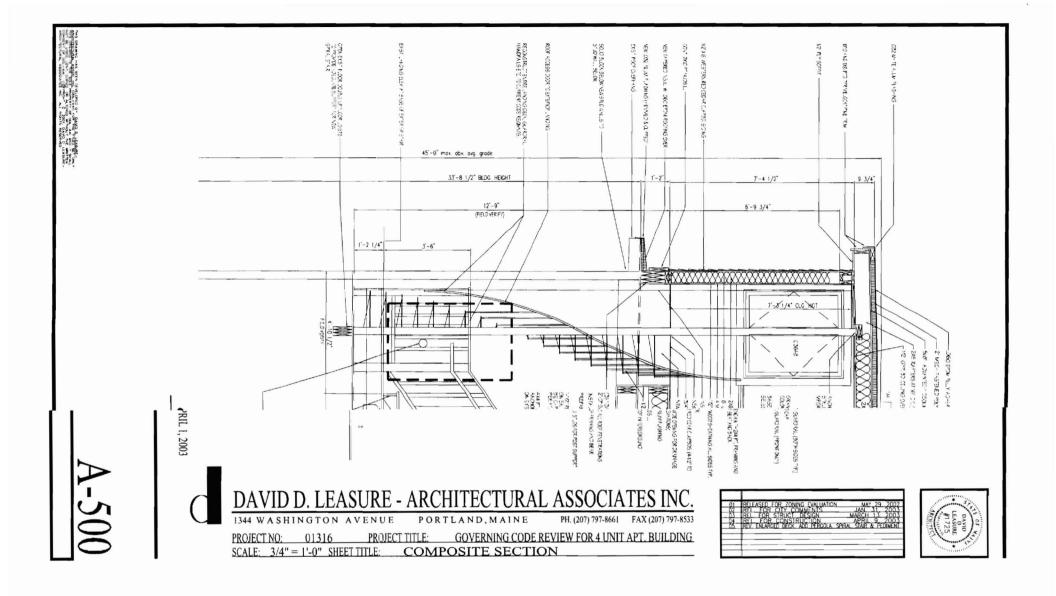
- 2X:0 PT MUCSILL -FNCL DECK FLEY

_EXT. DECK ELEV.

RELEASED FOR CONSTRUCTION - APRIL 1, 2003 REVISED: MARCH 2, 2004

-- 5/4 X G PT WOOD CAP (5LOPED -A" OWNERS' DISCRETION)

ROOF DECK PROJECT FOR MR. SCOTT POTTER 35 MELBOURNE STREET PORTLAND, MAINE







DAVID D. LEASURE - ARCHITECTURAL ASSOCIATES INC.

1344 WASHINGTON AVENUE PORTLAND, MAINE PH. (201) 197-8661 FAX (201) 197-8533

PROJECTNO. 01316 PROJECTITLE GOVERNING CODE REVIEW FOR 4 UNIT APT, BUILDING SCALE: 1"= 5'-0" SHEET TITLE: SCHEMATIC SITE PLAN

SITE DATA

- 2 TAX MAP REFERENCE: MAP 15, LOT # 22
- 3. PARCEL ZONING: R-G; RESIDENTIAL ZONE
- 4 AREA OF PARCEL = APPROX. 4,700 S.F = 0.11 ACRES
- 5. PERIMETER BOUDARY PLAN DERIVED FROM GITY TAX MAPS AND FIELD MEAGUREMENTS TO IRON RODS FOUND
- 7 SPACE & BULK REQUIREMENTS: (COMMERCIAL CORRIDOR ZONE 84)
 - ORDINANCE REQUIREMENT

 - MIN. OF AREA PER DIVELLING = 1,000 57

 - BUILDING HEIGHT 45 FT
 - MAX. LOT COVERAGE = 50%

EXIST. FRONT YARD = 5'-6" FT. (PRINCIPAL BUILDING)

MIN REAR YARD = 3'-6'
(PRINCIPAL BUILDING)

