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## inspection

6 messages

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**Margaret Hillman** <peghillman57@gmail.com>

Tue, Jun 20, 2017 at 2:37 PM

To: fireprevention@portlandmaine.gov

I had my inspection at 9 Willis St on 5/22. At that time it was mentioned to me that I could request a meeting with the fire chief to see about having my 3 family home reclassified as a 2 family home, as that is how we have been using it and will continue to use it until it is sold. I received my letter on June 14 and called at 2:45 on June 15 to set up an appointment. No one has gotten back to me about setting up an appointment.

Please let me know some times when it will be possible to meet.

thanks  
Margaret Hillman

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**David Petruccelli** <petruccellid@portlandmaine.gov>

Tue, Jun 20, 2017 at 3:04 PM

To: Anne Torregrossa <atorregrossa@portlandmaine.gov>

Cc: John Brennan <brennanj@portlandmaine.gov>, Katharine Cahoon <kcahoo@portlandmaine.gov>

Anne,  
Our plan is to send her to zoning, unless you advise otherwise?

Capt. David Petruccelli  
**Portland Fire Department**  
**Fire Prevention &**  
**Community Outreach Branch**  
380 Congress St  
Portland, ME 04101

Office: [207-874-8400](tel:207-874-8400)  
Mobile: [207-400-7488](tel:207-400-7488)  
Fax: [208-874-8410](tel:208-874-8410)

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**Anne Torregrossa** <atorregrossa@portlandmaine.gov>

Tue, Jun 20, 2017 at 5:40 PM

To: David Petruccelli <petruccellid@portlandmaine.gov>

Cc: John Brennan <brennanj@portlandmaine.gov>, Katharine Cahoon <kcahoo@portlandmaine.gov>

Agreed. Where she's trying to sell, you might also want to do some sort of consent or less formal agreement that gives her X days to apply for and receive a change of use and/or fix the violations. Also what would be expected if she sells (notice to the buyer, sign off by the City, etc.)

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Anne M. Torregrossa  
Associate Corporation Counsel  
City of Portland  
389 Congress Street, Room 211  
Portland, Maine 04101  
[\(207\)874-8426](tel:207-874-8426)

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**Margaret Hillman** <peghillman57@gmail.com>

Mon, Jun 26, 2017 at 8:20 AM

To: fireprevention@portlandmaine.gov

Good morning. I am writing again to request a meeting with the fire chief to have my home reclassified from a 3 family to a 2 family. If your department is not the avenue to have this done, please direct me to the correct one. I am contacting you because the firemen who did my inspection on 5/22 suggested I do this.

If I am still required to put fire doors through out, I am asking for clarification regarding self closing.

I can be reached at [207 321 9501](tel:2073219501) or via email at this address.

thanks

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**Katharine Cahoon** <[kcahoon@portlandmaine.gov](mailto:kcahoon@portlandmaine.gov)>  
To: Margaret Hillman <[peghillman57@gmail.com](mailto:peghillman57@gmail.com)>  
Cc: Fire Prevention <[fireprevention@portlandmaine.gov](mailto:fireprevention@portlandmaine.gov)>

Mon, Jun 26, 2017 at 8:41 AM

Good Morning,

Please contact the zoning department in City Hall. They are responsible for classifying all buildings in the City of Portland:

[207-874-8703](tel:2078748703)

<http://www.portlandmaine.gov/1788/Zoning-Administration>

Thank you,

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Katharine Cahoon  
Administrative Assistant  
Portland Fire Department  
380 Congress Street  
Portland, ME 04101

(P) [\(207\) 874-8400](tel:2078748400)

(F) [\(207\) 874-8410](tel:2078748410)

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**David Petruccelli** <[petruccellid@portlandmaine.gov](mailto:petruccellid@portlandmaine.gov)>  
To: Margaret Hillman <[peghillman57@gmail.com](mailto:peghillman57@gmail.com)>  
Cc: Katharine Cahoon <[kcahoon@portlandmaine.gov](mailto:kcahoon@portlandmaine.gov)>

Mon, Jun 26, 2017 at 8:54 AM

Ms. Hillman,

If you emailed zoning, please forward a copy of the email. Otherwise we will just make a note that you are pursuing a Change of Use in our records, and you can let us know who you spoke with.

Thank you,

**Capt. David Petruccelli**  
**Portland Fire Department**  
**Fire Prevention &**  
**Community Outreach Branch**  
380 Congress St  
Portland, ME 04101

Office: [207-874-8400](tel:2078748400)

Mobile: [207-400-7488](tel:2074007488)

Fax: [208-874-8410](tel:2088748410)

On Mon, Jun 26, 2017 at 8:51 AM, Margaret Hillman <[peghillman57@gmail.com](mailto:peghillman57@gmail.com)> wrote:

thank you. I have contacted zoning and have begun the process of making this change. What documentation will you need attached to the notice of violation and order to correct to put this on hold while the city is in the process of

approval of this change?

On Mon, Jun 26, 2017 at 8:28 AM, David Petruccelli <[petruccellid@portlandmaine.gov](mailto:petruccellid@portlandmaine.gov)> wrote:

Ms. Hillman,

I apologize for the delay, I was at several classes last week, I checked on this and the first department to contact is the Zoning department. The front staff number over there is 874-8703, they can also be contacted by email at [Zoning@portlandmaine.gov](mailto:Zoning@portlandmaine.gov).

Thank you,

Capt. David Petruccelli  
**Portland Fire Department**  
**Fire Prevention &**  
**Community Outreach Branch**  
380 Congress St  
Portland, ME 04101

Office: [207-874-8400](tel:207-874-8400)

Mobile: [207-400-7488](tel:207-400-7488)

Fax: [208-874-8410](tel:208-874-8410)

On Mon, Jun 26, 2017 at 8:20 AM, Margaret Hillman <[peghillman57@gmail.com](mailto:peghillman57@gmail.com)> wrote:

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Notice: Under Maine law, documents - including e-mails - in the possession of public officials or city employees about government business may be classified as public records. There are very few exceptions. As a result, please be advised that what is written in an e-mail could be released to the public and/or the media if requested.