

Portland, Maine



Yes. Life's good here.

Permitting and Inspections Department
Michael A. Russell, MS, Director

Ann Machado, Zoning Administrator

REC'D 9/13/17
SEE ATTACHED
8/31/2017

NOTICE OF VIOLATION AND ORDER TO CORRECT
Sent by Certified Mail

MARK A WHITE
45 NORTH STREET
PORTLAND, ME

CBL:
Locate:

Dear Mr.

On 8/31/17, 3 dwelling units were found in violation of section 14-391 of the City Code, which requires that a permit be obtained for a dwelling unit unless a permit for a dwelling unit is already in effect.

To remedy this violation, you must submit an application to the City Clerk's office, including all equipment and materials used in the illegal dwelling unit by removing the kitchen,

Within 30 days of the date of this letter, you must submit an application to Legalize the Nonconforming Dwelling Unit, or remove the illegal unit. If you choose to apply for legalization and the application is denied, you must remove the illegal unit within 30 days of the City's initial decision.

If you do not do so, the City will refer this matter to the City's Corporation Counsel's office for enforcement action. The City may be entitled to an order to correct the violations, civil penalties in the minimum of \$50 per violation per day, costs and fees, and other relief, under section 1-15 of the City Code and 30-A M.R.S. § 4452.

You have the right to appeal this Notice of Violation and Order to Correct pursuant to section 14-472 within thirty days from the date of this letter. If you do not appeal, you may be

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Available for Pick-up After Today's Date
Date: 9/14 Time: 0730

Sender's Name: Portland Housing
For Redelivery: Go to usps.com/reelivery or see reverse

Item is at: Post Office™ (See back)

For Delivery: (Enter total number of items delivered by service type.)
For Notice Left: (Check applicable item)
 Certified Mail™ (Must claim within 15 days or article will be returned)
 Restricted Delivery
 Registered Mail™
 Insured Mail
 Return Receipt for Merchandise
 Adult Signature
 Signature Confirmation™

Article Requiring Payment:
 Postage Due
 COD
 Customs
 Amount Due \$

Final Notice: Article will be returned to sender on PS Form 3849, July 2013

Notice Left Section
Customer Name and Address
M. White
45 North St. #3
PTG

Delivered By and Date
20153010000002011119

usps.com

Delivery Notice/Reminder/Receipt