Lee Urban- Director of Planning and Development Jeanie Bourke - Inspections Division Director

COLELLO JANICE B 5 GABLE CT PORTLAND, ME 04103

CBL: 014 H015001 Located at 0 TURNER ST Certified Mail 7007 0710 0002 4976 1412

Dear COLELLO JANICE B,

Winter is coming. Last year your property received a complaint about snow removal. This is a Friendly reminder that owners have 24 hours after a storm ends to clear their sidewalks abutting their property.

Enclosed is a copy of an informational brochure that outlines Property owner's responsibility with regard to the removal of snow and ice from the public sidewalk in front of the property. Please review the material and feel free to contact me at 874-8700 if you have questions.

Sincerely,

Mike Nugent Inspection Services Manager

Suzanne Hunt @ (207) 874-8707 Building Inspector