BUILDING HEIGHT - 33'-8" EXISTING LOT COVERAGE = 42%

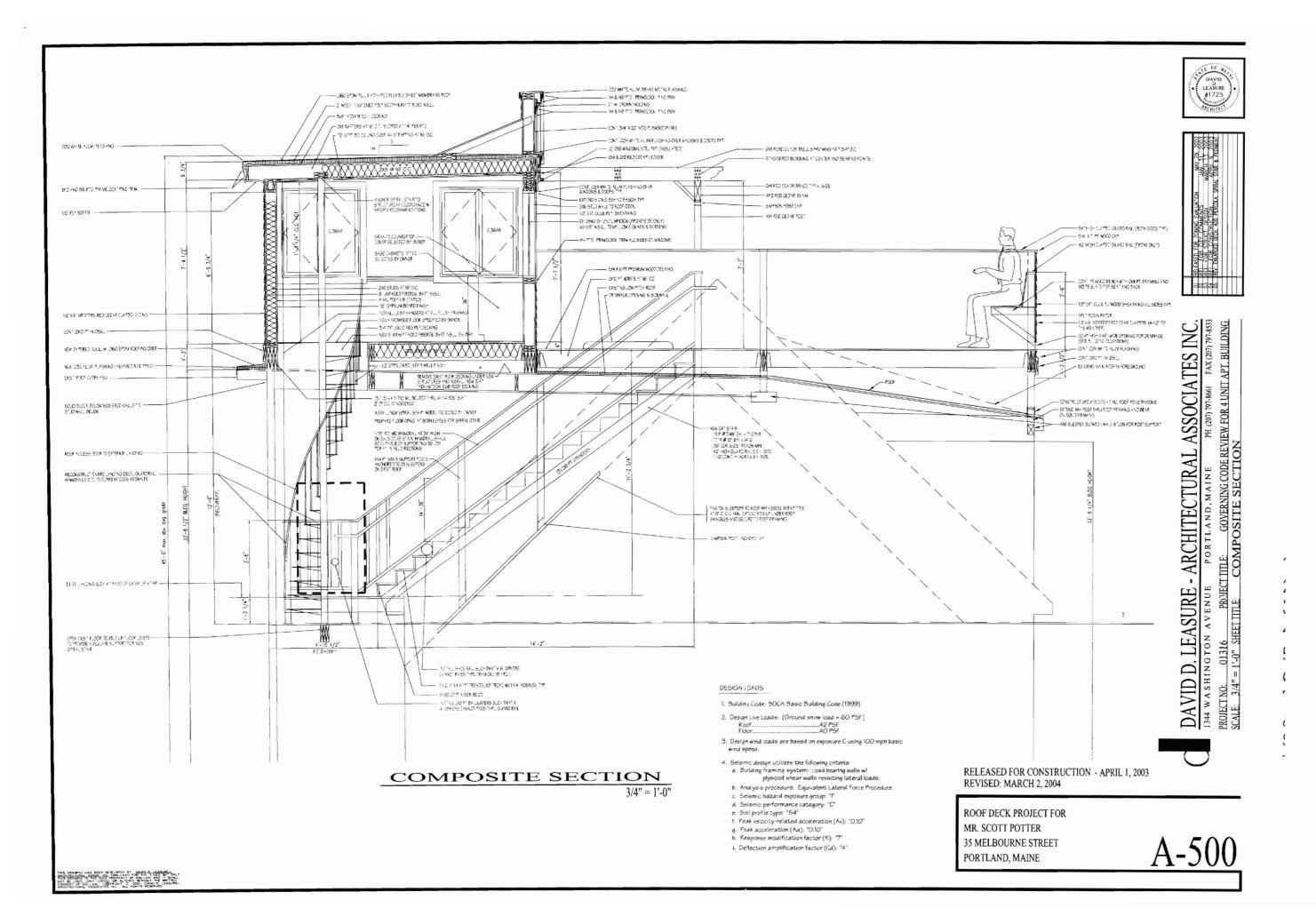
ROOF DECK PROJECT FOR MR. SCOTT POTTER 35 MELBOURNE STREET PORTLAND, MAINE

RELEASED FOR CONSTRUCTION - APRIL 1, 2003 REVISED: MARCH 2, 2004

SCHEMATIC SITE PLAN

MELBOURNE STREET

SIDEWALK





CITY OF PORTLAND, MAINE

Department of Building Inspections

				20	-
	-				
Received from					
Location of Work		s			
Cost of Construction	\$		_		
Permit Fee	\$		-		
Building (IL) Plui	mbing (I5)	Electrical	(I2) Si	te Plan (U2)	
Other					
CBL:					
Chock #:		Total	Collecte	d e	

THIS IS NOT A PERMIT

No work is to be started until PERMIT CARD is actually posted upon the premises. Acceptance of fee is no guarantee that permit will be granted. PRESERVE THIS RECEIPT. In case permit cannot be granted the amount of the fee will be refunded upon return of the receipt less \$10.00 or 10% whichever is greater.

WHITE - Applicant's Copy YELLOW - Office Copy PINK - Permit Copy